

COLYTON PARISH COUNCIL
Feoffees Town Hall, Colyton
EX24 6JR
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Minutes for the Colyton Parish Council meeting to held on Monday 13th June 2016 in the Mortimer Room of the Feoffees Town Hall, Colyton at 7pm.

Present: Cllrs Parr, C Collier, B Collier, R Turner, J Hay, C Pady, K Clifford, H Evans, A Jarman, P Gibbins, G Stephens, S Real, Dist Cllr H Parr, 3 members of the public and E Berry (Clerk).

Cllr A Parr welcomed everyone to the June meeting and offered his congratulations to those that had organised the very successful Tractor Run, Youth Football competition and the Heraldic Banner displays. The clerk was asked to write to each organisation and thank them. Cllr Clifford reminded all present of the recent cycle ride from John O'Groats to Lands' End in aid of Force that four local men undertook, raising a considerable sum of money for the charity.

- 16/06/23 Receipt & Approval of apologies for absence** – Cllr P Dean, County Cllr S Randall Johnson.
- 16/06/24 Police Report**
 8 recorded crimes from 1/5/16 – 5/6/16 this compares to 5 crimes last year in the same period.
 There was 1 report of anti-social behaviour with injury, 3 violent crimes without injury, 1 report of rape, 1 sexual offense, 1 criminal damage and 1 public order offence.
- 16/06/25 Public Question time** (maximum 15 minutes) - none
- 16/06/26 Approval of the Annual Parish Council meeting held 9th May 2016.** The minutes were signed and agreed as being a true record of that meeting.
- 16/06/27 Matters arising from the minutes**
 CPC to consider becoming a Friend of Holyford wood with a donation of £10. Cllr Pady proposed that CPC becomes a Friend, seconded by Cllr Clifford and agreed by all.
- 16/06/28 Report from County Councillor – no report available**
- 16/06/29 Report from District Councillor** – not a lot to report. Cllr Parr offered some statistics on appeals. EDDC had won 78.2% of appeals, the national average is 66%. There had been no awards of costs to the Council. In the last 12 month period 1047 new homes have been completed, this is more than is required in the new local plan.
- 16/06/30 Voting on the nominations of CPC representatives to other organisations**
 Axe Valley Ring & Ride – nominee - K Jones – election proposed by Cllr C Collier, seconded by Cllr Real, agreed by all
 1 appointee to Colyton Chamber of Feoffees – nominee - G Clode – election proposed by Cllr Real, seconded by Cllr B Collier and agreed by all.
 Community woodland Trust x 2 – nominees - Cllr Pady & Cllr A Jarman – election proposed by Cllr Real, seconded by Cllr Gibbins and agreed by all.
 DALC x 2 – nominees - Cllrs R Collier & S Real –election proposed by Cllr Hay, seconded by Cllr Jarman and agreed by all.
 P3 Co-ordinators x 2 – 3 nominees – Mrs Seward, Mr Love & Mr Marx, Cllr Evans proposed Mrs Seward, seconded by Cllr Pady. Cllr Collier offered an amendment and proposed Mr Love & Mr Marx, seconded by Cllr B Collier. The amendment was voted on and gained 8 votes. The original proposal gained 2 votes so was lost.
 Playing field Joint management Committee – nominee - Colin Chesterton – election proposed by Cllr Evans, seconded by Cllr Turner and agreed by all.
 Memorial Social Club x 2 – nominee - Cllr A Parr & P Gibbins –election proposed by Cllr C Collier, seconded by Cllr Real and agreed by all.
 Parish Tree Warden – nominee - Cllr H Evans – election proposed by Cllr Real, seconded by Cllr Gibbins and agreed by all.
 Playing Field Committee x 2 – nominee - Cllrs R Collier & R Turner –election proposed by Cllr Gibbins, seconded by Cllr Clifford and agreed by all.
 St Andrews Church Fabric Committee – nominee - Cllr A Parr –election proposed by Cllr B Collier, seconded by Cllr Gibbins and agreed by all.
 Friends of Colyton Library – nominee - Jane Daunc, election proposed by Cllr Evans, seconded by Cllr Real and agreed by all.
- 16/06/31 Highway Matters**
 a) DCC Scrutiny meeting – 14th June re DoT 20pmh speed limits – details emailed to Cllrs. Cllr Pady

volunteered to attend and has contacted the organiser and written to Dist Cllr Randall Johnson and Neil Parish MP with details of what he would like to speak about.

- b) Cllr B Collier reported on the problems at the fire station end of Govers Meadow with inconsiderate parking causing problems for those exiting and entering the side road, Cllr Real proposed a letter be sent to the Police and Highways, seconded by Cllr Evans and agreed by all.

16/06/32 Report from Meetings Attended - none

16/06/33 CPC Correspondence

- a) Monthly Publications e-mailed to councillors – Intouch/RsN etc
 b) Police & Crime commissioner monthly report – emailed to Cllrs
 c) DALC newsletter – emailed to Cllrs
 d) Email from local resident (B Fowkes) re speeding vehicles – emailed to Cllrs – read out by Cllr A Parr.
 e) Update from community speedwatch and possible meeting with MP – emailed to Cllrs
 f) Police briefing document on beach hut security issues – emailed to Cllrs
 g) Email acknowledgement of receipt of audit by external auditors.
 h) Email consultation by EDDC on markets & street trading – emailed to Cllrs, considered not relevant to Colyton – no comment made.
 i) Email request from Emma Voysey for some reserved parking spaces for an event she is holding in the town on the 23rd July. It was proposed by Cllr Parr and seconded by Cllr Collier that the clerk ask EDDC for 15 reserved spaces in the Dolphin Street car park. Agreed by all. Failing that Cllr Collier offered his field for parking.
 j) Letter from the Promote Colyton group asking for permission to repaint the Queen Street lamp post. Cllr Real proposed they be allowed to do so, seconded by Cllr Gibbins and agreed by all.
 k) E mail consultation document from Axe Valley Community College. Re conversion to an academy and partnership with Holyrood Academy. (consultation ends on Friday 17th June but now extended to 14th July for Town & Parish councils). Deferred to the committee meeting.

16/06/34 Finance

Minutes of the meeting held Monday May 23rd (Appendix C) to be noted

Accounts to be approved for payment – proposed by Cllr Real, seconded by Cllr Par and agreed by all. Cllrs B & C Collier declared an interest (#3730) as this is their son.

DD	Opus	Electricity	£3.48	£0.20	£4.14
DD	Talk Talk	Telephone & Broadband	£28.19	£5.63	£33.82
3729	Cash	Toilet Caretaker			£100
3730	RH Collier	Cemetery Grass Cutting Jan-March			£1330
3731	Colyton Thursday Club	Hall Hire for NP SG Meeting			£25
3732	Viridor	Waste Management (MAY)	£134.57	£26.91	£161.48
3733	Musbury Garage	Fuel	£9.50	£1.90	£11.40
3734	Friends of Holyford	Membership – min ref 16/06/27			£10
3734	Mole Avon	Weed killer (RSC car park)	£29.95	£5.85	£35.10

- a) Details from Seaton Council re Parishes together funding – Dog warden ‘share’ 290 hrs at locations identified by CPC, random times and days from July 1st.
 b) Resilience funding – awaiting information re Feoffees area of responsibility in the past. Cllr Pady reported on what had been done in the past on Colyton Hill and will contact current land owners for permission. Clerk to check on update at Lilylake and report back.
 c) Locality funding bid for Colyton Defibrillator and Colyford defibrillator training submitted – County Cllr Randall Johnson has agreed to support this project and the form has been passed to the accounts department.
 d) Clerk requests holiday from July 4th – 15th - approved
 e) Parishes Together bid 2016/17 - lengthman project with Farway, Northleigh & Southleigh. Closing date for application is 24th June. Total bid £3510. Bid submitted.
 f) Nest direct debit mandate signed.

16/06/35 Planning

Minutes of the meeting held Monday May 23rd – (Appendix D) to be noted

a Planning Applications**16/0567/VAR Tritchayne Farm, Colyton – Mrs Urquhart**

Variation of condition 4 of application 00/P0545 to facilitate unit 4 to be occupied by manager – *amendment clarifies position of unit 4.*

SUPPORTED – Cllr Real proposed the previous comments be reiterated (ensure other units remain as holiday lets), seconded by Cllr Parr and agreed by all.

16/1260/FUL**8 Hillside, Colyton – Ms Timmins**

Construction of single storey rear extension and first floor balcony.

SUPPORTED – Cllr Evans proposed that the application be supported but a comment made that the balcony is only a balcony of about a metre depth, allowing the windows to be opened but no access to the flat roof of the extension - seconded by Cllr Gibbons agreed by all.

16/1124/FUL Whispering Pines, Seaton Road, Colyford – Mr Breen

Replacement dwelling

NOT SUPPORTED – Cllr Pady proposed the application is not supported as it is an inappropriate design in a sensitive site on high elevation in the Axe Valley within an area of great landscape interest. The design is totally out of keeping with the local area. Seconded by Cllr Clifford and agreed by all.

b Planning Decisions**16/1134/CM Farwood Barton, Mr G Hurford.**

Variation of condition 1 to allow importation of subsoil for a further 2 years.

NO OBJECTION RAISED

16/0157/COU The Bakery, Queen St, Colyton – Mr Mann

Retention of change of use of dwelling to 2 flat

Planning Permission Granted.

16/1004/FUL Mill Close, Colyton – Mr Crofts

Single storey extension to south, two storey infill to north, replacement garage and workshop.

APPROVED

c Planning Correspondence**156/F0304 – Planning enforcement – for information****5 Seaway Head, Colyton**

Decking requires planning permission as over 300mm in height.

Options: a) Reduce height to 300mm or B) Apply for retrospective planning permission

Action within 28 days from 19th May,

d) Neighbourhood Plan update

Cllr Evans reported that a recent NP committee meeting had been held in Colyford. One of the matters arising from that meeting was the advertising of the agendas and minutes. The NP committee asked the CPC to approve the publication of the agenda and draft minutes on the website (currently, as previously agreed only the Steering Group minutes and agenda are published on the website and the Committee agenda is displayed on notice boards). This was seconded by Cllr Parr. Cllr Collier proposed an amendment stating that the agenda and full minutes be published on the website (not draft version), seconded by Cllr Jarman. The amendment was voted on, a total of 7 votes by a show of hands. The original proposal received 3 votes and falls. The Clerk will ensure the agenda and minutes of all NP meetings are now published on the CPC website in a timely fashion.

Slow progress is being made, with a lot of time taken up with procedures and terms of references. Local organisations are being visited by committee members and the NP process explained, this is all part of the community engagement which will determine the questionnaire.

16/06/36 Amenities

- a) Update on Colyford playpark
Cllr Pady had contacted EDDC planning and been told that the application has been approved and is waiting to be signed off. The consultation with parents and children is just about completed, with the results being sent to Jamie Buckley for analysis. The S106 offers has a pro-forma tender document which will go to all the play companies prior to designs going before the public for a choice to be made.
- b) Parish Picnic report/ideas. Saturday August 27th has been put in the diary. All youth groups will be contacted and a meeting held on either the 21st or 23rd June. The Ottery St Mary brass band has been contacted.
- c) Teams for Parish Inspection – emailed to councillors – 20th June.
Tree in churchyard needs attention as does one at the PMPF in the middle section, backing onto road, of top car park. The recently laid tarmac also needs looking at, so it was proposed by Cllr Real that the contractor be asked to meet the team inspecting the Playing Field at 7pm.
Cllr Pady had also asked them to complete some unfinished work when the new equipment was put in as the loose material was being kicked onto the safety surface.
The footpath has yet to be completed, Cllr Pady will chase the contractor and ask that it be done before the school holidays.
The path at the cemetery needs attention and the inspection team will be asked to measure and mark what needs done so a tender can be raised.
Cllr Pady will also look at the specifications for the P3 work on the bridleways.
- d) RBL Centenary Fields Programme. Cllr Pady proposed that the PMPF be registered, giving access to further funding, seconded by Cllr Gibbins and agreed by all.
- e) Cllr Pady proposed that the gentleman inspecting potential night landing sites for the Air Ambulance be asked to look at the PMPF as a potential site (a light pole would be required – funded by the community), seconded by Cllr Parr.

16/06/37 Colyton Memorial Social Club – no recent meeting

16/06/38 Reece Strawbridge Centre – Cllr Hay reported on the last meeting, the committee will look into the possible provision of a cinema club, possibly following the Beer model which Tony Hibbard will investigate. They are also working on a new constitution.

16/06/39 Library update

Email from Mark Ollier prior to him going on holiday, to say he has been unable to ascertain what the delay is in completing the transfer or what point the County wish to make with regards in the lease on favour of the Friends. Waiting for a response from DCC.

16/06/40 Matters to be taken into Committee - none

16/06/41 Items brought to the CPC's attention after the agenda had been published – to be noted.

Update from Paula Collingwood (Colyford CSW coordinator) – request a CPD councillor attends the DCC Scrutiny Committee meeting tomorrow re DoT 20mph speed limit – Police Accident Data and Police Enforcement – Cllr Pady volunteered to attend.

The meeting between Seaton CSW team and Neil Parish MP is a 'closed' meeting and the organiser will not permit the Colyford CSW team of Parish Council to attend.

Cllr Parr proposed the Clerk write and express their disappointment at this, considering we paid towards the equipment they are using! Seconded by Cllr Gibbins and agreed by all.

16/06/42 Dates of future meetings

June Finance & Planning – Monday 27th June

July CPC meeting – Monday 11th July

The meeting closed at 8.40pm.