

COLYTON PARISH COUNCIL
Feoffees Town Hall, Colyton
EX24 6JR
Tel (01297) 552460

Minutes of the meeting of the CPC on Monday 8th February 2016 at 7pm in the Mortimer Room of the Town Hall.

Present: Cllrs J Hay, C Pady, A Parr, C Collier, B Collier, S Real, A Jarman (for part of meeting), R Turner, G Stephens, P Gibbins, P Dean, H Evans, Dist Cllr H Parr (for part of the meeting), County Cllr S Randall Johnson (for part of the meeting), PCSO M McCauley (for part of the meeting), Neighbourhood Beat manager R Jenkins (for part of the meeting), 4 members of the public, 1 member of the press and E Berry (clerk).

16/02/183 Receipt & Approval of apologies for absence – Cllrs K Clifford (prior commitment)

16/02/184 Police Report

PCSO McCauley reported that there had been two crimes since he last reported. Both of these were of Criminal damage, one to a car and one to property. The investigation was ongoing in both cases. This compared to 8 crimes for the same period last year. He explained that he and colleagues had been monitoring the parking situation at the school and had placed cones at various junctions. They have asked EDDC for a traffic enforcement area at the relevant times

16/02/185 Public Question time (maximum 15 minutes)

A Colyford resident commented on the school buses turning and reversing at the Swan Hill Junction with The Elmwood nursing home and The Elms, also reversing back into Fairview Lane with children milling around, and in doing so are ruining the grass and verge. She was unable to identify any particular company.

Howard West, Colyford NP Committee Chair, expressed his annoyance at the recent flurry of email re the 'informal' meeting of the two NP Committees. Two other Colyford residents seconded his comments. The clerk replied that the draft minutes of the Steering Group meeting and emails she'd had from the Chairman appeared to say that the meeting, although informal, was to discuss the formation of working parties, and would include drink and nibbles but would be closed to the public. She was only pointing out that as the Parish Council Responsible Financial Officer such a meeting could not be funded from public money, and whilst there were provisions being made to fund it privately if any decisions were to be made and acted upon by the Colyton Parish Neighbourhood Plan committees then in the interest of transparency they were to be made in public with the meeting advertised as a public meeting, an agenda produced and minutes taken. There was never any intention to upset anyone, the Chair of the Steering Group had been asked last week to phone the Parish Clerk to talk this over but had not done so and email sent to one person for comment had been promulgated to a wider audience.

Cllr Evans explained what had been discussed at the meeting & minuted by him. In the Chairs absence, as Vice Chair he agreed that the joint meeting on the 24th February should be public and advertised as such.

A resident in Gulley Shoot briefed the Councillors on the content of his letter which is under discussion later. His concern was that any drainage system at the new play park would increase the water flow in the drain that runs through his property which is already at maximum capacity and almost overtopped at the weekend.

16/02/186 Approval of the minutes of Parish Council Meeting held on 11th January 2016

With a minor correction on page 49 16/01/173 d) replace Cllr Parr with Cllr Pady, the minutes were signed and accepted as being a true record of that meeting.

16/02/187 Matters arising from the Minutes

Car in council car park spaces being dealt with by police & DVLA

16/02/188 Report from County Councillor

Given later in the meeting but reported here in agenda order.

Hopefully the draft budget will go to cabinet this week and be endorsed next week. There is still information required from the Government which has yet to be received, if they do not arrive in time they will have to go forward at a separate meeting.

The Electoral review by the Local Government Boundary Commission has been completed and their recommendations published. Little change for Colyton except that it will now be linked with Seaton. In total the representation has been reduced from 62 to 60.

There will be a Traffic Group meeting held very soon once details of the yellow lining request have been finalised and the details drawn up for confirmation.

Mike Brown is aware of the problems up at Ridgeway and is lobbying County Hall for remedial work to be carried out.

There followed a heated discussion on responsibilities and lack of recourse when something goes wrong of is not done well in the first place. The problems in that area stem from much further up the hill and diversions and hydrobrakes need to be placed there to protect residents lower down.

Cllr Randall Johnson commented that it was not such a black and white picture but a complicated issue which needs more money than is available at the present time. The district council needs £64m to service the road network and yet only received £30m.

The general feeling from the councillors present was that local knowledge is neither sought nor taken when offered.

Cllr Randall Johnson assured Cllr Pady that money was set aside for any vehicles damaged by the state of the roads locally.

16/02/189 Report from District Councillors

1. The LP was adopted by the Council at an Extraordinary Council Meeting- BUABs have weight but will be reviewed as part of the Villages Plan Document. The NP will cover housing need/ sites for housing. See press release, for circulation

2. Devolution- at the same meeting the Council agreed that delegated authority be given to the Leader to sign the Proposed Devolution Bid, ' A Prospectus for Productivity', on behalf of EDDC- so that EDDC can be at the table and participate in the discussions with Government. See press release for further details

Cllr Real asked Cllr H Parr if she could look into the car parking passes for the car park in Colyton, as teachers have been told that they cannot get a pass unless they live in Colyton. Cllr Parr will look into this but did say they could get a district pass which gave them parking in all EDDC car parks.

16/02/190 Highway Matters

- a) Email from local resident re Pot Holes – read out and noted. Will be taken to the next traffic group meeting.
- b) E mail from local resident re Salting of Burnards Field Rd – read out and will be sent onto EDDC
- c) TTRO
 - i) 23rd March – 25th March. Road past Pottle Lake Cottage, Shute – renew 2 poles
 - ii) 4th April – 7th April – Dolphin Street – Customer Service.
- i) 12th February – 15th February – South Street – Patching works (The road will be closed whilst work is undertaken but will open to traffic over the weekend)
- ii) 17th February - The Elms – Patching works (postponed from earlier due weather).
- d) Email from Burnards Field resident attaching response from Neil Parish MP & Head of Highways Mr Whitton to her email about the state of the road outside her property because of a drain problem in Old Sidmouth Rd. Noted.

16/02/191 Report from Meetings Attended

- a) Allotment Association AGM
 - i) Request to cultivate the raised bed in Hillhead – all in favour. The clerk will inform the Association.
 - ii) Cllr Collier had attended a DALC meeting, unfortunately the Chair was not present but the meeting did touch on some forward planning issues for the Association. There is to be a Highways Conference on the 16th March at the Exeter City grounds, as yet the clerk has no details.
The Annual Report will be published soon and the editors are looking for any projects and information from councils to go into it.

16/02/191 Correspondence

- a) Publications e-mailed to councillors – Intouch/RsN etc
- b) Details of the three awards to be made at the Queens 90th Birthday celebration on Sunday 12th June. Nominations asked for – councillors to give it some thought and it will be on the agenda for March
- c) EDDC email re EDDC Local Plan & CiL Charging Schedule - noted
- d) Email from Jacquie McCullough re Heraldic Market planned for Wednesday 1st June – advice is being taken from Tewksbury who hold a very successful event. The Parish council agreed that this sort of initiative should be supported and encouraged.
- e) EDDC email ref funding to help communities become more flood resilient – councillors to give some thought to this and it will be on the Planning agenda.
- f) Receipt of numerous ‘Please pick up dog poo’ signs – see clerk of you require some.
- g) Email letter from Northern Devon Healthcare ref creating a Dementia Friendly Community. Clerk to contact letter signatory and to pass onto Memory Café and Link.
- h) Electoral review Local Government Boundary Commission – final recommendations & details of on-line survey - noted
- i) Email confirmation of adoption of East Devon Local Plan on 28th January 2016. - noted

16/02/192 Finance

- a) Minutes of the meeting held 25th January 2016 (Appendix T) to be noted
- b) Cllr Real proposed the accounts be approved for payment, seconded by Cllr Evans and agreed by all.

Cheque	Payee			VAT	Total
DD	EDF	Electricity			TBC
DD	Tiscali	Telephone & Broadband			£33.92
3680	East Devon District Council	COU Application fee			£86.00
3681	MNR Mowers	Clutch plate	£9.56	£1.91	£11.47
		Fan Nozzle	£15.75	£3.15	£18.90
		Blade & Oil	£12.02	£2.41	£14.43
			£37.33	£7.47	£44.80
3682	SLCC	Membership Renewal			£149
3683	Cash	Toilet Caretaker			£100

- e) Decision needed on whether to opt out of the smaller authorities audit appointment scheme which replaces the Audit Commission which has ceased to exist – delayed to Finance meeting. Clerk to get more information.
- f) Clerk request annual leave/time in lieu from April 25th/26th & April 28th/29th (4 days) and May 19th & 20th (2 days) - noted
- g) NEST account set up, details now needed of percentages to be paid and how that money will be paid in – Finance Chair and Vice-Chair will take this in hand and complete the final steps of registration.

16/02/193 Planning

Minutes of the meeting held Monday 25th January 2016 – (Appendix U) to be noted

a Planning Applications

16/0157/COU The Bakery, Queen Street – Mr Mann

Change of use of dwelling to create 2 flats.

Cllr Real declared an interest as this is a personal friend.

Cllr Parr proposed that the plan be **SUPPORTED** but commented that the lack of off street parking is a concern and the support is conditional on building regulations being met. Seconded by Cllr Turner. Voted on – 8 for, 2 against and 1 abstention.

16/0168/TCA Majorie Baker House, Vicarage Street – Mr Ingham

T1 Birch – reduce crown by 2m to leave height of 16m and spread of 3m.

Cllr Evans will contact the agent to arrange for Friday, Cllr Collier will also try to attend.

b Planning Decisions

16/0033/FUL Apple Cross, Gully Shoot – Mr Wainright

Blocking up of existing store opening & insertion of window to facilitate conversion to home office.

APPROVED

16/0030/FUL Doveridge Care Home, South Street – Mr Mills

Construction of single storey side extension & 2 windows at first floor level on south west elevation.

APPROVED

15/2723/LBC Old Court House, Queen Square – Mrs Nater

Replacement window to front of building – **APPROVED**

15/1777/OUT Peace Memorial Playing Fields – DBD Developments

Outline application for 5 detached dwellings (all matters reserved) - **REFUSED**

15/2777/VAR Land South of Grange Cottage, Colyford – Mr Payne

Variation of detail approved previously including landscape works and a lea to shelter against eastern elevation of the house. **APPROVED**

c Planning Correspondence

- a) Details from the Planning Inspectorate of the supplementary evidence receive for the Definitive Map Modification Order 2013 (FP 8 Northleigh, FP 3 Farway, FP6 Colyton, FP10 Southleigh.) The meeting agreed that Cllr Parr will look at this and report back.
- b) Email confirmation that EDDC Local Plan has been adopted. The adopted plan forms part of the Development Plan for East Devon and provides the basis for decision on spatial planning within the District up to 2031 (or until superseded).

16/02/194 Amenities

- a) Update on Playpark

COU application submitted

Cllrs Pady & Clifford have met with two of the five companies quoting for the playpark.

- b) Letter from resident re Drainage issues. Cllr Pady confirmed that no additional water will be channelled into the existing drain, the channel will prevent the water flooding the roads. One of the major cause of the increased flow is the development at the Grammar School, where natural soakaways have been concreted over and roof areas increased. Although the school has holding tanks and drains it's unclear as to how much these have increased along with the development. Whilst the council sympathises with Mr Clemson's predicament it cannot control the volume of water passing into
Clerk to pass details onto the Environment Agency and Colyton Grammar School for comment.
- c) Community Woodland – VE tree - replacement Hawthorn.
- i) Contribution to cost
 - ii) Location
 - iii) Publicity
- Cllr Evan proposed we support the replacement, pay half and agree a location, seconded by Cllr Pady. Cllr Gibbins proposed an amendment - that the replacement tree be an oak, seconded by Cllr Hay. The amendment was voted on by a show of hands with 9 being in favour. The amendment was carried.
It was suggested that the Primary School children are involved in some way. The clerk will contact Martin Drake.
- d) P3 bid
Cllr Real proposed we ask for £800 with 4 projects in mind, seconded by Cllr Gibbins and agreed by all.
- e) Local resident will repaint road signs but needs to remove them from their position for a day – Hillhead & Church Street. All approved this.

16/02/195 Library Acquisition

Draft Transfer document received – comments requested

The meeting agreed for Cllr Parr to look at it and report back.

16/02/196 Neighbourhood Plan for Colyton Parish – update

Having discussed a lot of this in PQT, Cllr Evans ran through what had been talked about at the Steering Group meeting. The officers had been elected, Chairman – Colin Chesterton, Vice Chair – Huntley Evans, Treasurer – Caroline Collier. Minute Secretary Liz Thomas. Draft notes had been produced and the reporting on the joint social appears to have caused concern. Having heard the reasons why it could not be a closed meeting if NP items were discussed at it he, in his Vice Chair role, agreed that the meeting would be a joint committee meeting, open to the public and advertised and minuted.

- a) Colyford only meetings every two months.
- b) Joint 'Social' on the 24th
- c) ToR's financial limits - deferred to Finance meeting

16/02/197 Colyton Memorial Social Club

Cllr Parr reported that it is continuing to hold its head above water, paying off debts.

16/02/198 Reece Strawbridge Centre

a) Tony Hibberd requests a direct meeting with the Parish Council to discuss the tarmac issue – any day except a Monday. Date suggest Tuesday 16th February at 7pm in the Mortimer Room. The clerk will arrange it.

16/02/199 Council Foundation Award Scheme – details emailed to councillors. To be deferred to the March meeting.

16/02/200 Items brought to the CPC's attention after the agenda had been published – to be noted

- a) Email from Umborne residents re the state of the road at Lilylake Farm.
This has been previously discussed and the feeling was that the drainage should be sorted before the resurfacing otherwise any patching would not last,

16/02/201 Matters to be taken into Committee – none

16/02/202 Dates of future meetings

Finance, Planning and Amenities – Monday 22nd February 2016

Colyton Parish Council Meeting – Monday 14th March 2016 at Colyford

There being no other business the meeting closed at 9.10pm.