

**MINUTES OF THE MEETING OF THE FINANCE COMMITTEE HELD MONDAY 23rd April 2018
AT 7pm IN THE MORTIMER ROOM OF THE FEOFFES TOWN HALL, COLYTON**

Present – Committee members Cllrs C Collier, A Parr, C Pady, S Real. R Turner with Cllrs J Hay, B Norris, A Jarman, K Clifford, 1 member of the public and E Berry (Clerk)

F18/04/01 **Apologies for absence** – Cllrs B Collier (convalescing) and P Gibbins (prior engagement).

F18/04/02 **The Minutes of the Finance Committee Meeting held on 26th March 2018 (Appendix Y) were approved and signed as being a true record.**

F18/04/03 **There were no matters arising from the minutes**

F18/04/04 **Declarations of Interest**

Cllr Collier declared a personal interest in cheque payment 4072 as it is to her son.

F18/04/05 **Democratic Period** – opportunity for public questions & comments. (Total time 15 minutes, each individual 3 minutes).

F18/04/06 **Balanced Accounts for the period 1st March – 31st March 2018 & 1st April 2017 – 31st March 2018 - noted**

F18/04/07 **Accounts to be presented for payment:** Cheque 4072 is for £1490 not £14900 as was on the agenda. Payment proposed by Cllr Real, seconded by Cllr Pady and agreed by all.

4067	Miss E Berry	Salary Mileage 18 x 0.45 Postage	£775.52 £8.10 £1.01		£784.63
4068	Mr J Rollings	Salary Mileage 61 x 0.45 Fuel	£823.30 £27.45 £6.17		£856.92
DD	NEST	Pension Contribution	Employees £27.28	Employer £22.72	£50
4069	HMRC	Tax NI Employee NI Employer	£420.80 £88.62 £101.91		£611.33
4070	Viridor	Waste management	£119.93	23.99	£143.92
4071	Colyton Thursday Club	CLT Hall Hire	£25		£25
4072	Mr R H Collier	Final Cemetery invoice Jan – March 2018			£14900
4073	Devon Association Local Councils	NALC Affiliation DALC Affiliation DALC Service Charge	£135.10 £22.78 £432.79	£86.55	£677.30

- a) End of year submission successfully sent to HMRC
- b) VAT return successfully submitted
- c) P60 printed and distributed
- d) Lloyds Bank Mandate Amendment completed.
- e) Mole Avon Account £1.59. Defer until more on the account.
- f) Annual Audit – accounts now with the Accountant for auditing.
- g) TalkTalk invoice for April £30.06 but DD payment only £29.11 – noted.

F18/04/08 **Sell of part of Old Mortuary site – access to gardens update**

The Clerk read out the email where the proposed buyers confirmed they were happy with the asking price of £2000 for the access strip to the old garden but requested that the Parish Council went halves on the legal costs. Cllr Collier proposed that advice is taken from the solicitor as to the possible costs involved, seconded by Cllr Pady and agreed by all. Cllr Parr will approach the solicitor and report back.

F18/04/09 Exe Valley Pizza Van request.

The clerk read out the response from the company re littering and their use of recyclable containers. She also had a copy of their public liability insurance. EDDC will be inspecting the van later this week for the license. Cllr Turner proposed that the request is supported subject to a successful inspection by EDDC and that the location is offered on a trial basis for three months but that the operator is made aware that there is no guarantee of a space in the car park on evenings where other events are taking place. Seconded by Cllr Parr and agreed by all. The clerk will inform the operator.

F18/04/10 Items received after agenda published – none

F/18/04/11 Dates of next meeting

Annual Parish Meeting – Wednesday 25th April 7pm

May CPC – Monday 14th May

May Finance & Planning – Monday 21st May (moved because of the public holiday)

The meeting closed at 7.15pm