



COLYTON PARISH COUNCIL, FEOFFES TOWN HALL, MARKET PLACE, COLYTON. EX24 6JR

MINUTES FOR THE CPC MEETING TO BE HELD MONDAY JULY 9th 2018 AT 7PM IN THE MORTIMER ROOM OF THE TOWN HALL.

Present: Cllrs A Parr, C Collier, B Collier, B Norris, E Jones, S Real, J Hay, K Clifford, P Gibbins, C Pady, R Turner, R Way, Dist Cllr H Parr, Cty Cllr M Shaw (for part of meeting), 5 members of the public, and Miss E Berry (Clerk).

The Chairman welcomed everyone to the meeting.

18/07/48 Receipt & Approval of apologies for absence: Cllr Jarman

18/07/49 Police Report by email.

5 CRIMES – compares to 6 in June 2017

3 x one incident (family domestic & theft)

1 x unwanted / unknown phone call

1 x theft of Tractor (ongoing enquiries)

20 LOGS – compares to 16 in June 2017

11 x public safety (concerns for welfare and missing persons & smoke from bonfire going across road)

4 x ASB - neighbour disputes (parking and talking loudly)

1 incident unrecorded

3 recorded incidents – category not specified

3 Transport incidents.

18/07/50 Declarations of Interest - none

18/07/51 Public Question time (maximum 15 minutes)

The owner of Yaffles went through her letter of objection to the proposed changes to the development to the south of her. She explained the impact the increased footprint of the houses and the balconies would have on her property.

A Colyford resident followed up his letter on grass cutting in Colyford and other issues (on agenda for later). He thanked Cllr Gibbins for cutting the verges but reiterated that the bus stop needs cutting on the Coly Rd and there is a need for a bus shelter there. Further down there was a concrete bin which now appears to have disappeared – where is it? He asked where the VAS system was and what was the delay? He was also dismayed that the bike path signs into the wetlands had not been erected.

Cllr Pady confirmed that there is nothing in the CPC budget for grass cutting and gave credit to Cllr Gibbins for cutting the verges. He thought the new Community Infrastructure levy could fund a bus stop – clerk will investigate.

18/07/52 Approval of the minutes of Parish Council Meeting held on 11th June 2018 – the minutes were approved and signed as being a true record of that meeting,

18/07/53 Matters arising from the Minutes

- a) 18/06/37c Street Trading License granted to Exe Valley Pizza Company – PMPF car park Tuesday evenings 5pm – 8pm – reports that the first night went well – no litter on site. The toilets will remain open slightly longer on a Tuesday as customers of the pizza van had requested.
- b) 18/06/44 Cllr Jones commented that any air quality survey had to be done over an extended period otherwise it would not be useful.

18/07/54 Report from County Councillor – email report – see Appendix A.

Cllr Shaw confirmed that the Vehicle Activate Sign (VAS) is coming although no date had been given, he will chase it up. The crossing at Colyford is definitely in this year's budget. Just in from the engineer was a couple of draft plans, the crossing had been move to accommodate residents objections and there were substantial

additional costs involved but it will continue to press for it asap. He reassures Cllr Watts that it is a clear commitment to the residents and it will happen.

The Wetlands sign was agreed 9-10 months ago and he is also disappointed that nothing had been done. At a recent meeting with the Public Rights of Way committee the sign was mentioned and he pressed for it to be installed.

The single plastic refill water point stickers had proved successful in Seaton and he had several if Cllrs could identify local shops in which to display them. The Scrutiny committee is looking at library services and there will be a consultation on the rural & mobile services provided, looking at the viability of the service. Plans are afoot for the 'missing' portion of the Stop Line Way below Seaton cemetery but there is no money available for the Colyford/Whit Hart section and the rest of the SLW to Axminster. Cllr Gibbins reiterated that the White Hart section was desperately needed as this was the most dangerous part of the route.

Cllr Real asked for CPC to be kept in the loop on any developments with the crossing and expressed his dismay at the recent resurfacing works on South Street. A leak in the road which had been known about for months had just been tarmacked over rather than investigated – what a waste of time, money & resources! He was asked to bring that to the next Traffic Group meeting.

Cllr Pady expressed his concerns over Nunsford Lane at the top of Kingsdon. Most of the lane had been tarred & chipped except for the last 450m which led to the farm business and a cottage, This section remains potholed and virtually impassable without great care. Cllr Collier said this had been discussed at the Traffic Group meeting and was going to be done, but obviously that had not been the case.

Cllr Watts wondered why DCC were 'always chasing the tail' of a problem. Greater dialogue between all parties before any work commences would ensure the majority of concerns were dealt with. Cllr Shaw said that would be helpful but that was not how the process works with DCC and their contractors.

18/07/55 Report from District Councillors

Cllr Parr asked Cllr Hay if the car park light was now working, Cllr Hay was unsure. Cllr Parr will check it's been done. She confirmed the removal of the waste 'bring' facility at Umborne Bridge. The Salvation Army charity bin will remain. Cllr Watts asked if the area would be fenced by EDDC and if the cost of clearing it up would be met by EDDC?

18/07/56 Highway Matters

a) Colyford Crossing.

Cllr Pady proposed that the draft designs and the email from Mike Jones is acknowledged and that the Parish Council presses for an implementation date and a firm commitment in view of the increased costs. There was some discussion and Cllr Watts seconded the proposal and all agreed.

b) TTRO Popes Lane, Colyford – 23rd August – 24th August – erect new electricity poles & replace overhead electricity conductors.

c) Colyford verge cutting & junction with Coly Rd.

This provoked a lot of discussion with ideas on increasing rates to allow Parish Council to do the work but it was pointed out that in taking on the responsibility that should be the County's we also take on the liability in the event of an accident. It will be taken to the Traffic group for discussion.

18/07/57 Report from Meetings Attended

Cllr Pady reported on a very informative and interesting meeting of the Resilience Forum which he attended in mid Devon on 14th June. Several speakers took part ranging from the Devon Air Ambulance to the Assistant Chief Constable of Devon & Cornwall Police.

Cllr Pady felt there were several useful ideas that could be taken from the meeting in the event of a major emergency especially the use of Community Halls as Emergency Rest Centres.

18/07/58 Correspondence Publications e-mailed to councillors

- a) Intouch/RsN newsletters etc
- b) Email – DCC 'Bring' recycling facilities will cease from the 16th July – *sent to Councillors*
- c) Email – NALC newsletter – *sent to Councillors*
- d) Email re filming in Local area – *sent to Cllrs.*
- e) Email draft minutes of 6th June CLT meeting – *sent to Cllrs.*
- f) Email confirmation from Alison Ward of registration of Colyton & Colyford Community Land Trust.

- g) Email from EDDC re holding a Funday on Tuesday 7th August from 10-1pm at Playing Fields. Permission required – Cllr C Collier proposed that this is allowed, Cllr Turner confirmed that no dogs are allowed on site and that the area fenced off is not to be used as it's been reseeded. Cllr Gibbins seconded the proposal and all agreed.
- h) Email re future of policing and the merger of Devon & Cornwall with Dorset – for more information and to comment go to <http://www.futurepolicing.co.uk> The survey will run from Friday 29 June until Monday 27 August – *emailed to Cllrs*. Cllr Parr encouraged everyone to have their say.
- i) Email – vacancy for EDDC Standards Committee – *emailed to Cllrs*
- j) Email details of Devon CC crowdfunding project – *emailed to Cllrs*.

18/07/59 Formal letter of complaint received from Mr Gary Glenn – seen by all Councillors and made available to the public. Cllr Parr read out the Monitoring Officers response in which it was confirmed that this is not something for the District Council to consider.

However with regards to the complaint about the Clerk Cllr Parr asked that under the provision of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting during the consideration of the complaint against the clerk as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted i.e confidential staff issues of a personal nature.

Seconded by Cllr C Collier and agreed by all.

18/07/60 Adoption of a CPC code of practice for handling complaints re Council staff.

A draft version based on NALC and SLCC guidelines had been prepared and circulated to councillors.

Cllr Watts proposed this be adopted as CPC policy, seconded by Cllr Jones and agreed by all. This will be published on the CPC website.

18/07/61 Finance

Minutes of the meeting held Monday June 25th (Appendix E) to be noted

Accounts to be approved for payment – proposed by Cllr Turner, seconded by Cllr Real and agreed by all.

DD	Opus	Electricity	£10.49	£0.52	£11.01
DD	Talk Talk	Phone & Broadband	£20.11	£4.02	£24.13
Credit card payment by Clerk so cheque #4103 payment to Clerk	Bargain Host Cheque to Miss E Berry	Website 13/07/18 – 1/07/20	£47.76	£9.55	£57.31
4104	CASH	Toilet caretaker invoice for June			£100
4105	Halcyon Landscapes	Cemetery work invoice for June	£468.33	£93.67	£562.00
4106	MNR Mowers	Parts for Mower	£19.69	£3.94	£23.63
4107	Viridor Waste	Waste Management	£119.73	£23.95	£143.68
4108	Devon Wildlife trust	Data Search for planning application	£84.50	£16.90	£101.40
4109	Mole Avon	Stakes	£9.00	£1.80	£10.80

- a) Tree quotes – only one received. Cllr Clifford is going to look for others as the two contractors initially asked have failed to present a quote.
- b) PCC Small grant Application – Cllr Turner (deadline 23rd July) – Cllr Turner will try to get the company in to quote sooner than they have stated as it's the day after the deadline. The clerk will see if an extension to the deadline could be granted in this case.
- c) VAT return successfully submitted.

18/07/62 Planning

Minutes of the meeting held Monday June 25th (Appendix F) to be noted

a Planning Applications**18/1166/FUL 2 River Mews, Dolphin Street, Colyton for Mr Paul Lee**

Change of use of land to residential and retention of workshop and garden shed (Retrospective Approval sought)

SUPPORTED – proposed by Cllr Turner, second by Cllr Pady and agreed by all.

18/0693/RES Land south of Yaffles, Coly Road, Colyton for Mr D Cottam

Erection of 5 no dwellings, formation of access and estate roads, footway and parking provision (application for approval of reserved matters including layout, scale, appearance, access and landscaping in respect of outline permission 15/0269/OUT granted under appeal reference APP/U1105/W/15/313 2115)

NOT SUPPORTED – the CPC reiterates its previous comments. These properties are not commensurate with the local vernacular and this is an overdevelopment of the site especially with the increased footprint of the five houses with an inclusion of additional rooms and balconies. CPC also strongly supports the Highways comments, the proposed access onto the Coly Road is dangerous.

18/1440/FUL Higher Bolshayne Barn, Whitwell Lane, Colyford for Mr & Mrs Sinclair

Construction of single storey extension

Cllr Parr declared an interest as this is a personal friend.

SUPPORTED - proposed by Cllr Turner, seconded by Cllr Clifford.

18/1437/FUL High Walls Cottage, King Street, Colyton for Ms J Brookbanks

Demolition of existing garage and construction of replacement garage

SUPPORTED but the CPC has concerns over the loss of an off road parking space currently provided by the double garage in what is a difficult area for residents to park. CPC also agrees strongly with the Conservation Officers comments that the new roof structure should be no higher than the existing walls and not be raised above the height of the existing boundary wall to King Street. Proposed by Cllr Watts, seconded by Cllr Norris and agreed by all.

18/1398/TRE The Vineyard, Seaton Road, Colyford for Mrs Clark

G1 4x ash

- 1 Fell/re-coppice the two more suppressed stems growing on the western and eastern edge of the group
 - 2 Reduce/remove selected branches of the two retained trees to shape and balance the crown. This operation is to make safe the structure of the trees by reducing the length of the lever arm and branch end weight and not to create visual symmetry. Most pruning cuts to be in the range 24-75mm diameter
- SUPPORT** – proposed by Cllr Pady, seconded by Cllr Jones and agreed by all.

18/1401/CPE Whitwell Farm, Whitwell Lane, Colyford

Certificate of Lawfulness to establish the use of the stationing of a residential caravan

SUPPORTED- proposed by Cllr Clifford seconded by Cllr B Collier and agreed by all.

18/1531/FUL Mill Close, Colyton – Mr Crofts.

Demolition of existing garages and wood stove and replacement with garage/studio/store – alternative design to 16/1004/FUL including changes to roof, windows, addition of door & change of roof material

SUPPORTED- proposed by Cllr Clifford, seconded by Cllr Gibbins and agreed by all.

b Planning Decisions – none.**c Planning Correspondence**

- a) Copy of letter of objection to application 18/1298/FUL sent to EDDC – for info
- b) Copy of letter of objection to application 18/0904/MFUL sent to EDDC – for info

18/07/63 Update on Neighbourhood Plan

There is a meeting of the committee next week. A draft plan is being worked.

18/07/64 Amenities

- a) Update of playground fencing – a detailed plan and photos had been sent and because of the fall of the site there was an additional cost to accommodate the need for stepped panels at an additional cost – see below:
 - Option 1 - supplier can manufacture raked fencing to suit the falls of the two sides on site this will cost an

extra £795.00 + VAT.

Option 2 - supplier can manufacture small panels no more than 1286mm wide for stepping on site to be able to keep the steps below 100mm this will cost an extra £1455.96 + VAT

Please also be advised that the plan provided shows a total fenced area of 97.8 linear metres plus 2 gates . You have ordered 84 linear metres therefore there is an extra 13.8 metres of fencing. The extra cost for this is £709.23 + VAT . We have also not priced for taking down existing please advise if this is required.

Cllr Real proposed option 1 be accepted, seconded by Cllr Parr and agreed by all. The clerk will advise the company and confirm that the existing fence will be removed by the handyman when required

- b) EDDC AONB Acland Awards – Cllr asked to give some thought to possible nominations.
- c) Bonfire at Picnic Site – reported to police. Distributors of the magazine found burnt onsite are looking into how they may have got there.

18/07/65 Colyton Memorial Social Club

Cllr Parr had attended the last meeting. The Club is in a good position financially although June had been quiet but with the World Cup ongoing the takings were expected to be higher in July.

18/07/66 Reece Strawbridge Centre

Cllr Hay reported that disappointedly only three committee members turned up for the last meeting which was then inquorate and could not be held. A further meeting is scheduled for this week where the Annual report should be available. He will report back.

18/07/67 CPC ‘Mission statement’ on website – Cllr Watts

There was some discussion on this ‘Value statement’ and Cllr Watts proposed ‘Proud to serve the communities of Colyton & Colyford’ – seconded by Cllr Jones and agreed by all.

18/07/68 Matters to be taken into Committee – Formal Letter of complaint see 18/07/59.

18/07/69 Items brought to the CPC’s attention after the agenda had been published – to be noted

- a) Consultation document on East Devon Statement of Community Involvement (SCI) – on agenda for Planning Committee.
- b) Details of launch meeting of Community Land Trust – RST Saturday 21st from 10am.
- c) Details of TPO on Land North of Kingsholme – 18/0069/TPO
- d) The Feoffess have purchased, as part of the British Legion Campaign or remembrance, a ‘Silent Soldier’ silhouette which will be displayed around the town in the next few months.

18/07/70 Dates of future meetings

July Finance & Planning – Monday 23rd July

August CPC meeting – Monday 13th August

August Finance & Planning – Tuesday 28th

The meeting closed at 8.45pm

APPENDIX 1

County Councillor’s report, July 2018

The County Council’s Cabinet backs Wilmington

I spoke at Devon’s Cabinet on 13th June in support of my request that the County Council support Wilmington’s campaign for crossings and traffic calming measures on the A35 through the village. The Cabinet agreed ‘that the County Council engages as a consultee with Highways England on their proposals for the A35 route corridor, and requests that the proposals are brought forward and implemented as soon as practicable.’ This will now go back to the full Council on 19th July.

The Leader, Cllr John Hart, was very supportive and said that the Council had already written to HE, but not received a reply, and they would now write again.

Cabinet agrees a comprehensive policy on single-use plastics

Following a resolution introduced by my fellow Independent, Cllr Frank Biederman, some months ago, the Council's officers have now drawn up a comprehensive policy to eliminate single-use plastics from the Council by 2020. I spoke at Cabinet in support of this policy. I have a number of 'Refill' stickers for shops and offices to put in their windows if they are willing to allow people to fill their water bottles, so contributing to reducing plastic pollution. Please email me if you know somewhere that could join this scheme.

Libraries:

Scrutiny committee will look at performance, mobile libraries threatened The Corporate Infrastructure and Regulatory Services Scrutiny Committee, of which I am a member, will be looking in detail at Libraries in September following a verbal presentation at the June meeting. Meanwhile the Council is reviewing the future of rural library services, including the option of ending the mobile library service. Offwell currently receives visits from the mobile library, and I would welcome feedback from local people and the Parish Council on this option.

Safety on the road between Colyford and Seaton

A pedestrian was knocked over on 21st June by a car travelling from Seaton. Traffic on this winding country road has grown rapidly and I shall propose reducing the speed limit between Seaton and Colyford from the national limit to 40 mph. I already have had agreement from Highways for a new sign pointing cyclists and pedestrians from Colyford into the Stop Line Way multi-user trail, and I have pressed again for this to be erected quickly.

As I reported last month, I am also pressing the County Council for action to ensure the missing link in Stop Line Way through the Wetlands is completed. I have had helpful new assurances from officers on the way forward. **Jurassic Coast Trust presentation at Seaton Jurassic** I attended a presentation by Chief Executive, Dr Simon Ross, on 22nd June about the work of the Trust, which is playing an invaluable role in promoting our World Heritage Site. Dr Harry Barton of the Devon Wildlife Trust, which runs Seaton Jurassic, also provided an encouraging briefing on the progress of the centre.

Beer sign to divert Beer Head traffic from the village I have finally signed off on this sign, which I am paying for from the Locality Fund. 40 mph speed limit at the junction of the A3052 and Seaton Down Hill Funding from Seaton Town Council and my Invest in Devon fund is now in place to enable a change which would extend the 40 mph zone on the A3052 west of the junction, avoiding the problem of drivers coming over the brow of Harepath Hill speeding up as they approach the junction. This proposal will also have the effect of reducing the limit on Seaton Down Hill to 40, as pressed for by the Community Speedwatch Team and the Town Council. The proposal will have to go to the Highways and Traffic Orders Committee and I am trying to ensure this happens as soon as practicable, before being publicly advertised.

Seaton & Area Health Matters I attended a committee meeting and a meeting with the existing Seaton Health Forum. A way forward has been agreed with the Forum merging with the new Health Matters group. Individuals will now be able to join the new group as well as organisations, and all existing participants in the Forum are invited to attend the next meeting which will be on Thursday 12th July at 2pm in Marshlands.

The Project in Seaton One good result of the Health Matters process has been that I have had a meeting with Emma Curtis of The Project, which provides a service for young people in Axminster and is now expanding to other East Devon towns. The Health Matters chair Cllr Jack Rowland, of Seaton Town Council, is making a proposal to help bring The Project to Seaton at the next meeting of the Town Council.