

AGENDA OF THE MEETING OF THE FINANCE COMMITTEE TO BE HELD MONDAY 22nd OCTOBER 2018 At 7pm IN THE MORTIMER ROOM OF THE FEOFFES TOWN HALL, COLYTON

Request that those who are recording the meeting declare so and conform to Standing Orders.
Committee – Cllrs C Collier, A Parr, B Collier, C Pady, S Real, R Turner, E Jones & P Gibbins

1. Apologies for absence -
2. The Minutes of the Finance Committee Meeting held on 24th September 2018 (Appendix K) to be approved
- 3 Matters arising from the minutes
4. **Democratic Period** – opportunity for public questions & comments. (Total time 15 minutes, each individual 3 minutes).
5. **Balanced Accounts for the period 1st April – 30th September 2018 and 6 monthly comparison of expenditure to the budget.**
6. **Accounts to be presented for payment:**

| Cheque # | Payee | Details | | VAT | TOTAL |
|----------|---------------|---|--------------------------------------|--------|----------------|
| | Miss E Berry | Salary Post Bank Mileage Bin Bags & Receipt books | £778.31 £13.92 £12.60 £9.65 | | £814.48 |
| | Mr J Rollings | Salary Fuel Mileage x 0.45p | £830.07 £6.55 £39.60 | | £876.22 |
| | HMRC | PAYE NI Employee NI Employer | £418.20 £88.62 £101.91 | | £608.73 |
| DD | Nest Pension | Employer Employee | £22.72 £27.28 | | £50 |
| | EDDC Rates | Pavilion Council Yard Cemetery | £792 £474 £789 | | £2055 |
| | Infotone | Toner | £16.95 | £3.39 | £20.34 |
| | Viridor | Waste Management | £119.73 | £23.95 | £143.68 |
| | Colyton PCC | Printing for NP Consultation | | | £20 |

- a) Audit for July – September due – Cllr E Jones
- b) VAT return (June – September) successfully submitted.
- c) New RSYC Treasurer has details of our concerns re the accounts and will respond after talking to RSYC Chair.

7. Fees to be charged in the Finance Year 2019/20:

Tennis Courts: Currently £7.00 per hour for adults and £3.50 per hour for school children – no change last year.

Allotments: Present rates are £32.00 for a full plot and £20.00 for a half plot, £14.00 for a quarter plot. Rent notices issued. Rate changes for full and half last year.

Cemetery: Charges increased last year for Interment & Exclusive rights.

8. Rents to be charged in the Financial Year 2019/20

- a) **Stafford Cross:** Lease agreed with Peter Gibbons as a five year business farm tenancy. Rent notice issued. Lease expires 28th September 2020
- b) **Cleeves Field and Mill Field** - 5.43 acres. Rent is currently £425 p.a.(no increase last year) Rent notice issued.

9. Wages/Salary for the Financial Year 2019/20

Clerk & Maintenance Man (currently £14.06 & £12.77 an hour)

Increased by 2% last year as per SLCC recommendations.

10 Any Further Matters to be discussed

- i) **P3 contract for footpath maintenance expires March 2019**
- ii) **Churchyard work still outstanding** - Wall to be repointed & Railings to be painted.
- iii) **Remembrance Service – 11th November – numbers please?**
- iv) **Tenders for Cemetery paths.**
- v) **Clerks time in lieu accrument and ability to use that time.**

11 Items received after the agenda published – to be noted

12 Dates of next meetings

Council Meeting - Monday November 12th

Finance & Planning – Monday November 26th