

**Minutes for the meeting of Colyton Parish Council held in the Mortimer Room of Colyton Town Hall on
Monday 9th April 2018 at 7pm**

Present: Cllrs B Norris, C Pady, J Hay, R Turner, K Clifford, P Gibbins, S Real, C Collier (for part of the meeting), A Parr (Chairman) Dist Cllr H Parr, Cty Cllr M Saw (for part of the meeting), 6 members of the public and E Berry (Clerk).

The Chairman requests that those people recording the meeting declare so and conform to Standing orders

18/04/203 Receipt & Approval of apologies for absence – Cllrs B Collier (convalescing) & A Jarman (work commitments)

18/04/204 Declaration of Interests – none declared

18/04/205 Police Report

18 LOGS

Mostly concerns for people that turned out fine or domestic related concern.

One ASB log which was a family related issue

7 CRIMES

1 x Historic Common Assault between family member

1 x unwanted letter

1 x Domestic Allegation of Sexual Assault which was NPW (Not proceeded with)

1 x Burglary – again domestic related, ex-partner took gardening tools and later returned them

1 x Crim Dam – the damage to the fence at the playing fields – which as you know has been resolved by the lads owning up at the youth centre

For note if your Council are interested –

We (the police) have decided to go away from carrying a defib in all our cars as we would get used as responders to replace ambulance being sent! I am building a list of where they are located locally, so I (or other officers if in Seaton nick) know where they are (as they get added regularly, and I have had no response from the powers that be in Middlemoor to my request of a list). Could you please let me know of ones in your area, especially if you manage to get more!

18/04/206 Public Question time (maximum 15 minutes)

A Colyford resident commented his thoughts on application 18/0632/FUL up for discussion later in the meeting.

Jaqueline McCullough spoke about the project the History Society is doing, researching the lives of the residents of the Parish back on the home front during WW1 prior to a community event later in the year. The CP minute books are a great resource and she offered to catalogue the information stored in the strong room with a possibility of digitising it at some point in the future.

Shaun Taylor explained his involvement with trying to progress the Stop Line Way through to Seaton and onto Axminster. The project has stalled and he feels that with greater community involvement and a point of contact for the project it could be restarted although funding remains a concern, He is in contact with Cllr Shaw.

18/04/207 The minutes of Parish Council Meeting held on 12th March 2018 were approved and signed as being a true record of that meeting.

18/04/208 Matters arising from the Minutes - none

18/04/209 Report from County Councillor - report emailed to Councillors and attached - Appendix 1.

Cllr Shaw summarised his report. He had been contacted by a number of people re the Stop Line Way and hopes that DCC will resolve the issues around the wetlands section Seaton and from Colyton onto

Axminster. He praised the work Shaun is doing to bring this back on the table and he hopes to be involved in getting all interested parties together. Funding does remain a problem but he hopes this could be resolved.

He confirmed that £2.4m had been made available to improve the mobile phone coverage in Devon, some mobile operators are not co-operating but DCC are trying to work with those that are.

There had been a Traffic Group meeting this afternoon and potholes were high on the agenda. There had been negative consequences in changing contractors but hopefully the service is improving but because the way the contract is written contractors have a liability to repair the potholes as soon as possible after they are reported which sometimes means repairs are done in unsuitable weather. He hopes that the recent addition to the Pothole Action fund will mean a large proportion going to East Devon then before. He summarised the

meeting held in Seaton re Health issues. No report had been produced yet but hopefully that will be out very soon.

18/04/210 Report from District Councillors

CLlr Parr was asked about the sale of the Council offices, Knowle, at the meeting last month in Colyford and replied by saying Pegasus Life has formally confirmed that the planning permission allowed on Appeal for its development of the site of East Devon District Council's offices at the Knowle in Sidmouth is acceptable. The contract of sale between Pegasus Life and the council is now unconditional and both parties are, respectively, committed to buy and sell the Knowle site.

Blackdown House, the new offices being built for EDDC at the council's Heathpark site in Honiton, is well underway.

Despite the difficulties caused by the bad weather, the precast concrete floors and stairs to the second floor and the structural topping is about to be applied. Following completion of this element the brickwork and blockwork will proceed to the underside of the roof.

The target for completion and occupation is December 2018.

It is expected that Pegasus Life will start developing the Knowle site next spring. They are currently relocating a Ghinko Tree from the terrace to another part of Knowle gardens.

EDDC is carrying out a Review of Car Park Charges which will affect our Dolphin Street Car Park- see Cabinet Report Feb 2018

Comments invited up till 1 June '18.

Standard Inland Long Stay tariff proposed to apply

50p – 30 min; £1 per hr; max £3 per 24 hrs (Currently in Dolphin St 20p/30mins 40p/hr & £4 for 24hrs.

ED Permits included in review-

Currently Colyton £40 per year Dolphin St only permit- proposed cost £85 (67 permit holders, 63 spaces)

Single town permits only proposed, or All EDDC car parks permit

18/04/211 Highway Matters

- i) TTRO Monday 16th April – 20th Harepath Hill & Swan Hill Rd - Resurfacing
- ii) TTRO Thursday 26th April – 27th – Gate Cross to Lexhayne Mill, Seaton Jubction – Resurfacing – road closed, no alternative route – Part 1.
Monday 30th – 1st May – as above – Part 2.
- iii) TTRO Thursday 14th June – 15th June Govers Meadow & Dolphin Street – Openreach works, overhead cabling for new customer connection,
- iv) Disabled Parking Control Order Amendment – Market Place – Max Stay 1 hour no return within 2 hours,
- v) TTRO Wednesday 6th June – Vicarage Street closed – access to underground BT structure for repair.

18/04/212 Report from Meetings Attended

CLlrs Hay and Collier had attended a Traffic Group meeting earlier in the day where potholes had been discussed and stretches within the parish identified for repair, hopefully using the addition funding.

A drainage survey of Lishams Drain will be undertaken by Stephen Kelly.

The Colyford crossing meeting had been postponed and the County Highways engineer is arranging for a suitable date that all interested parties can make.

The ongoing request for double yellow lines on the Sidmouth Rd toward the Cemetery will be put through. The problem parking at the end of Govers Meadow is an enforceable offense, if there was someone around to enforce it. The parking in the pinch point on South Street was also discussed with DYL being a possible solution.

18/04/213 Correspondence

- a) Publications e-mailed to councillors – Intouch/RSN etc
- b) Notification of Annual Tractor Run Monday 28th May – route and map to follow.
- c) Revised Street Trading Policy – *emailed to CLlrs*

- d) Emails from Colyford resident re format of meeting and attitude towards Colyford Residents Association – *replied to and emailed to Councillors*. Cllr Parr will respond, the time allowed for public speaking is in line with other Councils and works well.
- e) Constitution of the Colyford Residents Association - noted
- f) Letter applying for Councillor vacancy – read out
- g) Email applying for Councillor vacancy – read out
- h) Request from Exe Valley Pizza Co to use car park of Playing field one night a week to sell pizza – invited to CPC meeting but could not attend. CPC will be guided by EDDC and the subject will be on the next agenda.
- i) Emails DALC latest newsletter – *sent to councillors*
- j) Email EDDC Licensing – updated policy on Street Trading – *sent to councillors*.
- k) Email – Colyton Vintage Tractor Run – Monday 28th May 1030 departure – map & route.
- l) Email – details of voting for the Voluntary Voice representative – *circulated*.
- m) Email re Stop Line Way funding – invited to meeting – discussed above – will be on the next agenda.

18/04/214 Finance

Minutes of the Finance meeting held 26th March (Appendix Y) to be noted

The Clerk pointed out that cheque 4065 had been destroyed, it had been written out to pay Halcyon but on checking the contract the wrong amount had been asked for so a corrected invoice was presented and the first cheque destroyed.

Cllr Pady proposes the accounts to be approved for payment, seconded by Cllr Turner and agreed by all.

Cheque # TBC	Name			VAT	Total
DD	Opus Energy	Supply at Yard	12.90	0.64	13.54
DD	Talk Talk	Telephone & Broadband	25.05	5.01	£30.06
4061	Cash	Toilet caretaker – MARCH Invoice			£100
4062	Feoffees	Office Rent			£1500
4063	EDDC Rates	Cemetery Pavilion Council Yard	£789.38 £792 £473.03		£2054.41
4064	Bradfords	Barrier Tape	7.91	1.58	£9.49
4066	Halcyon Landscapes	Grounds Maintenance	2049.89	409.98	£2459.87

- a) Play park fencing quotes – two quotes received – place on Finance agenda
- b) Land at the Old Mortuary site update- the advice from Symonds and Sampsons was read out. Cllr Real proposed that the strip of land is offered to the developer for £2000 plus Councils legal costs, seconded by Cllr Parr and agreed by all.
- c) Church Wall repairs – Cllr A Parr had met the builder and David Fouracre. There was some confusion over what wall had been quoted for. Mr Fouracre will look at the ownership and they will meet again in the near future.
- d) Liz requests Tuesday 8th – Friday 11th May as holiday - approved
- e) Annual Audit and appointment of external auditor to check accounts. Cllr Real proposed that Anne Horton of Hammet Associates is used again, seconded by Cllr Clifford and agreed by all.
- f) All Parishes Together project awarded funding – grant letters to follow

18/04/215 Planning

Minutes of the meeting held Monday 26th March 2018 (Appendix Z) to be noted

a Planning Applications

18/0618/TCA Clarkhan Cottages, Swan Hill Road – Mrs Rymer

Leylandii x 10 boundary hedge – Fell

1 tree adjacent to property/stable/store – Fell

1 tree in centre of plot - Fell

No replacements planned.

SUPPORTED – proposed by Cllr Clifford, seconded by Cllr Turner and agreed by all.

18/0675/FUL 20 Burnards Field Rd – Mr Rowland

Construction of pitched roof over existing flat roof extension to rear.

SUPPORTED – proposed by Cllr Cllr Hay, seconded by Cllr Gibbins and agreed by all.

18/0693/RES Land South of Yaffles – Mr Cottam

Erection of 5 dwellings formation of access and estate road, footway and parking provision (Application for approval of reserved matters including layout, scale, appearance, access and landscaping in respect of outline permission 15/0269/OUT granted under appeal reference APP/U1105/W/15/3132115)

More detail required of the barn like structure Clerk to get details.

18/0632/FUL 7 Elm Cottage, Fair View Lane – Mr Merigaux

Construction of single storey side extension and garden store.

NOT SUPPORTED – Cllr Pady proposed this is an overdevelopment of the site, seconded by Cllr Gibbins and agreed by all.

b Planning Decisions**c Planning Correspondence**

- i) Street name for development on Coly Road – suggestion of Coly Brook Gardens. This wasn't felt acceptable and the Clerk had taken the request to social media. Almost 30 names were received and the Parish Council voted for Saxon Mead (reflecting the Saxon past of Colyton and mead being Old English for meadow). EDDC will be informed
- ii) Notice of appeal – The Cabin, Land North of Every Hill, Shells Lane – Mr Palmer. 24th April 2018 Colyford Memorial Hall at 10am - noted
- iii) Housing Needs Assessment survey – feedback. The CPC agreed the service had been efficient and well managed. The Clerk will return the form.

18/04/216 Amenities

- i) Request for an allotment and the keeping of chickens on it at some point in the future – to be discussed at the Amenities meeting. The Spring visit to the allotments has been cancelled due to the weather.
- ii) Drainage update for Colyton Hill - Permission to culvert 6m length received from DCC. This cannot be done before the culvert is free of blockage, DCC asked to place a camera in the culvert to assess the problem,
- iii) Footpath 34 blocked by fence across it – possibly electric? DCC ROW officer will investigate,

18/04/217 Emergency Resilience Plan – Snow/Road Warden Scheme/Emergency Volunteers – to be promoted at the Annual Parish Meeting.

18/04/218 GDPR (General Data Protection Regulations) changes.

Draft Privacy notice & consent forms

Data Protection Officer – quote from outside agency

The Clerk will send Draft copies to councillors to be discussed at the next meeting.

18/04/219 Neighbourhood Plan for Colyton Parish – update – no meeting held**18/04/220 Reece Strawbridge Centre**

Cllr Hay reported that the film show had been very well attended and a profit made. The broken drain covers around the building had been fixed, as had the central rail in the steps which now needs to be painted.

Meetings will now be bi-monthly. Youths had been seen riding bikes down the steps and had been reported to the Police. Of concern were the propped open manhole covers to the sewage pumps, this poses a safety

risk and the Clerk was asked to write to all Trustees. Mr Arnott is now the Booking Secretary for the building.

18/04/221 Appointments to External Bodies & Charitable Trusts – to be noted

Posts needing nominations are as follows:

Axe Valley Ring & Ride
 Community Woodland Trusts x 2
 Devon Association of Local Councils x 2
 Footpath Wardens x 3
 Playing Fields Joint Management Committee
 Colyford Memorial Social Club x 2
 Parish Tree Warden
 Playing Field Committee x 2
 Reece Strawbridge Trustees
 St Andrews Church Fabric Committee

18/04/222 Library update – Lease sent to solicitors for registering with Land Registry

18/04.223 Councillor Vacancy update – dealt with above. Clerk will keep applicants informed.

18/04/224 Annual Parish Meeting

Date confirmed as 25th April

Suggestion for Speaker – Cllr Parr proposed the head teacher of the Primary School, seconded by Cllr Gibbins. The Clerk will contact her.

18/04/225 Items brought to the CPC's attention after the agenda had been published – to be noted

i) First half of Precept and Council Tax Discount Grant received.

ii) Possible closure of the bottom section of the path through the Church when building conversion commences on 23rd April

iii) Letter from Jacquie McCullough representing the History Society re access to Parish Council Record & possible digitising of same in the future.

iv) 2 Planning application – Kingfisher Variation & Old Rectory Trees received too late – will be on next Planning agenda

v) Cllr Clifford read out letter requesting replacement memorial trees on the Playing Fields to remember the fallen of WW1 – he will investigate and report back to Amenities meeting.

vi) Clerk received map of Cemetery & proposed extension from Cllr Pady & Norris.

18/04/226 Matters to be taken into Committee – none

18/04/227 Dates of future meetings

Finance /Planning and Amenities – Monday 23rd April

Annual Parish Meeting - Wednesday 25th April – Town Hall 7pm

The meeting closed at 8.45pm

APPENDIX 1.

Seaton's Health Matters - More than 60 representatives of local councils and voluntary organisations, from Seaton, Beer, Colyton, Musbury and Southleigh, attended the successful launch of this process on March 23rd. A detailed report is being prepared and will be circulated in April, with a follow-up meeting to define our goals more precisely, probably in May. Hospital services It was mentioned at the Seaton event that chemotherapy will be offered in Honiton, although I have not seen an official announcement. On the other hand, Dermatology and ENT clinics have closed in Seaton and patients are being booked appointments in Exeter and refused them in Axminster. I am investigating what is happening to these services in both hospitals. Funding threats to East Devon's NHS in the new Integrated Care System (ICS) The Devon Clinical Commissioning Groups (CCGs) are going ahead with an Integrated Care System (formerly called an Accountable Care System), which in principle will bring all of Devon's NHS and adult social care under a single Strategic Commissioner. At the Health Scrutiny Committee, I raised concerns about the CCGs' intention to 'equalise' spending between Eastern and Western Devon. Since they claim that we are 'overfunded', this threatens deeper cuts to the NHS in our area. Yet the RD&E is already behind all its targets and with services disappearing from some community hospitals, we cannot afford more cuts. The CCGs have said there will be a Local Care Partnership for East Devon, but how these partnerships will work has not been explained. Moreover the combined governance of the NHS and DCC's social care provision will work has not been decided. I supported a proposal that a revamped Devon Health and Wellbeing Board, including councillors and NHS representatives, should oversee strategic commissioning, but this has still to be decided. Health Scrutiny agreed a motion proposed by my Independent colleague, Claire Wright, which said they should 'defer implementation' of the ICS and have no cuts in any area of Devon.

Potholes and failing repairs - Following the cold and wet winter, potholes have got rapidly worse. Highways' contractor, Skanska, is dealing with them as reported, but I have had complaints at several parish council meetings that repairs have failed within days and have had to be re-done. I raised this at the County Council and have been told holes are filled in inappropriate weather conditions because of the contractors' 'liability to repair' within a fixed timescale (which can be as soon as 'next day' depending on the fault). I think this highlights the problem of balancing good service with effective control of the contractor in an outsourced service. Change of contractor and Highways' performance over the last year At a briefing it was acknowledged that the effects of transferring the contract from SW Highways to Skanska last April were 'greatly underestimated'. A demobilising effect in the last 6 months of the old contract was followed by low operational efficiency in the first months of the new one. Problems in transferring staff and software systems were also greater than expected, and some equipment ordered by the new contractor a year ago is only now arriving. If this occurs in a carefully planned transfer, I think it highlights a serious problem with competitive outsourcing. I have been appointed to a Task Group on the Highways contract. Additional funds for repairs As reported last month, Pothole Action Fund money has been allocated, but I expect two more allocations for the division in 2018-19: (1) from extra capital funding and (2) from recently-announced Government funding to cover problems caused by the recent bad weather. I will consult with parishes on priorities when details are available.

Mobile and broadband coverage - At the Corporate Infrastructure and Regulatory Services Scrutiny (CIRS) Committee, I asked how the £2.5 million allocated by the Local Economic Partnership to improve mobile coverage in Devon and Somerset would be spent. I was told that some providers had refused to cooperate but discussions were ongoing with others. The Committee also heard concerns about the slow uptake of connections in Phase 2 of the superfast broadband roll-out.

Staff shortages in social care - At the County Council's Cabinet, underspends were reported in several areas of social care due to staff shortages and staff vacancies. While Cabinet member, Councillor Andrew Leadbetter, said it was testimony to 'good management', I said that it raised serious concerns about whether low pay levels were undermining staffing and the ability to deliver services.

Concerns about how Brexit will affect agriculture - At CIRS Scrutiny, I opposed a recommendation that the UK should aim for full self-sufficiency in food production. I argued that this was completely unrealistic and that we need a close trade arrangement with the EU to ensure food supply and protect our exports.