

**MINUTES FOR THE MEETING OF THE AMENITIES COMMITTEE HELD ON MONDAY 24<sup>th</sup> JULY AT 7PM IN THE MORTIMER ROOM OF THE TOWN HALL .**

**Present:** Cllrs K Clifford, C Collier, R Collier, P Gibbins, J Hay, A Jarman, R Turner, S Real (for part of the meeting), G Stephens, R Tattershall, C Pady, Dist Cllr G Godbeer, 1 member of the public and E Berry (Clerk).

**A17/07/09 Election of Vice Chair**

Cllr Collier proposed Cllr Hay as Vice Chair, seconded by Cllr Clifford and agreed by all. Cllr Tattershall moved from the Finance Committee to the Amenities Committee.

**A17/07/10 To receive and accept apologies for absence: none**

**A17/07/11 The Minutes of the Meeting held on 22<sup>nd</sup> May 2017 (Appendix E) were signed and agreed as being a true record of that meeting.**

**A17/07/12 Items arising from the minutes**

a) Annual Parish Inspection – report and action – see below.

(Cllrs Collier declared an interest on the Cemetery report as they rent the field to be used as an extension to the cemetery when required).

The Clerk went through the report which had been circulated to Councillors prior to the meeting.

Repair work was identified that could be done by John Rollings and he will be informed. Other work will be costed and reported back on.

Only 13 vacant plots remain in the cemetery. Cllr Jarman proposed that the current wooden fence is moved to square off and extend the cemetery, keeping the access track. Seconded by Cllr Tattershall and agreed by all.

Letters of thanks have been sent to the volunteer gardeners and the usual letter to the occupier of the Old Mortuary site. The Clerk will confirm with the PCC their offer of £800 which was made during the inspection and the offer of someone to coordinate the painting of the railings.

All ‘problem’ allotment holders have been spoken to. Two have given up their plots which are in the process of being re-allocated. There will be ¼ available which will be advertised on social media. It was agreed to a follow up inspection in the autumn.

Cllr Hay commented on the state of the ‘gateways to the parish’. The Clerk will approach contractors and get quotes for the work to be done and report back so this could possibly be factored into future budgets.

**A17/07/13 DAA – Night Landing site – update.**

Cllr Pady briefed the committee on the progress so far, a more detailed map had been obtained from Andrew Wilkinson who charged it at cost and this, along with a flood assessment map from DAA have been sent to EDDC. The Planning cost had been agreed after some discussion with the East team on the anomaly of their costing as compared to the Planning West team and the Broadclyst application.

Southleigh and Northleigh clerks will be informed of the community fundraising initiative which is currently well supported with businesses in the town being asked to support the appeal and the current total standing at £2200.

Cllr Pady thanked Graham Jenkins (as Chair of the Reece Strawbridge Committee) for the use of the hall for the public meeting and for provision of the power for the lights. Mr Jenkins accepted those thanks and said a letter wasn’t necessary, they were happy to help.

**A17/07/14 Draft for Use of Land policy & License for use of land.**

This was discussed and Cllr Tattershall proposed that it be agreed in principal but that the Clerk will send copies to the Reece Strawbridge Chairman and the Peace Memorial Playing Field Committee for their comment, seconded by Cllr Clifford and agreed by all.

**A17/07/15 Items received after the agenda was published – to be noted.**

- a) Quote for fixing post for Playpark sign. Cllr Pady had brought in the sign and the fixing pole which was deemed suitable for the sign without another being purchased. He will approach John to help put the sign up.

The meeting closed at 8.50pm.

**Appendix J(a) Report and Actions on Colyton Parish Council Annual Parish Inspection – 2017**

**GROUP A: Cllrs R Collier, J Hay, R Turner, P Dean , J Rollings & Liz**  
K Clifford & G Stephens apologised for not attending.

**Roddas Piece Playing Field Colyford**

Looking OK – hammock needs adjusting – **LarsLaj have done this. Monitor.**

**Peace Memorial Playing Field**

Play Park – gates need attention – do not close – **John to assess.**

Seats need attention – **winter job for John**

Skate Park – weld failure on ramp – **John to look at.**

Tennis Courts – **OK**

RSC Car Park – fence posts rotted – need replacing – 10 in total. **Done.**

Corner needs concreting. **Will be done when next using concrete.**

Rest of green hooped metal barriers need to be installed. **RSC**

Fire Assembly point – no signage and overgrown **RSC**

Trees will need attention (**set budget**).

**Cemetery**

Paths need concreting – **In budget, to be arranged.**

13 plots remaining – **move fence to extend cemetery**

Roof Tile slipped on west elevation of Bat House - **budget for this?**

Ivy on Mausoleum – **ongoing**

Pile of cuttings – **Query if could be burnt, John to assess.**

Colyton sign outside needs cleaning – **Clerk cleaned it.**

**Stafford Common**

Tidy and under cultivation

**Old Mortuary Site**

Access gate now open.

**Usual letter to be sent.**

**Picnic Site**

Gate needs attention will not close – **John to fix**

**Community Woodland**

Handrail and tread on lower steps broken – **John to fix.**

**Doctor's Stone**

OK

**Govers Meadow Gardens** OK. Tended by volunteer – letter of thanks sent

**Mr Bakers Garden**

OK. Tended by volunteer – letter of thanks sent

Tree in centre needs cutting/shaping in the autumn.

**GROUP B: Cllrs C Collier, R Tattershall, A Parr, C Pady, S Real, P Gibbins, & A Jarman .**

**St Andrew's Churchyard** : (Rev H Dawson, D Fouracre, C&A Sansom & E Dayment attended)

Generally in good condition

Wall to main door needs minor works – John?

Path by West door deteriorating – John to assess

Garden of Remembrance memorial stones sinking – church are going to get them raised

Yews encroaching on the path – John to assess

Railings need painting – there has been an offer by a member of the public to co-ordinate this – check with Church Warden

Gates by Gerrard are slightly bent, post needs repair - quote obtained.

PCC have offered £800 towards the work - confirm

**War Memorial – OK**

**St Andrew's Garden**

Growth in high wall needs cutting back – John & Pete G to sort.

Pittisporum needs trimming – John & Rodney

Ivy on wall by church path needs to be removed - John

Tree from neighbouring property overhanging gardens needs cutting back, owner to be approached – John to assess

**Rosemary Lane Store**

Nothing to report.

**Roadgreen**

Dead sycamore at town end needs removing John

Play area improved with new equipment

Hedge on Wheelers yard side needs lowering Andrew to speak to Tony Underdown

Lower limb of trees on Roadgreen Farm side needs removing – Pete/Bob

Hedge needs trimming - John

**Umborne Green – OK**

**Umborne Bridge Garden**

Getting overgrown, needs a good tidy up. Promote Colyton Group?

**Allotments/Millfield**

Some looking very good but:

1P&Q – not been cultivated for 2 years, to be asked to give up  
(Giving up July 17<sup>th</sup>, new tenant allocated plot)

7R – Tenant to be asked to tidy up. Email sent/reply received.

8R&S – not being used for intended purpose – grass matting laid and being used as a play area. (Handed back 10/7) taken by next on waiting list.

9P&Q – Very poor condition. Overgrown with weeds & stinging nettles. Email sent/reply received.

13P – Poor condition, overgrown. Email sent/reply received.

Suggest writing to tenants and reminding them of terms and condition of tenancy of plots – done.

Follow up inspection in Autumn.