

**Agenda for the meeting of Colyton Parish Council which will be held in the Mortimer Room of Colyton Town Hall on Monday 14<sup>th</sup> May 2018 at 7pm**

*The Chairman request that those people recording the meeting declare so and conform to Standing orders*

**AGENDA**

*Request that those who are recording declare so and conform to standing orders.*

- 1 Election of Chairman for 2018/2019**
- 2 Receipt & Approval of apologies for absence**
- 3 Police Report by email.**
- 4 Declarations of Interest**
- 5 Public Question time** (maximum 15 minutes)
- 6 Election of Vice-Chairman**
- 7 Co-option of new Councillors & Appointment of Councillors to Committees: Finance, Planning, Amenities**
- 8 Nominations of representatives to other organisations**  
 Axe Valley Ring & Ride – currently K Jones – *willing to re-stand*  
 Community woodland Trust x 2 – currently Cllr Pady & A Jarman  
 DALC x 2 – currently Cllrs R Collier & S Real  
 P3 Co-ordinators – currently Mr & Mrs Bayliss, Frances Sell & A Bishop *all happy to remain in post,*  
 Joint Management Committee (Playing Fields) – currently Colin Chesterton  
 Memorial Social Club x 2 – currently Cllr A Parr & P Gibbins  
 Parish Tree Warden – currently vacant  
 Playing Field Committee x 2 – currently Cllrs R Collier & R Turner  
 Reece Strawbridge Committee – currently Cllr J Hay  
 St Andrews Church Fabric Committee – currently Cllr A Parr  
 Friends of Colyton Library – currently Jane Dauncey who is *happy to remain in post.*
- 9 Approval of the minutes of Parish Council Meeting held on 9<sup>th</sup> April 2018**
- 10 Matters arising from the Minutes**
- 11 Report from County Councillor – May report sent to Cllrs.**
- 12 Report from District Councillors**
- 13 Highway Matters**
- 14 Report from Meetings Attended**
- 15 Correspondence**
  - a) Publications e-mailed to councillors – Intouch/RsN/EDDC meeting details etc
  - b) Letter from Colyton Carnival Committee giving details of procession and note that temporary road closure applied for.
  - c) Details of EDDC Garden Party on Saturday 18<sup>th</sup> August – nominations for an ‘arts’ champion to attend and reasons why. (18<sup>th</sup> May deadline) – *sent to councillors to discuss later on agenda.*
  - d) Letter from History Society re accessing Parish Records for information on WW1 period. Offer to catalogue the information and perhaps in time digitise the Parish records.
  - e) Library Lease received dated 17/04/2018.
  - f) Letter of complaint to response sent by Chair to initial letter of concern from Colyford resident – *sent to all councillors to be noted.*
  - g) April 2018 PCC Newsletter – *to councillors*
  - h) Reminder email on training for Town & Parish Councillors at Knowle – *sent to councillors.*
  - i) Email – Jamie Buckley EDDC – Community Building Fund – *sent to Cllrs.*
  - j) DALC Newsletter – *sent to councillors*
- 15 Finance**  
 Minutes of the meeting held Monday April 23rd(Appendix A) to be noted  
 Accounts to be approved for payment

DD	Opus	Electricity	TBC		
DD	Talk Talk	Telephone & Broadband	TBC		
4074	CASH	Toilet Caretaker			£100

		Invoice for April			
4075	P A Weston	NP Support			£2700
4076	Archant	APM Advert	£40	£8	£48
4077	Coates English Willow	40 willow saplings for PMPF	£60 Carriage £17.83	£15.57	£93.40
4078	Beviss & Beckinsale	Charges in connection to the Library Lease Land Registry Fees	£750 £43	£150	£943
4079	EDDC	COU Application Fee			£231
4080	Zurich	Insurance Renewal			£1994.46

- a) Approval of the Annual Internal Audit Report 2017/18 prior to submission to external auditor.
- b) Approval of Annual Governance Statement 2017/18
- c) Approval of Annual Accounting Statement 2017/18
- d) Confirmation of dates for the period for the exercise of Public Rights.
- e) Insurance quote – Zurich – Long term agreement
- f) Parishes Together grant offer of £1292.90 for flood relief work to be signed.
- g) PMPF playpark fencing – update
- h) Friends of Colyton Library – flyer re Solar Panels on roof- community fundraising.

## 16 Planning

Minutes of the meeting held Monday 23<sup>rd</sup> – (Appendix B) to be noted

### **a Planning Applications**

**18/0961/FUL Laretta, West View. Colyford – Mr Shaw**

Porch extension and raising of roof to form first floor rooms.

**18/0965/FDO Land South of Yaffles – Mr Cottam**

Retention of previously diverted footpaths Colyton No7 and Colyton No27 as per attached plan.

**18/0937/FUL 6 Stanley Cottage, Fair View Lane – Miss Fisher**

Construction of single storey front and rear extensions.

**18/0911/FUL Gatcombe Farm Seaton – Mr Reed.**

Extending an existing roof line to cover a yard area.

**18/0769/FUL Colycreek, Gulley Shoot – Mr & Mrs Tucker**

Conversion of integral garage to bedrooms. Changes to windows and external finishes. Proposed new timber garage to front of property.

### **b Planning Decisions**

**17/2879/COU Ashdown Caravan Park – Mrs Arbourne**

COU of land to extend existing site to provide additional 7 tactic pitches, 14 touring pitches and storage compound for up to 30 caravans. **APPROVED**

**18/0421/FUL Stocks, West View, Colyford – Mr & Mrs Bradley Norman.**

Construction of garage extension and alterations.

**APPROVED**

**18/0618/TCA Clarkhan Cottages, Swan Hill Road – Mrs Rymer**

Leylandii x 10 boundary hedge – Fell

1 tree adjacent to property/stable/store – Fell

1 tree in centre of plot - Fell

No replacements planned.

**APPROVED**

**18/0247/VAR The Kingfisher, Dolphin Street**

Variation of condition 2 of planning consent 15/0906/FUL – erection of covered walkway to extend toilets, to facilitate a revised design.

**APPROVED**

**c Planning Correspondence**

- i) Appeal – The Cabin, Land North of Every Hill, Shells Lane – Enforcement notice withdrawn and Inquiry cancelled.
- ii) Comments from local resident concerning the CeramTech proposed development.

- 17 Amenities**
  - a) Parish Inspection – details sent to Cllrs
  - b) Application for Memorial – KRIDIOTIS – within guidelines.
  - c) COU Application for extension to Burial Ground.
- 18 Colyton Memorial Social Club**
- 19 Reece Strawbridge Centre**
- 20 Matters to be taken into Committee**
- 21 Nomination for EDDC Garden Party – arts champion.**
- 22 GDPR – General Data Protection Regulation – Draft notice for website and consent form**
- 23 Sale of part of Old Mortuary Site – update.**
- 24 Items brought to the CPC’s attention after the agenda had been published – to be noted.**
- 25 Dates of future meetings**
  - May Finance & Planning – Monday 21st May
  - June CPC meeting – Monday 11th June