

**COLYTON PARISH COUNCIL**  
**Feoffees Town Hall, Colyton**  
**EX24 6JR**  
**Tel (01297) 552460**

**Minutes for the meeting of the CPC held Monday 10th April 2017 at 7pm in the Mortimer Room of the Feoffees Town Hall.**

Present: Cllrs C Collier, S Real, K Clifford, P Dean, P Gibbins, C Pady, A Jarman, Dist Cllr H Parr, J Hay, R Turner, 3 members of the public and E Berry (Clerk).

- 17/04/221 Receipt & Approval of apologies for absence** – Cllrs B Collier (commitment elsewhere), G Stevens (unwell).  
**17/04/222 Police Report by email** – apologies from Mike McCauley who is on duty this evening but committed elsewhere.

Two crimes in March – 1 Violence with injury and 1 Public Order Offence  
 Incidents reported – 4 Anti-Social Behaviour  
                                   4 Public Safety  
                                   2 Transport.

Although March shows only 2 crimes (one being an historical domestic issue and one an argument between persons known to each other) the annual figures show an overall increase of 37.8% in reported crime.

Some of the increases are due to historical crime now being reported  
 The increase in vehicle crime is as a result of one night when 4 vehicles were broken into, believed by the same person but unfortunately remain unsolved.  
 Drugs offences have gone down by 50%.  
 Public Order offences have risen and are generally traffic-related.  
 The increase in the use of social media has resulted in various offences under the Malicious Communication Act being reported, often young persons being abusive towards each other.  
 services with a view to educating the public about the dangers of causing obstructions.

- 17/04/223 Public Question time** (maximum 15 minutes) - none  
**17/04/224 Approval of the minutes of Parish Council Meeting held on 13<sup>th</sup> March 2017** – the minutes were accepted and signed as being a true record of that meeting.  
**17/04/225 Matters arising from the Minutes**  
 a) Reply from Neil Parish MP re letter to CCG - this was read out. There had been no response from the Chairman of the CCG and the Clerk was asked to chase this up.  
**17/04/226 Report from County Councillor** – not present – no report given  
**17/04/227 Report from District Councillors** – Cllr Helen Parr reported that the strategic planning meeting had decided to move the BUAB for Colyton and that there had been an amendment to para 5.1 for Colyton in the consultation document and this can be found online.  
<http://eastdevon.gov.uk/media/2005947/200217-strategic-planning-committee-minutes.pdf>  
 She was angry that they had not listened to the elected representative's views and had tried to persuade them to keep it as it is, especially as Devon has its five year land supply and in fact has been able to demonstrate a 6.13yr land supply.

The proposed move from Knowle will go ahead with the Exmouth site being refurbished. Knowle has not yet sold but being within the BUAB it is a big asset. The recent planning application was turned down but it is going to appeal. A loan to finance the move may be required before Knowle is finally sold and the relocation is planned before the end of 2018.

She answered the two questions Cllr Hay had asked at the last meeting: EDDC does have a provision for reduced council tax for disabled residents, this is set in law.

She had looked at the fence around the lagoon and reported it.

Cllr Hay asked if the figures reported in the Mid Week Herald on the cost of relocation, a sum of £10m (up from £9.2m) was correct? Cllr Parr explained the delay in the move and that there were cash reserves and the opportunity to borrow from the works board at a favourable rate prior to Knowle being sold. In the long run the move will save money.

Cllr Hay was concerned that this figure would rise by at least another million pounds. Cllr H Parr said she'd send him the cabinet report which would give the background to the move.

- 17/04/228 Highway Matters**  
 i) TTRO Suddons Lane Northleigh

- 18<sup>th</sup> April – 22<sup>nd</sup> April – Surface dressing – diversion in place.
- ii) TTRO Old Sidmouth Rd  
19<sup>th</sup> April – 23<sup>rd</sup> April – Surface dressing – diversion in place.
- iii) TTRO Queens Square Colyton  
Wednesday 26<sup>th</sup> April – Replace man hole cover – diversion in place.
- iv) TTRO Whitwell Lane  
20<sup>th</sup> April – 24<sup>th</sup> April – Surface dressing – diversion in place.
- v) TTRO Market Place, Vicarage St, Rosemary Lane, Lower Church St, Dolphin St & Silver St. 1200.1700.  
Saturday 20<sup>th</sup> May – Mighty Bed Race – diversion in place

#### 17/04/229 Report from Meetings Attended

- i) Allotment Association AGM – request for Traffic Mirror/Mains Water.  
The Clerk reported that the Allotment Association were pleased with the running of the allotments. They were made aware of the need to keep the boundaries secured but reiterated the responsibility of the farmer to keep his animals out of the allotments.  
They had requested a Traffic Mirror to aid access from the track onto the main road, Highways will not allow it on the verge. It was agreed to go back to the allotment association and see if they could suggest a place for a mirror which the Parish Council could contribute  
Cllr Real proposed the clerk contact SWW and look at the cost of providing mains water, Cllr Parr seconded that proposal and all agreed
- ii) Cllr Gibbon had attended a meeting of the Social Club and reported that all was running well. (*The Minutes can now be found online*)

#### 17/04/230 Correspondence

- a) Publications e-mailed to councillors – Intouch/RsN etc
- b) Details of the Colyton to Hawkchurch Tractor Run on Monday 29<sup>th</sup> May.
- c) Rev Hilary Dawson requesting permission to hold a Holy Communion Service on the picnic site at 6am on Easter Day. Cllr Real proposed this be agreed, seconded by Cllr Collier and agreed by all.
- d) Update from Paula Collingwood re Community Speed Watch signs and meeting with Neil Parish – read out
- e) Email from Tennis Court user disappointed at rise in playing costs – read out. Agreed response to be sent.
- f) Statement of Persons Nominated for County Council elections – placed on notice boards.
- g) Email - Holyford Woods newsletter – sent to Cllrs. There was an invitation to people to become Friends of Holyford Woods and this will be discussed at the next finance meeting.
- h) Email reminder from EDDC to please tell us what you think about the big changes we are proposing to make to outdoor markets and street trading in East Devon, before time runs out. Fill in the questionnaire online at <http://www.eastdevon.gov.uk/streettrading>

#### 17/04/231 Finance

- a) Minutes of the meeting held 27<sup>th</sup> March 2017 (Appendix Y) to be noted
- b) Accounts to be approved for payment – proposed by Cllr Gibbins, seconded by Cllr Turner.

| Cheque | Payee  |  |                           | VAT          | Total           |
|--------|--|--|---------------------------|--------------|-----------------|
| DD     | Opus   | Electricity  | 8.55                      | 0.43         | <b>£8.98</b>    |
| DD     | Talk Talk  | Telephone & Broadband                              | 23.45                     | 4.69         | <b>£28.14</b>   |
| 3848   | Colyton Chamber of Feoffees                                  | Annual Rent  |                           |              | <b>£1500</b>    |
| 3849   | EDDC - Rates   | Cemetery - 30002082                                |                           |              | £712.50         |
|        |  | Council Yard - 30023618                            |                           |              | £427.30         |
|        |  | Sports Pavilion - 30178590                         |                           |              | £768.80         |
|        |  |  |                           | <b>TOTAL</b> | <b>£1908.60</b> |
| 3850   | Steven Berry   | Parishes Together – ditch clearing                 | 260                       | 52           | <b>£312</b>     |
| 3851   | NALC Affiliation<br>DALC Affiliations<br>DALC Service Charge |  | 133.15<br>22.30<br>423.70 | 84.74        | <b>£663.89</b>  |
| 3852   | Toilet Caretaker   | March opening hours submitted                      |                           |              | <b>£100</b>     |
| *3853  | Halcyon Landscapes   | Grounds maintenance<br>Knotweed Treatment          | 2019.60<br>150.00         | 433.92       | <b>£2603.52</b> |
| *3854  | EDDC   | Advance payment for emptying<br>dog bins 2017-2018 | 600                       | 120          | <b>£720</b>     |
| *3855  | Viridor  | Recycling bin - MARCH                              | 117.40                    | 23.48        | <b>£140.88</b>  |
| *3856  | View From Newspaper  | Casual Vacancy Notice                              | 78.00                     | 15.60        | <b>£93.60</b>   |

- a) VAT return submitted
- b) First half of precept & council tax grant payment received.
- c) Clerk request Thursday April 13<sup>th</sup> off as time in lieu - approved
- d) Quote for base of fountain/lamp repair - £250 plus VAT, awaiting another quote
- e) \*Quote for Audit - £500 plus VAT. Any additional expenditure will be notified to us for authorisation..

#### 17/04/232 **Planning**

Minutes of the meeting held Monday 27<sup>th</sup> March 2017 – (Appendix Z) to be noted

##### a) Planning Applications

##### b) Planning Decisions

#### **17/0315/FUL Soanes Cycles, Queen Square.**

Retention of bicycle inner tube vending machine – **APPROVED with conditions.**

#### **17/0390/COU 6a Colyton Business Park, Wheelers Yard,**

Change of use from B1 to B2 for the principal purposes of a microbrewery, with supporting tap room.  
**APPROVED with conditions** which were read out.

##### c) Planning Correspondence

##### Memorial Applications:

Colin Tucker – within guidelines - **Approved**

Additional Inscription - Queenie Clara Collier (Cllr C Collier declared an interest as this is a family member). **Approved.**

#### **d) Comments requested on the East Devon Village Plan** – deadline 10<sup>th</sup> May 2017

There was some discussion over how the decision to extend the BUAB for Colyton had been done without consultation and behind the backs of the Parish Council. EDDC has demonstrated a five year land supply and in fact exceeds the requirements as Cllr H Parr reported. The Parish Council were disappointed that the views of our elected representatives were not listened to and Cllr A Parr proposed a strongly worded letter is sent in response to the consultation, this was seconded by Cllr Clifford and agreed by all.

#### 17/04/233 **Amenities**

**Colyford Play park update** – Signed copy of S106 finance agreement received.

Equipment is on site, with construction starting after Easter (18<sup>th</sup> April). The Grammar School is allowing things to be stored on their premises and are being very co-operative and helpful. There was some discussion on the name and a sign for the playpark which may require planning permission if not accepted under the current permission. Cllr A Parr proposed that a quote be sourced for the sign, seconded by Cllr Gibbins. Colin explained the background behind the name Rodda's Piece. Some broken Bronze Age sword fragments had been found in the field dating to 600 – 1000BC, This was probably a local chieftain and was ritually broken after his death.

He proposed a provisional opening day of Friday 12<sup>th</sup> May at 2pm, seconded by Cllr Real and agreed by all,

**P3 Grant** – work for 2017/18?

Footpath 36 and River Field/FP27 infill at gates.

Estimated at £392 + VAT for FP36 and £225 + VAT for River Field FP27

Other quotes will be sought.

**Road Green Playground** – installation & information disc received.

#### 17/04/234 **Neighbourhood Plan for Colyton Parish – update**

Cllr Collier reported that the Steering Group had had a short meeting with another consultant last week and there is a Neighbourhood planning meeting this week at which the decision will be made to either appoint a consultant or not.

#### 17/04/235 **Reece Strawbridge Centre**

Request from Sheila Smith on behalf of Reece Strawbridge for permission to allow the Seaton Lions to run a summer fundraiser car boot sale at the beginning of July. (Their lease requires permission from the Parish Council) In principal this was agreed but the clerk was asked to write to Shelia and ask for more information on how they saw the car boot sale working and where visitors to it would park. Cllr Turner will check the Pavilion diary for dates in early July.

**17/04/236 a) Nomination to external bodies and Charitable Trusts.**

Posts requiring nominations at the next meeting will be:

Axe Valley Ring & Ride – currently K Jones

3 appointees to Colyton Chamber of Feoffees – currently A Underdown, C Chesterton (J Mears – Nov 2017)

Community woodland Trust x 2 – currently Cllrs Pady & Jarman

DALC x 2 – currently Cllrs R Collier & S Real

P3 Co-ordinators – currently A Bishop, Mr & Mrs Bayliss & Frances Sell.

Memorial Social Club x 2 – currently Cllr A Parr & P Gibbins

Parish Tree Warden – currently vacant

Playing Field Committee x 2 – currently Cllrs R Collier & R Turner (*who wishes to stand down*)

St Andrews Church Fabric Committee – currently Cllr A Parr

**17/04/237 Advice given to Ridgeway Lane residents by Cllr Randall Johnson – Cllr P Gibbins**

Cllr Gibbins gave the background to this, a local resident had met with Highways and Cllr Randall Johnson and had been told that if he wanted the road repaired he'd have to either do it himself or get the Parish Council to do it.

Whilst the County Council is legally liable to maintain the roads if the money isn't there, it can't be done.

Cllr Gibbins was advised to get the resident to write to the Parish Council which will take it up with DCC.

**17/04/238 Engagement with Colyton Grammar School re parking issues.**

Cllr Pady gave the background to this which stems from the Highways comments on the latest planning application by the school. They strongly recommend that the school engages with the community and the parish council to get together a traffic plan that is acceptable to all before any application is approved. The current business manager leaves in a fortnight with his replacement starting then.

Cllr Pady proposed that the Parish Council invites the school to a meeting to discuss a traffic plan, (the makeup of this group to be agreed later), seconded by Cllr Jarman. The proposal was voted on with 5 for and 3 against. the proposal was carried.

**17/04/239 Items brought to the CPC's attention after the agenda had been published – to be noted**

Cllrs Collier and Real declared an interest as they are committee members.

- i) Colyton Carnival Procession route – as previous years.

**17/04/240 Matters to be taken into Committee - none****17/04/241 Dates of future meetings**

Finance & Planning Committees – Monday 24<sup>th</sup> April

CPC Annual Parish Meeting – Wednesday April 26<sup>th</sup>

CPC Meeting Monday May 8<sup>th</sup>.

The meeting closed at 8.30pm