

COLYTON PARISH COUNCIL
Feoffees Town Hall, Colyton
EX24 6JR
Tel (01297) 552460

Agenda for the Colyton Parish Council meeting to be held on Monday 13th November 2017 in the Mortimer Room of the Town Hall at 7pm.

Audio recording is permitted by press representatives and members of the public from the public area. Please inform the Chairman you are recording the meeting. Recording must cease at the request of the Chairman. Making a recording must not be disruptive to the meeting. If you are exercising your right to speak during Public Question Time, or to an application, but do not wish to be recorded, please inform the Chairman who will instruct those taking a recording to cease while you speak

AGENDA

1 Receipt & Approval of apologies for absence - Cllr G Stephens

2 Police Report

- 5 x Domestic incidences (3 for the same caller)
- 9 x concerns for welfare
- 2 x ASB (one being abandoned vehicle on A3052)
- 1 x Theft of Motor vehicle (a family member actually moved it/scrapped it!)
- 1 x Theft of a horse box trailer (similar to one in Branscombe)
- 3 x Criminal damage (bench thrown into river, damage to information board)

3 Public Question time (maximum 15 minutes)

4 Approval of the minutes of Parish Council Meeting held on 9th October 2017

5 Matters arising from the Minutes

6 Co-option application – Mr Brian Norris – *application and info sent to Councillors.*

7 Report from County Councillor – *sent to Councillors.*

8 Report from District Councillors

9 Highway Matters

- a) Disabled Parking Bay – Highways suggest 60 minutes parking with no return within 2 hours. This will need to be re-advertised which would be April/May 2018. (*sent to councillors*)
- b) TTRO - 6th December 2017 1200 – 2030 – Silver Street and Market Place Closed – CHRISTMAS FAYRE.
- c) Email from Cllr Shaw re road repairs in Parish. Ridgeway Lane – patching/ Kingsdon pothole recovery fund programme – resurfacing/ Downshayne – patching.
- d) Email from Tom Vaughan via John Vanderwolf re dissatisfaction with DCC's Highways Service – emailed to councillors.

10 Report from Meetings Attended

11 Correspondence

- a) Publications e-mailed to councillors – Intouch/RSN etc
- b) Gas main repair in Hillhead delayed until next year. Replacement main to Westaway Road will be done prior to 21.3.18.
- c) Devon & Somerset Fire & Rescue Service Draft Integrated Risk Management Plan (2018 - 2022) Consultation - <http://www.dsfire.gov.uk/consultation>.
- d) Response from EDDC Parking re request for waiving of parking charges for afternoon of Christmas Fayre as has happened in previous years – *forwarded to organisers of the Fayre.*
- e) Draft NP for Beer – *sent to Councillors*
- f) E mail invitation to United Against Alzheimer's Event – 5th December (am) at the Beehive – *sent to councillors.*
- g) Email Devon Communities Together Annual Review 2016-2017 – *sent to Councillors.*
- h) Results of Housing needs assessment survey – *sent to Councillors. Reported elsewhere in this meeting.*

12 Finance

Minutes of the meeting held 23rd October 2017 (Appendix O) to be noted
Accounts to be approved for payment

Cheque	Payee			VAT	Total
DD	Opus Energy	Electricity – Rosemary Lane	£7.13	£0.37	£7.74
DD	Tiscali	Telephone & Broadband	£24.61	£4.92	£29.53
	P A Weston	NP Consultation – Invoice 1359			£2700
	Mr R H Collier	Cemetery Grass cutting 1 st July – 30 th September			£1490
	BT Business Direct	Data Traveller USB Drives x 2	£45.08	£9.01	£54.09
	Mr P Gibbins	Ditch clearing – PT Project	160	32	£192
	CASH	Toilet Caretaker – October Invoice			£100
	Viridor	Waste Management	£141.95	£28.39	£170.34
	Grant Thornton	2017 Annual Return/Audit	£400	£80	£480

- Letter from Cambridge Building Society – interest will now be variable as opposed to base rate tracker.
- Allotment rent to be charged in 2018/19 – comparisons and NAA guidance sent to councillors.
- Letter of thanks from Axe Valley & West Dorset Ring & Ride Service Ltd.
- Quote from Jason Muir re tree work in the cemetery - £250 (providing he can, as before, burn on site).
- Clerk request the following time off as leave – Friday 17th November and Monday 20th November and Friday 8th December.
- PT application with Northleigh submitted. Nothing heard from Seaton,

13 Planning

- Minutes of the meeting held Monday 23rd October 2017 – (Appendix P) to be noted
- Archival records – is there a need keep them? Currently we have 10 years' worth and space is at a premium.

a Planning Applications

17/2181/FYL Tritchayne Farm Holiday Cottages – Mrs Urquhart

Change of use of land for the stationing of a static caravan and lodge/pod for holiday purposes and the creation of 5 no. pitches for the stationing of shepherds huts and/or bell tents for holiday/tourism use and manoeuvring area

b Planning Decisions

Ref. No: 17/2239/FUL Alterations and enlargements to proposed garage (amendment to 17/1006/FUL). - Quest Whitwell Lane Colyford Colyton EX24 6HS

Approval with conditions - The building hereby permitted shall be used only in conjunction with, and ancillary to, the use of Quest as a single dwelling house and shall not be used as a separate dwelling or for any commercial, industrial or business purpose. (Reason - The building is in an unsustainable/inaccessible location where a separate unit of accommodation would not be adequately served by a range of service and facilities and a commercial use could cause undue noise in accordance with the requirements of Policy D1 - Design and Local Distinctiveness and Strategy 3 - Sustainable Development of the Adopted East Devon Local Plan 2013-2031.)

17/2339/AGR Agricultural track. - **Road Green Farm Colyton EX24 6DS - Approval**

17/1988/TRE Oak: Crown lift to give a 2m clearance at ground level. Cuts to be made at 30mm diameter. -

17 Old Manor Gardens Colyford Colyton EX24 6TZ Approval with conditions

- The works hereby consented to shall be carried out in accordance with British Standard 3998: 2010 (Tree Work - Recommendations). (Reason - In the interests of amenity and to ensure the works are carried out in a satisfactory manner.)
- The works hereby consented to shall be carried out within a period of 2 years from the date of this decision notice. (Reason - To ensure that the works are carried out within a reasonable period of time)

17/2017/TCA T1 - To dismantle in a controlled manner 1 x multi-stemmed Horse Chestnut tree cutting as close to ground level as possible. - **21 Old Manor Gardens Colyford Colyton EX24 6TZ - Withdrawn**

17/2060/GPD Construction of a single storey rear extension measuring 5m in depth, with a maximum height of 3.6m and eaves height of 2.6m. - **10 Old Manor Gardens Colyford Colyton EX24 6TZ - Prior approval not required**

17/1401/FUL Construction of manege - Land at Tritchmarsh Farm Colyton EX24 6SP - Approval with conditions

1. The development hereby permitted shall be begun before the expiration of three years from the date of this permission and shall be carried out as approved. (Reason - To comply with section 91 of the Town and Country Planning Act 1990 as amended by Section 51 of the Planning and Compulsory Purchase Act 2004).
2. The development hereby permitted shall be carried out in accordance with the approved plans listed at the end of this decision notice. (Reason - For the avoidance of doubt.)
3. The manege hereby permitted shall not be used for any commercial or business purpose. (Reason - The proposal was for the exercise and schooling of the occupier's horses only, which is considered to be acceptable in relation to impacts on the character and appearance of the AONB, amenity, need to travel and highway safety, in accordance with Strategy 46 (Landscape Conservation and Enhancement and AONBs), RC4 (Recreation Facilities in the Countryside and on the Coast) and TC7 (Adequacy of Road Network and Site Access) of the East Devon Local Plan 2013-20131, whereas the impacts of a commercial or business use have not been assessed.

17/1577/FUL Installation of 2 no. pole mounted CCTV cameras - Colyford Level Crossing Colyford Approval - standard time limit

1014.9.01 REV A & B - Whitwell Farm, Whitwell Lane, Colyford – Retrospective application for the importation, processing and storage of waste electrical cables and carpets within existing barns and retention of the existing track – **Planning Permission granted by DCC.**

c Planning Correspondence

a) **APP/U1105/C/17/3186236** - Notice of Appeal received - **The Cabin, Land north of Every Hill, Shells Lane, Colyford – Mr T Palmer.**

b) **Housing Needs Assessment Survey** (sent to Councillors) Summary - 36 affordable homes required for Colyton within the next 5 years – as below.

Type of Property	Affordable Rent	Shared Ownership	Totals
1 or 2 bedroom property for single people	10	1	11
1 or 2 bedroom property for couples	8	1	9
2 bedroom property for families	7	1	8
3 bedroom property for families	5	2	7
4 bedroom property for families	1	0	1
Totals	31	5	36

3 of these would require level access.

Distributed to EDDC Planning and District councillors.

14 Amenities

- a) Permissive paths
- b) Update DAA Night Landing site – work will start towards the end of November.
- c) Additional Inscription request – Raymond Perry.
June Zealley (also names on rear of headstone)

d) Allotment update.

15 Neighbourhood Plan for Colyton Parish – update

Grant of £5400 received.

Public exhibition & Consultation days – 9am – 2pm

Colyford – Sat 9th December

Colyton 16th December

16 Colyton Memorial Social Club – minutes of last meeting circulated to councillors.

17 Reece Strawbridge Centre

18 Library update.

Letter from Solicitor with points raised.

19 Items brought to the CPC's attention after the agenda had been published – to be noted

20 Matters to be taken into Committee

21 Dates of future meetings

Finance & Planning – November 27th – Board Room, Town Hall

Colyton Parish Council Meeting – Monday December 11th

Finance & Planning – December meeting - TBC