

MINUTES OF THE MEETING OF THE FINANCE COMMITTEE HELD MONDAY 26th SEPTEMBER 2016 At 7pm IN THE MORTIMER ROOM OF THE FEOFFEES TOWN HALL, COLYTON

Present – Cllrs C Collier, A Parr, B Collier, C Pady, S Real, H Evans P Dean, R Turner, J Hay, K Clifford, A Jarman, P Gibbins, Dist Cllr G Godbeer & E Berry (clerk).

Request that those who are recording declare so and conform to standing orders.

F16/09/40 Apologies for absence – Cllr G Stephens

F16/09/41 The Minutes of the Finance Committee Meeting held on 22nd August 2016 (Appendix J) were agreed & approved as being a true record of that meeting.

F16/09/42 Matters arising from the minutes - none

F16/09/43 Democratic Period – opportunity for public questions & comments – none present.
A period of up to 15 minutes will be set aside to deal with questions to the Committee from members of the public.
Each individual will be restricted to speaking for a total of 3 minutes.

F16/09/44 Balanced Accounts for the period 1st – 31st August 2016 - noted

F16/09/45 Accounts to be presented for payment – payment approval proposed by Cllr Real, seconded by Cllr Evans and agreed by all.

3763	Miss E Berry	Salary Postage	755.06 7.24		£762.30
3764	Mr J Rollings	Salary Mileage 52 x 0.45 Fuel	799.76 23.40 10.95		£835.11
3765	HMRC	PAYE NI Employee NI Employer			410.40 86.03 97.84 £594.27
3766	Office Depot	Paper, envelopes, staples & notes	30.54	6.11	£36.65
DD	NEST Pension Contributions	Employees Employer	8.72 10.90		£19.62
3767	Axe Valley & West Dorset Ring & Ride	Donation (As per 2016/17 Budget)			£250
3768	Grant Thornton UK LLP	Fees in respect of Annual Return	400	80	£480
3769	Cash	Bulbs for flower beds as agreed MIN 16/09/90(d)			£15

a) Internal Audit – April – June – Cllr Evans - in hand.

- b) Request from Citizens Advice Bureau for funding contribution. Cllr Evans proposed the request be refused, seconded by Cllr Parr and agreed by all.
- c) PMPF - complaints received about the state of the fence by the old entrance where the tree was removed, it is in quite a poor state and full of brambles. Cllr Real proposed that John be ask to cut back the brambles and spray them, seconded by Cllr Evans and agreed by all.
- d) Allotment rent notices and other rent notices going out by 30/9/16 – noted.
- e) Clerk request mileage payment for weekly bank visits at 0.45p/mile and approval to make that visit in works time. Cllr Parr proposed this be approved, seconded by Cllr Gibbins and agreed by all.

F16/09/46 Library Lease – update – awaiting confirmation from FOCL – nothing else to report,

F16/09/47 Colyford Playpark – update. The finale figure was received from EDDC - £22312.18. The pro-forma letters will be sent this week to the five play companies. There followed some discussion over the EDDC procedure that has to be followed to progress the project. Cllr Evans proposed the procedure be followed, seconded by Cllr Parr and agreed by a majority.

F16/09/48 Anything brought to the Chairs attention after the agenda published.

- a) Requests for new tennis nets from Chris Eastwood @ £59.99. – *defer to next Finance meeting (For info revenue this year is £64) Clerk will present past years revenue from the courts.*
- b) Email from Mike List – the Social Club roof is leaking and causing damage to the Snooker room – would our building insurance cover the repairs? – *defer to next Finance meeting*
- c) S106 receipts for play park in Colyford £22312.18 with caveats on two developments – noted.
- d) Quote for netbook to be used exclusively for Planning downloads - £150 – *defer to next meeting.*

F16/09/49 Dates of next meetings

CPC Meeting - Monday 10th October Colyford Memorial Hall
Finance & Planning – Monday 24th October

The meeting closed at 7.30pm.