

**COLYTON PARISH COUNCIL**  
**Feoffees Town Hall, Colyton**  
**EX24 6JR**  
**Tel (01297) 552460**

**Minutes for the Meeting of Colyton Parish Council held in the Mortimer Room of the Feoffees Town Hall  
at 7.00 pm on Monday 13<sup>th</sup> February 2017**

**Present:** Cllrs C Collier, B Collier, P Gibbins, J Hay, C Pady, S Real, A Parr, R Turner, K Clifford, P Dean, A Jarman, H Evans, Dist Cllr H Parr, Cty Cllr S Randall Johnson (for part of the meeting) , PC Richard Jenkins (for part of the meeting), 7 members of the public & E Berry (Clerk).

**17/2/176      Receipt & Approval of apologies for absence – Cllr G Stephens (unwell).**

**17/2/177      Police Report** – PC Richard Jenkins reported that they are now down to two officers covering the Seaton Neighbourhood Beat, with the possibility of the PCSO pots being phased out over the next four years. The intention is to keep part of the Seaton police station so a presence can be maintained and he gave details of the Have your say initiative, where members of the public can meet up with a police officer at various locations within the local community. He reported two crimes in January, one of criminal damage to a car in St Andrews Orchards and one that was reported as a burglary, but the police are not certain if it was. Cllr Turner asked if the possibility of a fire engine accompany the police around the street of Colyton to highlight the problems with inconsiderate parking was still going to happen. Various locations were mentioned and PC Jenkins said it was still on the cards. Cllr Dean mentioned the dangers of the coaches parking on the A3052, PC Jenkins said they were well aware of the problem and there is no easy solution. There will have to be a partnership initiative between all interested parties.

**17/02/178      Public Question time (maximum 15 minutes)**

A resident of the Elms in Colyford explained their objection to the application for 6 The Elms. It, in her opinion, would be an intrusion and is excessive and they are very worried about it. There are certain trees that would be affected and she asked how to get a TPO put on?

Vicky Mills thanked the Parish Council & Clerk for their support of the bid for the traffic calming measures on Seaton Rd. They felt it was realistic, and cost effective and had arranged match funding and were disappointed it had been turned down. She asked would the CPC write to the Senior Highways Manager at DCC and express their disappointment? She mentioned reports in the Sidmouth Herald of a new cycle bridge near the Bowd whilst Colyford is still waiting for a response from Sustrans for signage on the current cycleway where it exits onto an unmarked and dangerous junction. The next step may well be a hard hitting publicity campaign and she hoped that the Councillors would support such a move. Mr West reiterated her points. He also asked if Colyford could take a look at the mowers that were to be disposed of as they need one for the verges.

**17/02/179**      The minutes of Parish Council Meeting held on 9<sup>th</sup> January 2017 were approved and signed as being a true record of that meeting.

**17/02/180      Matters arising from the Minutes**

- a) Reply from Dist Cllr S Randall Johnson & Cllr Hughes re signage and speed watch signs – read out. Cllr Pady insisted that planning approval should never have been given without adequate signage being made a condition, he felt the CPC should strongly support Colyford in their campaign and encourage the County Cllrs to come out with the Speedwatch teams. He asked that CPC write to EDDC and ask why no restrictions were made on the application. This will be investigated and will be on the Planning meeting agenda.

b) Reply from EDDC re dog bin service – read out. Contact the clerk to report any problems.

**17/02/181 Report from County Councillor** – given later in the meeting but reported here in agenda order.

Cllr Randall Johnson reported that she had recently passed the Chapter 8 training and encouraged other councillors or interested members of the public to also do the course. CPC can now ‘adopt’ her for any future work where a Chapter 8 individual is needed.

The County Budget is about to be set with a probable increase to Adult Social Care of 3% and Council Tax by 1.9%. This will increase the Adult Social Care budget by 9.5% and Children’s Services by 2%. The total Adult Social Care Budget will be £216m with 39% going to disabled people and 35% to older members of the community.

Cllr Hay queried the logic of reporting two potholes on the same day, only to have one of them repaired the next day and the other one still awaiting repair. Cllr Randall Johnson said it may not have met the criteria but it was still within the five day target for repair. He reported Ridgeway Lane subsiding into the leat which had been a continuing problem at least a year, by having had a telephone conversation with someone in DCC they appeared to have no knowledge of it on their computer system. Cllr Randall Johnson will look into it.

**17/02/182 Report from District Councillors**

Cllr H Parr reported that the Strategic Planning Committee were meeting on the 20<sup>th</sup> to discuss the proposed changes to the BUAB, including Colyton. As a result of the consultation exercise the BUAB has been moved to encompass the Ceramtech buildings. Any response will be considered and there will be another consultation exercise. The sale is now being handled by a new company who will have to market it for sell for 1 year but by moving the BUAB the site could be developed for market housing,

**17/02/183 Highway Matters**

- i) TTRO Old Sidmouth Rd. 6<sup>th</sup> Feb – 7<sup>th</sup> Feb - Surface dressing,
- ii) TTRO New Sidmouth Rd 8<sup>th</sup> February – culvert jetting
- iii) TTRO Sidmouth Road – 15<sup>th</sup> March – 21<sup>st</sup> March – Wales & West Utilities - new service.

Cllr Dean reported that some of the road signs along Burnards Field Rd were looking worse for wear. Asked to report it to the clerk who will contact Streetscene.

Cllr Evans queried if the jetting had been successful, Cllr Pady explained the procedure and hoped that natural water flow would help remove any of the remaining stone/gravel.

**17/02/184 Report from Meetings Attended**

There had been a **Traffic Group meeting** with DCC representatives. The Highway contract will pass to a new company in April and SW Highways are now winding down before the handover so getting things done is difficult. Cllr Randall Johnson had reported that the signage for the wetlands cycle way was being looked into.

The Yellow line consultation had finished, with several objections which will be looked at and discussed and some works may need to be re-advertised

Cllr A Parr had attended a **Church Fabric Meeting**. Our request for funding had been passed onto another committee and a response sent (*to be discussed later on the agenda*).

**17/02/185 Correspondence**

- a) Publications e-mailed to councillors – Intouch/RsN etc
- b) Request for volunteers to join Devon Community Resilience Board (emailed to Cllrs).

- c) Request from Cllr Clifford that a letter be sent to the Colyton, Colyford and District Memory café in acknowledgement and recognition of the work they are doing in the community. Seconded by Cllr Real and agreed by all.
- d) Copy of Email from Colyford resident to Sustrans re lack of signage at Seaton Rd where the cycle path exits, and one to Highways re lack of 'Give Way' signage at Popes Lane – read out.
- e) Email from the new Seaton Clerk requesting joint PT funding for an app and Seaton town guide which would benefit Colyton as well – read out. A response to be sent saying our PT funding is currently committed.
- f) DALC report – emailed to Cllrs.
- g) Landscape to Legacy 2017 calendar of events – emailed to Cllrs.

## 17/02/186 Finance

- a) Minutes of the meeting held 23rd January 2017 (Appendix U) to be noted
- b) Cllr Gibbins proposed that the Accounts be approved for payment, seconded by Cllr Real and agreed by all. Cllr Evans declared a pecuniary interest as cheque number 3833 is being paid to him.

Cheque #	Payee			VAT	Total
DD	OPUS	Electricity	£4.63	£0.23	£4.86
DD	TALK TALK	Telephone/Broadband	£24.37	£4.87	£29.24
3824	Colyford Memorial Hall	2017 Bookings (March & October)	£28 x 2		£56
3825	CASH	Toilet Caretaker	£100		<b>£100</b>
3826	Mole Avon	Woodfiller	8.75	1.75	£10.50
3827	EDDC	Dog bin emptying	600	120	£720
3828	Office Depot	Files & Folders	15.82	3.16	£18.98
3829	Infotone	CHEQUE CANCELLED	See cheque 3832		
3830	Festive Lighting Company	Christmas Lights (Carnival to reimburse)	4031.50	806.30	4837.80
*3831	Viridor	Waste Management Service	134.57	26.91	£161,48
3832	Infotone	Toner cartridge	19.13	3.82	£22.95
3833	Mr H Evan	Attendance at NP workshop in Bath.186 miles x 0.45 + Parking			£83.70 9.90 <b>£93.60</b>

- a) Insurers informed of new play equipment and new maintenance equipment – no increase in the policy for remaining period of insurance cover.
- b) Increase in cost of £650 to Colyford Playpark as third party suppliers have imposed a 5% increase - Total (including Planning Application costs of £687.98) is £23337.98  
S106 offer £22312.18  
EDDC will cover Planning costs from S106 admin costs if invoiced separately, so deficit is £337.82  
Cllr Pady proposed that the Goose Fayre is asked for a contribution/donation, seconded by Cllr Real and agreed by all.  
The clerk will check if legal cost will be paid by EDDC from S106 funds.
- c) Cllr Real proposed that the Parish Council enters into the agreement with EDDC re S106 funding for Colyford Playpark after an amendment to the agreement which stated Colyford Parish Council not Colyton Parish Council, seconded by Cllr Gibbins and agreed by all. Cllr Real went on to propose that the Parish Chairman, Cllr A Parr and the Vice Chair, Cllr C Collier be given the authority by the CPC to sign the agreement once the amendment is made, this was seconded by Cllr Gibbins and agreed by all.
- d) Cambridge Building Society interest of £101.25 to December 2016, holding value now £15272.75
- e) John request we dispose of Hayter Hunter 54 Mower, Victa 505 & Victa 550 mulch mower. None are being used and the Victas are in poor condition. In view of Mr West's request Colyford will be given the chance to look at the mowers to assess their suitability.
- f) Asset Register updated for publication on website - approved

g) John request Wednesday 22<sup>nd</sup> February as leave – approved.

## **17/02/187 Planning**

Minutes of the meeting held Monday 23<sup>rd</sup> January 2017 (Appendix V ) to be noted

### **a Planning Applications**

#### **17/0059/FUL 10 Hillside, Colyton – Mr Clarke.**

Retention of conservatory to rear elevation.

#### ***One objection.***

Site visit to be arranged with delegated powers to put comment in.

#### **17/0197/FUL 6 The Elms Colyford – Mr Dayment**

Construction of first floor extension over existing garage with front and rear dormer windows, construction of single storey side extension and provision of roof lights.

*Three letter of objection*

Site visit to be arranged with delegated powers to put comment in.

*COMMENTS AFTER SITE VISIT – proposed by Cllr Real & seconded by Cllr Gibbins and agreed by Cllr C Collier, R Turner, P Dean, J Hay & C Pady.*

#### **17/0059/FUL 10 Hillside, Colyton**

*Retention of conservatory to rear elevation.*

**SUPPORTED**

#### **17/00197/FUL 6 The Elms, Colyford**

**SUPPORTED** but recommend that no trees are removed at the rear of the property in order to maintain the screening between no 6 & 7.

#### **17/0285/FUL The Brambles, Elm Farm Lane, Colyford – Mr & Mrs Whittaker**

Construction of first floor side and rear extension over existing garage, utility room and kitchen, single storey rear extension.

**SUPPORTED** – proposed by Cllr Real, seconded by Cllr Gibbins and agreed by all.

#### **17/0218/FUL Ashdown Caravan Site – Mrs A Arbourne**

Proposed reception. Shop and office building and extensions to existing shower and toilet block. Defer to Planning committee

#### **17/0315/FUL Soanes Cycles, Queens Sq.**

Retrospective application to retain bicycle inner tube vending machine.

Defer to Planning Committee

### **MEMORIAL APPLICATION**

David Brooker - FF08 - Within guideline and EROB purchased - **APPROVED**

### **b Planning Decisions**

#### **16/2729/COU St Johns Hall, Colyton**

Change of use from Ambulance garage to Class B8 general storage use.

**APPROVED with conditions.**

#### **17/0109/AGR Land at Holywood Farm, Whitwell Lane.**

Erection of 2 agricultural storage buildings.

Classed as **Permitted Development** and Council approval not required in this case – 5 years to carry out proposal.

**\*16/2928/VAR Orchard Cottage, Higher Watchcombe Farm**

Removal of holiday occupation conditions on application 85/P 1906 to allow unrestricted residential occupation of Orchard Cottage and retention of condition relation to Garden Cottage.

**APPROVED with conditions.**

c Planning Correspondencea) Email from Planning East re **Clarence House, The Butts. Ref 17/F0109**

The large fence warrants further investigation – we will be kept informed.

The water run-off from the garage into the leat is an Environment Agency matter – they have been informed.

**17/02/188 Amenities**

Cllr Pady briefed the Councillors on the meeting that had been held between the Grammar School and local residents, He proposed the Parish Council meets with the School, DCC representative, local residents, bus operators and other interested parties to discuss the whole business of the traffic congestion. There needs to be a participative approach. Seconded by Cllr Evans. All agreed.

a) P3 volunteers – now Mr & Mrs Bayliss, Ms F Sell and Mr A Bishop.

b) P3 bid - sub committee of Cllr Pady & Clifford to discuss options and given authority to submit bids.

c) Cattle on the allotment and community woodland. Allotment holders to be reminded that it is in their tenancy agreement to maintain hedges. Farmer will also strengthen the hedges on his side.

d) Lease for Colyford Playpark – no problem with the lease but difficult to understand the option for renewal – appears to be for only one year. Cllr Pady to go back to the solicitor.

e) Removal of Remembrance Wreaths – 1<sup>st</sup> February each year agreed with RBL local branch.

f) Cllr Dean suggested Cllr Pady wrote a step by step guide to S106 bids & funding to help others in a similar situation.

**17/02/189 Library Acquisition – update**

Cllr Parr had left a message with the solicitor and is awaiting a return call.

**17/02/190 Neighbourhood Plan for Colyton Parish** – update from Cllr Evans. SG Meetings are the second Wednesday of the month .A meeting had been held last week and a subcommittee will meet to discuss the pros & cons of appointing a consultant. Local organisations will be visited and informed of the NP process by the end of May. The NP Questionnaire will be developed from the end of March to end of July

**17/02/191 Colyton Grammar School** – Buses & Parking – already discussed – see above.

**17/02/191 Reece Strawbridge Centre** – Cllr Hay reported that there is a new chairman – Mr Graham Jenkins. The film shows are starting on the 10<sup>th</sup> March. They will be monthly. The Youth Club is not running as they could not find a female volunteer.

**17/02/193 Future Grants** – Cllr Hay commented on the Electric Vehicle Charging Infrastructure grants, where 75% of the cost to put in the chargers would be covered. Passed onto the NP Committee.

**17/02/194 Date of Annual Parish Meeting & Speaker** (sometime between March 1st and June 1st. Local Government Act 1972 Sch 12 para 14) – Wednesday April 26<sup>th</sup> at 7.30pm

**17/02/195 Items brought to the CPC's attention after the agenda had been published** – to be noted

a) Highways did not approve the bid from the Highway Enhancement fund, they considered the proposal was not Highways maintenance but traffic calming and in their opinion this was not a significant issue in that area that they could deal with as any 'highway asset' would add to future maintenance cost.

b) Our nominations for the Buckingham Palace Garden Party was unsuccessful.

c) Strategic Planning Committee, 20.02.17 – final Village Plan for consultation – changes to BUAB. (Reiteration of previous decision. Strategy to put this forward to EDDC again prior to the meeting).

To be on the Planning Committee agenda.

- c) Reply from PCC Treasurer Re request for funding – noted. A full list of maintenance duties will be provided and costed as well as the proposed work.
- d) Draft recommendations on Electoral review of East Devon – for comment & display.

**17/02/196 Matters to be taken into Committee - none**

**17/02/197 Dates of future meetings**

Finance, Planning and Amenities – Monday 27th February 2017

Colyton Parish Council Meeting – Monday 13<sup>th</sup> March 2017 at Colyford

Annual Parish Meeting – Wednesday April 26<sup>th</sup> 2017 at 7.30pm in the Town Hall,

The meeting closed at 9.06pm.