

COLYTON PARISH COUNCIL
Feoffees Town Hall, Colyton
EX24 6JR

Minutes for the meeting of Colyton Parish Council which will be held in the Mortimer Room of Colyton Town Hall on Monday 14th May 2018 at 7pm

Present: Cllrs A. Parr, A. Jarman, K Clifford, P Gibbins, S Real, C Collier, B Collier, J Hay, R Turner, Cllr H Parr, Mr E Jones, Mr R Watts, 3 members of the public and E Berry (Clerk)

18/05/001 Election of Chairman for 2018/2019

Cllr C Collier proposed Cllr Parr, seconded by Cllr Real and with no other nominations Cllr Parr was duly elected as Chairman.

18/05/002 Receipt & Approval of apologies for absence – Cllr C Pady (prior engagement), Cllr Martin Shaw (out of the area), B Norris (unwell) and PC Adam Speer (work commitments)

18/05/003 Police Report by email.

8 CRIMES:-

1 x Lost a Purse, but crimed as Theft

1 x Garage door damaged no entry, crimed as burglary

1 x Phone message sent between kids, crimed as Sexual Offence

2 x Unwanted text messages, crimed as Violence without Injury

This compares to 4 crimes last year in April an increase of 100%

23 LOGS:-

Mostly concerns for welfare (false activations of alarms) and traffic / road issues.

ASB's which were for the homeless male from Seaton who was moved on (back into Seaton)

This compares to 9 crimes logged in April last year so an increase of 156.6%

18/05/004 Declarations of Interest – Cllr Gibbins declared a personal interest in loaning application 18/0911/FUL as the applicant is a friend.

18/05/005 Public Question time (maximum 15 minutes)

A Colyford resident asked for more information on 15f a letter of complaint from a Colyford resident. Cllr Parr explained the history of the correspondence, the latest letter addressed to him was a reiteration of the previous exchange to which he had already replied.

18/05/006 Election of Vice-Chairman

Cllr Hay proposed Cllr C Collier, seconded by Cllr Real and with no other nominations Cllr Collier was duly elected as Vice Chair.

18/05/006 Co-option of new Councillors & Appointment of Councillors to Committees: Finance, Planning, Amenities

Two vacancies exist and two applications had been received and circulated to the Councillors by the Clerk.

Mr Ray Watts was proposed by Cllr Gibbins, seconded by Cllr Turner and agreed by all.

Mr Eddie Jones was proposed by Cllr Real, seconded by Cllr Gibbins and agreed by all

The Chairman welcomed them onto the Parish Council, and the acceptance of office was signed.

18/05/007 Nominations of representatives to other organisations

Axe Valley Ring & Ride – K Jones

Community woodland Trust x 2 –Cllr Pady & A Jarman

DALC x 2 –Cllrs R Collier & S Real

P3 Co-ordinators –Mr & Mrs Bayliss, Frances Sell & A Bishop

Joint Management Committee (Playing Fields) –Colin Chesterton

Memorial Social Club x 2 –Cllr A Parr & P Gibbins

Parish Tree Warden – Cllr Gibbins & Cllr B Collier

Playing Field Committee x 2 – Cllrs B Collier & S Real

Reece Strawbridge Committee – Cllr J Hay

St Andrews Church Fabric Committee – Cllr A Parr

Friends of Colyton Library – Jane Dauncey

18/05/008 Approval of the minutes of Parish Council Meeting held on 9th April 2018

The minutes were agreed and signed as being a true record of that meeting.

18/05/009 There were no Matters arising from the Minutes

18/05/010 Report from County Councillor – May report sent to Cllrs – attached as Appendix A

18/05/011 Report from District Councillors

There were two matters she brought up, one was the Licensing issues in Seaton relating to the markets as reported in the local press. Another organisation has taken over the organisation of the summer markets. She hoped we had seen the alert about the Community Building Fund?

18/05/012 Highway Matters

South Street maintenance – sent to Cllrs – preferred closure times. A poll was taken and the night time slot was the preferred time which will be related to Highways.

18/05/013 Report from Meetings Attended

Cllr Hay reported from the Highways, DCC and Grammar School meeting which he felt was disappointing. The Grammar School cannot see what more they can do and DCC implied that they will not implement the crossing until the bus situation is sorted. Cllr Real who was also at the meeting expressed his frustration at the attitude of the School and DCC. This is impacting on local residents and can only get worse as school pupil numbers increase. The County engineer had confirmed that the provision of the crossing depends on footfall and without the school children Colyford didn't have that footfall. It may be possible to relocate the crossing slightly further down the road. The clerk was asked to contact the Highways engineer for an update.

18/05/014 Correspondence

- a) Publications e-mailed to councillors – Intouch/RsN/EDDC meeting details etc
- b) Letter from Colyton Carnival Committee giving details of procession and note that temporary road closure applied for.
- c) Details of EDDC Garden Party on Saturday 18th August – nominations for an 'arts' champion to attend and reasons why. (18th May deadline) – *sent to councillors to discuss later on agenda.*
- d) Letter from History Society re accessing Parish Records for information on WW1 period. Offer to catalogue the information and perhaps in time digitise the Parish records. Cllr Real proposed this offer be accepted, seconded by Cllr Jones and agreed by all.
- e) Library Lease received dated 17/04/2018.
- f) Letter of complaint to response sent by Chair to initial letter of concern from Colyford resident – *sent to all councillors to be noted.* Cllr Gibbins comments that he as a Colyton Parish Councillor represents both the issues of Colyford and Colyton, this was reiterated by Cllr Real who also felt that public question time sessions were in the right place on the agenda and 3 minutes per speaker was standard.
- g) April 2018 PCC Newsletter – *to councillors*
- h) Reminder email on training for Town & Parish Councillors at Knowle – *sent to councillors.*
- i) Email – Jamie Buckley EDDC – Community Building Fund – *sent to Cllrs and forwarded to Jane Dauncey*
- j) DALC Newsletter – *sent to councillors*

18/05/015 Finance

Minutes of the meeting held Monday April 23rd(Appendix A) to be noted

Cllr Gibbins proposed that the accounts to be approved for payment, seconded by Cllr Turner and agreed by all

DD	Opus	Electricity	£12.27	£0.61	£12.88
DD	Talk Talk	Telephone & Broadband	£28.85	£5.77	£34.62
4074	CASH	Toilet Caretaker Invoice for April			£100
4075	P A Weston	NP Support			£2700
4076	Archant	APM Advert	£40	£8	£48
4077	Coates English Willow	40 willow saplings for PMPF	£60 Carriage £17.83	£15.57	£93.40
4078	Beviss & Beckinsale	Charges in connection to the Library Lease Land Registry Fees	£750 £43	£150	£943
4079	EDDC	COU Application Fee			£231
4080	Zurich	Insurance Renewal			£1994.46
4081	Mole Avon Trading	Screws/Woodstain/Rope/Stakes	£42.63	£8.52	£51.15
4082	Feoffees	Hall Hire for CLT Meeting			£50
4083	Viridor Waste	Waste Management Collection	£119.73	£23.95	£143.68
4084	Halcyon Landscapes	April 2018 Cemetery Work	£468.33	£93.67	£562.00
4085	EDDC	Dog Bin Emptying (includes deduction for missed service last year)	£594.88	£118.98	£713.86

- a) Approval of the Annual Internal Audit Report 2017/18 prior to submission to external auditor. Cllr Real proposed this be accepted, seconded by Cllr Turner and agreed by all.
- b) Approval of Annual Governance Statement 2017/18 - Cllr Real proposed this be accepted, seconded by Cllr Turner and agreed by all
- c) Approval of Annual Accounting Statement 2017/18 - Cllr Real proposed this be accepted, seconded by Cllr Turner and agreed by all
- d) Confirmation of dates for the period for the exercise of Public Rights. This will be advertised on notice boards and the website – Cllr Real proposed the dates of 4th June to 13th July (as recommended) be accepted, seconded by Cllr Turner and agreed by all.
- e) Insurance quote – Zurich – Long term agreement
- f) Parishes Together grant offer of £1292.90 for flood relief work to be signed.
- g) PMPF playpark fencing – update – Clerk to ask Zurich if there would be an increase in premium if a claim was made for the £1150 to repair the wooden fencing (less £250 excess). S106 funding to replace all wooden fencing with metal is being explored
- h) Friends of Colyton Library – flyer re Solar Panels on roof- community fundraising.

18/05/16 Planning

Minutes of the meeting held Monday 23rd – (Appendix B) to be noted

a Planning Applications

18/0961/FUL Laretta, West View. Colyford – Mr Shaw

Porch extension and raising of roof to form first floor rooms.

SUPPORTED – Cllr Jones proposed supporting the application, seconded by Cllr Turner and agreed by all

18/0965/FDO Land South of Yaffles – Mr Cottam

Retention of previously diverted footpaths Colyton No7 and Colyton No27 as per attached plan.

SUPPORTED – Cllr Gibbins proposed this be supported, seconded by Cllr Parr and agreed by all

18/0937/FUL 6 Stanley Cottage, Fair View Lane – Miss Fisher

Construction of single storey front and rear extensions.

SUPPORTED – Cllr Clifford proposed this be supported, seconded by Cllr Gibbins and agreed by all.

18/0911/FUL Gatcombe Farm Seaton – Mr Reed.

Extending an existing roof line to cover a yard area.

SUPPORTED – Cllr Turner proposed this be supported, seconded by Cllr Parr and agreed by all.

18/0769/FUL Colycreek, Gulley Shoot – Mr & Mrs Tucker

Conversion of integral garage to bedrooms. Changes to windows and external finishes. Proposed new timber garage to front of property.

SUPPORTED – Cllr Gibbins proposed this be supported, seconded by Cllr Jarman and agreed by all.

b Planning Decisions

17/2879/COU Ashdown Caravan Park – Mrs Arbourne

COU of land to extend existing site to provide additional 7 tactic pitches, 14 touring pitches and storage compound for up to 30 caravans. **APPROVED**

18/0421/FUL Stocks, West View, Colyford – Mr & Mrs Bradley Norman.

Construction of garage extension and alterations.

APPROVED with conditions

18/0618/TCA Clarkham Cottages, Swan Hill Road – Mrs Rymer

Leylandii x 10 boundary hedge – Fell

1 tree adjacent to property/stable/store – Fell

1 tree in centre of plot - Fell

No replacements planned.

APPROVED

18/0247/VAR The Kingfisher, Dolphin Street

Variation of condition 2 of planning consent 15/0906/FUL – erection of covered walkway to extend toilets, to facilitate a revised design.

APPROVED with conditions

18/0795/FUL 9 Burnards Field Rd – Mrs Challis

Construction of single storey rear extension – **APPROVED with conditions.**

c Planning Correspondence

- i) Appeal – The Cabin, Land North of Every Hill, Shells Lane – Enforcement notice withdrawn and Inquiry cancelled due to errors in the paperwork. This is now with the solicitors and a new enforcement notice will be served.
- ii) Comments from local resident concerning the CeramTech proposed development – read out.
- iii) Letter from resident re Clarkham Cottage (Tree Application Approved) – read out.

18/05/17 Amenities

Minutes of the meeting held Monday April 23rd (Appendix C) to be noted

- a) Parish Inspection – 4th June - details have been sent to all Cllrs.
- b) Application for Memorial – KRIDIOTIS – within guidelines. **APPROVED**
- c) COU Application for extension to Burial Ground – this will be submitted.
Cllrs inspecting the Cemetery are asked to look at the Leylandii trees bordering the area.
- d) **To be noted** – footbridge on FP7 is in a poor state – to be reported. Football pitch will be roped off this summer for drainage and reseeding work – DAA will be informed.
The Chairman congratulated the Football Club on their performance and promotion this season.

18/05/18 Colyton Memorial Social Club

Cllr Parr had attended the AGM and the clubs finances are in a good state and Chris Knee, currently the Secretary will look at becoming the new Treasurer. There is a meeting on Wednesday.

18/05/19 Reece Strawbridge Centre

Meetings are now bi monthly so the next is in June. There is a film show of Padding Bear 2 this Friday evening.

18/05/20 Matters to be taken into Committee – see 18/05/23

18/05/21 Nomination for EDDC Garden Party – arts champion

Cllr Watt proposed Ursula Pratt, seconded by Cllr Gibbins.

Cllr Turner proposed Anna Day Lewis, seconded by Cllr B Collier.

These nominations were voted on and each received 5 votes the Chairman held the casting vote and Anna Day Lewis will be Colyton's nomination.

18/05/22 GDPR – General Data Protection Regulation – Draft notice for website and consent form

Cllr C Collier proposed these be accepted, seconded by Cllr Real and agreed by all. The Clerk will arrange publication on the website and sent out consent forms.

18/05/23 Sale of part of Old Mortuary Site – update – Cllr C Collier proposed that these matters be dealt with in Committee under the provision of the Public Bodies (Admission to Meetings) Act 1960 (amended by the LGA 1972), the public and press to be excluded by reason of the confidential nature of the business being transacted i.e. financially sensitive matters. Seconded by Cllr Turner and agreed by all.

18/05/24 Items brought to the CPC's attention after the agenda had been published – to be noted.

- a) Request for £200 for CLT start-up costs – on Finance agenda for Monday.

18/05/25 Dates of future meetings

May Finance & Planning – Monday 21st May

June CPC meeting – Monday 11th June

The meeting finished at 8.40pm

APPENDIX A

County Councillor's Report, May 2018

Seaton's Health Matters The report of the inaugural meeting is now available and will be circulated shortly to voluntary organisations and parish councils, together with an invitation to the follow-up meeting on THURSDAY 24th MAY, from 10-12 in the Marshlands Centre, Harbour Road, Seaton EX12 2LT. Doors open from 9.30. Parking is available on the Underfleet. The Agenda will be:

1. Introduction
2. Table-top discussion to discuss (1) priorities for action and (2) communication, coordination and support for the project
3. Report-back and plenary discussion to decide on above
4. Terms of reference of Seaton & Area Health Matters (draft attached)
5. Election of steering group

The report identified the following main themes. We will now decide which to take forward:

1. Area approach – not just Seaton
2. Community context and voluntary services
3. NHS services provided in GP practices and Seaton Hospital
4. Old age, dementia, loneliness and isolation
5. Children, young people and inequality
6. Mental health support
7. Distance, rurality and transport
8. Promoting health and wellbeing
9. Communication
10. Coordinating and supporting the project

Single use plastics - launching the 'Refill' campaign

With the support of Seaton Town Council, I have invited shops and cafes in the town to support 'Refill Devon' by providing free tap water for people's refillable water bottles, to cut down on single-use plastics. It would be excellent if businesses in our other communities could offer the same facility. Window stickers for participating businesses are available from Recycle Devon, info@recycledevon.org, and if you email cllrmartinshaw@gmail.com to say that you have joined the scheme, I will add you to a list which I will publish online.

Colyford crossing The funding is in the County Highways budget but I am waiting for feedback from Highways officers on the location of the crossing, following a meeting with Colyton Grammar School.

Beer signage (to route heavy vehicles away from the centre of the village and Common Lane) I have agreed to fund signs from my Locality Budget and I am continuing to press Highways to erect the signs before the summer.

Seaton tourist signage New signs, funded by the County Council, EDDC, Seaton Town Council, Seaton Jurassic and Seaton Tramway, are now being erected. I made a donation from my Locality Budget to help break the funding deadlock.

Road repairs Although I am assured that substantial further funding for 2018-19 will be available, I still have no news on the amount or timing.

In the meanwhile, it would be helpful if parishes would compile lists of sections of roads which should be prioritised for repair. This should not replace, of course, the routine reporting of potholes which constitute safety defects (300mm wide x 40mm deep with a sharp edge). Some funding for roads is formula-driven based on the number of reports. Go to <https://new.devon.gov.uk/roadsandtransport/report-a-problem/>

Letter to incoming EDDC leader, Ian Thomas, about health services and hospitals Following a resolution on health services and hospitals passed at EDDC on 25th April, I wrote to Cllr Thomas expressing concern that part of it may compromise the attempt to maintain all the community hospitals as health hubs with improved, or at least no worse, outpatient services than at present. He has acknowledged my letter and I am currently awaiting a full reply. The text of my letter and background information is on my website, seatonmatters.or