

**COLYTON PARISH COUNCIL**  
**Feoffees Town Hall, Colyton**  
**EX24 6JR**  
**Tel (01297) 552460**

**Minutes for the meeting of the CPC held on Monday 11th April 2016 at 7pm in the Mortimer Room of the Feoffees Town Hall.**

**Present** - Cllrs C Collier (Acting Chair), B Collier, C Pady, J Hay, P Dean, H Evans, R Turner, P Gibbins, A Jarman, S Real, S Randall Johnson (for part of the meeting), 2 members of the public and E Berry (Clerk)

**16/04/222 Receipt & Approval of apologies for absence** – Cllrs H Parr, A Parr (holiday), G Stephens (unwell) & K Clifford (prior commitment).

**16/04/223 Cllr C Collier clarified the update of Standing Orders 1d re public speaking at Committee meetings – SO's will be amended thus** - *'members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda of all Parish Council & Committee meetings'*. She reminded all of SO 11, the rules for recording the meeting. Cllr Evans proposed acceptance of the change, seconded by Cllr Turner and agreed by all.

**16/04/224 Police Report**

Crimes of note in March are 2 burglaries.

One in Gribblemead whereby an elderly resident let a cold caller into his address who then stole items. 2 males were seen nearby in work clothes with a pick up type van. Enquiries are ongoing to trace these men. Residents are reminded to not allow any cold callers into their homes or leave them unattended at any time. Advice is available on the D & C website and leaflets available from the Neighbourhood Team.

A second burglary in King St involved the forcing of a window whilst residents were on holiday.

Damage has occurred to the wooden gazebo in Umborne Bridge Gardens. Evening patrols are increasing in the area together with the Wetlands where further antisocial behaviour has been reported.

**16/04/225 Public Question time** (maximum 15 minutes)

David Page of Bridge Cottage expressed his concerns and those of his neighbours about the recycling centre. In their opinion it is in an inappropriate place on the entrance to the town. They feel that it is unsightly, dangerous and unnecessary. He wants the Parish Council to support their call for it to be removed. In conversation with EDDC he has asked them to undertake an assessment of the site.

There followed some discussion about the Parish Councils stance, which is to support the site as it provides a useful resource to the community and is very well used. The Parish Council will await EDDC assessment.

Diane Nason clarified the public speaking arrangements for committees.

**16/04/226 The minutes of Parish Council Meeting held on 14<sup>th</sup> March 2016 were signed and accepted as a true record of the meeting after one amendment** – Page 56 Colyton changed to Colyford – the paragraph now reads 'a member of the Colyford NP committee'

**16/04/227 Matters arising from the Minutes**

Cllr Pady reiterated that this year is the 40th Anniversary of the Picnic site opening and the 20<sup>th</sup> anniversary of the Community woodland and he feels there should be a celebration of these. This was discussed and he will liaise with the Conservation group to discuss possible ideas and present it to the Parish Council.

**16/04/228 Report from County Councillor – given later in the meeting but reported here in agenda order.**

Cllr Randall Johnson reported that it has been relatively quiet at County Hall.

She had the insurance compensation figures for pothole damage for Cllr Pady. In the last year 524 claims were made and 96 were settled at a cost of £43,000. This figure will be used in preparing the budget for next year.

She confirmed that she can attend a Traffic Group meeting on Monday 18<sup>th</sup> at 1430.

Cllr Real asked who is responsible for traffic enforcement? She replied it was a County issue along with the Police.

Cllr Gibbins asked how often could we reasonably expect an enforcement office to attend Colyton? She said there was a schedule but it wasn't that frequent.

Cllr Dean question how efficient they were when they did attend? Cllr Randall Johnson will get the statistic

Cllr Pady reported on his very useful DALC organised Highways meeting and the concern expressed by Colyford residents about the safety of pedestrians and cyclist on the portion of the SLW that exits onto the road to Seaton by Popes Lane. Cllr Randall Johnson welcomed the gathering of evidence from the Speedwatch team in that area, as it's only by getting that evidence that the argument that something needs to be done can be strengthened. Evidence is needed before anything will be done.

**16/04/229 Report from District Councillors – no report offered.**

**16/04/230 Highway Matters**

a) TTRO Saturday 18<sup>th</sup> June 1300 – 1700 Road closure – The Mighty Bed Race.

Market Place, Vicarage St, Rosemary Lane, Lower Church St, Dolphin St & Silver St.

b) County Council Grant (flood resilience) of up to £2000 to clear ditches on Colyton Hill: Sandpits Lane & Whitegate Lane approved in principle, form to be submitted. Details of the work done to be compiled and a tender document issued so a contractor can be employed. Cllr Pady to look at details of the previous work initiated by the Feoffees.

- c) Email correspondence from a resident in Elm Farm Lane about the state of the road, confirmation from Highways received that it will be resurfaced in this financial year. The schedule will be published once finalised.
- d) Email correspondence from resident of Prospect Terrace & Cllr S Randall Johnson requesting either double yellow lines or resident only parking outside the cottages in the terrace due to being unable to park because of non-resident vehicles parked there. Noted but not a Parish Council issue.
- e) Advance notice from Colyton Carnival Committee of Temporary road closure - noted
- f) Traffic Group Meeting - suggest Monday 18<sup>th</sup> after 0900 – decided on 2.30. Acceptable to all.
- g) Cllr Pady reported that the residents of Whitwell Lane and Holyford lane were very pleased with the recent work that had been done there. A promise was made to jet some of the drains and Cllr Pady will monitor the situation.

#### 16/04/231 Report from Meetings Attended

##### a) Highway meeting

Cllr Pady reported on a very interesting and worthwhile Highways Meeting organised by DALC. There were several informative presentations and workshops and he came away several alternative approaches to highway problems and ideas for the community to take on some of the responsibility for the local highways. He suggested a small subcommittee be formed to take some of these ideas forward and for the subcommittee to report back at the next meeting. The subcommittee will consist of Cllrs Pady, Clifford, Hay & Evans.

##### b) NP Meeting at Newton Abbot

Cllr Pady and Colin Chesterton had attended this informative meeting run by CPRE. Several local councils gave presentations and offered assistance to those still in the consultation stage of the NP process. Cllr Pady will report to the NP committee on some of the initiatives which could be used to further engage the residents in the process.

#### 16/04/232 Correspondence

- a) Publications e-mailed to councillors – Intouch/RsN etc
- b) Email from resident of Prospect Terrace re parking outside the Terrace – noted and discussed elsewhere.
- c) Email FOI request from Harriet Bradshaw BBC re cemetery maintenance costs. Discussed with Cllr Parr before his holiday and responded to by the clerk as per Standing Order 26
- d) Email re EDDC Chairman’s Garden Party on 12<sup>th</sup> June – nomination requested. Cllr Pady proposed Cllr Real who declined. Cllr Collier proposed John Rollings with Jean Love as a reserve if he declined, this was seconded by Cllr Real and agreed by all.
- e) Police & Crime Commissioner Election notices received and displayed.
- f) Letter from Promote Colyton Group – AGM on 3<sup>rd</sup> May in the Colcombe Castle at 7.30pm plus membership form for group or individual
- g) Email to Andrew, copied to the clerk from Howard West – noted but as it was addressed to Andrew he will reply.
- h) Letter from local resident thanking the Council & Cemetery maintenance for not cutting back the primroses this year. Thanks passed onto the maintenance contractor by the Clerk

Cllr Dean felt he should be getting more of these emails, this wasn’t supported by any other councillor, but the clerk will ensure that all councillors are kept in the loop. Cllr Collier asked for the procedure on registering with the EDDC planning update service be resent as several councillors had not yet registered despite receiving the email instructions.

#### 16/04/233 Finance

- a) Minutes of the meeting held 21<sup>st</sup> March 2016 (Appendix Y) to be noted
- b) Accounts to be approved for payment – payment proposed by Cllr Real, seconded by Cllr Jarman and agreed by all

Cheque	Payee			VAT	Total
DD	Opus	Electricity	6.09	0.30	£6.39
DD	Talk Talk	Telephone & Broadband	28.09	5.61	£33.70
3705	EDDC	<b>Rates</b> Cemetery & Premises Council Store & Premises Pavilion			£665 £399.60 £798.20 <b>£1862.8</b>
3706	DALC	Subscription & NALC Affiliation			£657.70
3707	NALC – LCR	Subscription Renewal			£17.00
3708	CASH	Toilet Caretaker			£100
3709	Colyton Thursday Club	Hall Hire for NP Committee			£25
3710	Office Depot	Toner & Paper	31.63	6.33	37.96
*BACS payment to Shute Parish Council	SAK Logistics	Pipe for Parishes together project with Shute	72	14	£86.40
	Mr R E Wareham	Work to install pipe for PT project	182	36.40	£218.40

*3711	DALC	Attendance at Highways conference	45	9.00	£54.00
*3712	Viridor	Waste Management	111.02	22.20	133.22

- a) NEST account set up, details now needed of percentages to be paid and how that money will be paid in.
- b) Cheque received from Colyford Memorial Hall for cancelled Colyford NP meetings.
- c) VAT return and HMRC end of year figures successfully submitted. P60's generated and distributed.
- d) Parishes Together project with Shute Parish - extension to fund deadline applied for so further work can be done on 'Watery Lane'.
- e) Opus energy refunding £154.51 after they 'estimated' the bill and didn't action the correct information.
- f) Colyton Tractor Run have already decided their beneficiaries for this year but as a gesture of goodwill have offered £100 towards the work at the PMPF car park. Thanks to be sent.
- g) Equipment for displaying plans needs to be acquired prior to the paperless deadline of 1<sup>st</sup> May. There is a meeting at Dunkerswell this evening re the bulk buying of equipment and the Clerk will report back.
- h) Liz request 2.5 hours in lieu on Monday 18<sup>th</sup> for a hospital appointment - approved
- i) First half of precept & council tax grant payment received - noted

#### 16/04/234 Planning

Minutes of the meeting held Monday 21<sup>st</sup> March 2016 – (Appendix Z) to be noted

##### a Planning Applications

#### **16/0827/LBC & 16/0823/FUL Heathayne Farm \_ Mr & Mrs Hackman**

Proposed alteration and conversion of barn to form family annex. *No plans yet*

#### **16/0474/FUL Land West of Colyton Grammar School, Whitwell Lane – Miss E Berry (CPC Clerk)**

Change of use of land from agricultural to use as a child's play area and erection of associated equipment. Cllr Pady declared an interest as he is the landowner.

Cllr Turner proposed we **SUPPORT** the application, seconded by Cllr Real and agreed by all.

#### **16/0386/FUL 1 Hill Court, Hillhead – Mr Benford**

Single storey extension to rear of property (variation to planning permission 15/2673/FUL)

Cllr Turner proposed we **SUPPORT** the application, seconded by Cllr Gibbins and agreed by all.

##### b Planning Decisions

#### **15/1758/MOUT Land north of Chartridge, Old Sidmouth Rd – Mr C Harris**

Outline application for residential development involving the erection of up to 31 dwellings (6 affordable) and associated works.

**REFUSED**

#### **16/0477/FUL 29 Govers Meadow – Mr P Richards**

Rear extension to dwelling and replacement of flat roof of existing side storey with pitched roof

**APPROVED**

#### **15/2277/VAR Land South of Grange Cottage, Gully Shoot – Mr Payne**

Variation to detail approved under application 14/1018/FUL including lean to shelter & landscaping works.

**APPROVED**

#### **15/2216/VAR Colcombe Woods, Colyton – Mr K Mills – adjoining parish.**

Demolition of existing conservatory and bay window to construct a two story front extension & erection of orangerie.

**APPROVED**

#### **15/2775/FUL 27 Courtney Drive, Colyton – Mr Satterley**

Construction of two storey extension to front elevation & replacement single storey to rear.

**APPROVED**

#### **13/1091/MOUT land north of Rowan Drive, Seaton (adjoining parish) Fosseyway development**

Erection of 36 dwellings (25% affordable) with associated access & parking.

**APPROVED 4/2/16.**

##### c Planning Correspondence

- a) Seaton Parish application for designation of a Neighbourhood area – comments requested. CPC supports the designation, it follows the Seaton parish boundary and butts up to the Colyton Neighbourhood area with all residents included in one or the other.
- b) Email from local land owner asking for advice on the procedure to offer up 3 acres of land for future housing on outskirts of Colyford. Advised to contact EDDC but offers to meet CPC prior to contacting EDDC. The Parish Council reiterated its position, it will comment when an application is made and the applicant is welcome to attend the meeting at which it is being discussed and present the application. The Clerk will pass this onto the landowner.

**16/04/235 Amenities**

- a) Request from Allotment holder to locate a 10'x 6'6" summerhouse onto their plot to raise seedlings and store tools. This was discussed with reference to the current rules on the size of sheds and greenhouses. This summerhouse of larger than the size allowed for a shed and is not a greenhouse. Cllr Evans proposed the rules be enforced and a summerhouse not allowed on the allotment, seconded by Cllr Real. A vote was taken – 7 for, 2 against and 1 abstention.
- b) Gazebo at Umborne Bridge gardens damaged twice at some point between 1<sup>st</sup> April – 4<sup>th</sup> April. Reported to police. Repairs will cost about £50 – noted.
- c) Road Green Play Area  
The Carnival Committee are prepared to replace some of the older pieces of play equipment at this well used Toddler playpark. It was agreed that Cllr Pady would let them have the catalogues he had acquired and that the Carnival Committee take a look and come back with some replacement suggestions.
- d) Details of the CPRE Devon 'Our Outdoors' competition 2016 received. Passed onto John Mills for his perusal as Colyford is interested in the competition.
- e) Request from Colyton Caterpillars for picnic tables/benches on land below the Reece Strawbridge Centre for public use and the use of Caterpillars. This was discussed and Cllr Real proposed that as the budget had been set for this year and additional picnic furniture not budgeted for this request be refused but looked at in the next financial year. Seconded by Cllr Gibbins and agreed by all.
- f) Cllr Pady reported that a draft 11 year lease has been drawn up for the Parish Council to examine and comment on. A meeting will be held with the S106 officers to look at the proposed schemes and then a public meeting will be held in Colyford with a decision being made on the final scheme.

**16/04/236 Neighbourhood Plan for Colyton Parish – update**

Cllr Evans reported on the recent Steering Group meeting. The remaining Colyford committee members are discussing with other residents the idea of a separate Colyford committee or an amalgamation with the Colyton group. Volunteers from the committee and the steering group are to attend various organisations, groups or clubs (list in the Little Shop and Colyford Post Office), and present a brief outline of the NP to them, asking for their comments.

**16/04/237 Colyton Memorial Social Club** - AGM to be held Thursday 21<sup>st</sup> at 8pm

**16/04/238 Reece Strawbridge Centre** – meeting to be held Thursday 14<sup>th</sup>. Cllr Hay wants to discuss funding opportunities with the other trustees.

Cllr Real asked about the tarmac quotes, Cllr Pady will chase them.

**16/04/239 Items brought to the CPC's attention after the agenda had been published**

a) **Nomination to external bodies and Charitable Trusts – noted.**

Posts requiring nominations at the next meeting will be:

Axe Valley Ring & Ride – currently K Jones

1 appointee to Colyton Chamber of Feoffees – currently G Clode

Community woodland Trust x 2 – currently Cllr Pady & Jarman

DALC x 2 – currently Cllrs R Collier & S Real

P3 Co-ordinators x 2 – currently Mr Love & Mr Marx

Playing field Joint management Committee – currently Colin Chesterton

Memorial Social Club x 2 – currently Cllr A Parr & P Gibbins

Parish Tree Warden – currently Cllr H Evans

Playing Field Committee x 2 – currently Cllrs R Collier & R Turner

St Andrews Church Fabric Committee – currently Cllr A Parr

Friends of Colyton Library – currently Mr M Mann

**16/04/240 Matters to be taken into Committee – none**

**16/04/241 Dates of future meetings**

CPC Annual Parish Meeting – Wednesday April 20<sup>th</sup>

Finance & Planning Committees – Monday 25<sup>th</sup> April

CPC Annual Parish Council Meeting – Monday May 9<sup>th</sup>

The meeting closed at 9.05pm