

**AGENDA OF THE MEETING OF THE FINANCE COMMITTEE TO BE HELD MONDAY 24th
OCTOBER 2016 At 7pm IN THE MORTIMER ROOM OF THE FEOFFES TOWN HALL,
COLYTON**

Committee – Cllrs C Collier, A Parr, B Collier, C Pady, S Real. P Dean, H Evans R Turner & P Gibbins

- 1. Apologies for absence - C Pady**
- 2. The Minutes of the Finance Committee Meeting held on 26th September 2016 (Appendix L) to be approved**
- 3 Matters arising from the minutes**
- 4. Balanced Accounts for the period 1st April – 30th September 2016.**
- 5. Accounts to be presented for payment:**

TBN	Miss E Berry	Salary Post Bank Mileage 6 x 0.45 Stationery & key for tennis courts	£755.25 £6.60 £2.70 £9.10		£773.65
TBN	Mr J Rollings	Salary Mileage TBN Fuel	£800.76 £5.65		TBC
TBN	HMRC	Tax £410 NI Employee £86.03 NI Employer £97.84			£594.07
TBN	Viridor	Waste Management	£110.80	£22.16	£132.96
TBN	Bradfords	Woodstain	£13.40	£2.68	£16.08
TBN	EDDC	Rates Cemetery Council Store/Yard PMPF Pavilion	£665 £399 £799		£1863

- a) VAT return (July – Sept) successfully submitted
- b) July/August/September – half yearly comparison
- c) Audit for July – September due.
- d) Remembrance Service 13th November – numbers?
- e) Tennis Courts
 - i) Annual Returns from Tennis |Courts.

2008 – 2009	£717.62
2009 – 2010	£907.01
2010 – 2011	£958.11
2011 – 2012	£884.00
2012 – 2013	£511.73
2013 – 2014	£309.17

2015 – 2016	£150.16
2016 – to date	£153.34

- ii) Request from Chris Eastwood (Tennis coach) for new nets - 2 Slazenger club nets @ £59.99 plus VAT and delivery at £4.99
- f) Request approval to pay rates by Direct Debit.
- g) Seaton Town Council confirmed their dog warden is not available for Colyton.
- h) PMPF Firework display and bonfire – Saturday 5th November.

6. Fees to be charged in the Finance Year 2017/18:

Tennis Courts: Currently £7.00 per hour for adults and £3.50 per hour for school children.

Allotments: Present rates are £30.00 for a full plot and £18.00 for a half plot, £14.00 for a quarter plot – prices were increased last year.

Cemetery: 5% increase last year

7. Rents to be charged in the Financial Year 2017/18

a) **Stafford Cross:** A new lease has been agreed with Peter Gibbons as a five year business farm tenancy.

b) **Cleeves Field and Mill Field:-** 5.43 acres. Rent is currently £400 p.a.(increased last year)

8. Wages/Salary/Leave entitlement for the Financial Year 2017/18

Clerk & Maintenance Man (currently £13.53 & £12.28 an hour)

Increased by 2% last year as per SLCC recommendations.

SLCC recommended annual leave entitlement rising to 25 days after 5 years of service. Clerk leave increased by 2 days last year with a promise to review.

9. Social Club

Leaking roof. Email from Mr List asking if CPC Buildings insurance would cover the cost of repair?

10. Memory Lane Foundation

This locally run initiative is acquiring charity status and applying for Locality Budget funding to promote the work they are doing and distribute their Living Memories' DVD's and Reminiscence Guides.

Suggestion from Ali Eastland that CPC 'hold' their funding until they are registered as a charity, this would mean they would not miss out on this year's funding (they cannot be given it directly as they are not yet a charity).

11. Any Further Matters to be discussed

- a) Colyford playpark - update

Dates of next meetings

Council Meeting - Monday November 14th

Finance & Planning – Monday November 28th

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Recording must cease at the request of the Chairman.

Making a recording must not be disruptive to the meeting.