

MINUTES OF THE MEETING OF THE FINANCE COMMITTEE HELD MONDAY 22nd JANUARY 2018 at 7pm IN THE MORTIMER ROOM OF THE FEOFFES TOWN HALL, COLYTON

Present – Cllrs C Collier, A Parr, B Collier, C Pady, S Real, R Turner, J Hay, A Jarman, R Tattershall, J Hay, B Norris, K Clifford, Dist Cllr G Godbeer & E Berry (clerk).

Request that those who are recording declare so and conform to standing orders

F18/01/74 Apologies for absence – Cllr P Gibbins (away)

F18/01/75 The Minutes of the Finance Committee Meeting held on 18th December 2017 (Appendix S) were approved & signed as being a true record of that meeting.

F18/01/76 There were no matters arising from the minutes

F18/01/77 **Democratic Period** – opportunity for public questions & comments. (Total time 15 minutes, each individual 3 minutes). No members of the public present.

F18/01/78 **Balanced Accounts for the period 1st April – 31st December 2017 – noted**

F18/01/79 **Cllr Real proposed the accounts be paid, seconded by Cllr Pady and agreed by all.**

4034	Miss E Berry	Salary Mileage 6 x 0.45	£769.60 £2.70		£772.30
4035	Mr J Rollings	Salary Mileage 33 x 0.45	£816.29 £14.85		£831.14
DD	NEST	Pension Contribution	Employees £8.97	Employer £11.21	£20.18
DD	Opus	Electricity	£7.88	£0.39	£8.27
4036	HMRC	Tax NI Employee NI Employer	£417.80 £89 £102.35		£609.15
4037	Mat Electrics	Night Landing site column and light as per contract	£5783.13	£1156.83	£6939.76

- a) Advert for Cemetery Maintenance contract placed in newspaper and sent to previous applicant. Part of the conditions were an £800 ‘break fee’ for breaking the contract – is this to be enforced?
Cllrs B & C Collier declared a personal interest as the current contractor is their son. Cllr Parr took over the Chair for this discussion.
Cllr Pady proposed the fee is waived, seconded by Cllr Real and agreed by all.
Cllr Real proposed that the wording for all future contracts are looked at when they are next up for renewal, seconded by Cllr Pady and agreed by all.
- b) Budget discussions – Version 5 – added payment for new cemetery contract. Acceptance proposed by Cllr Real, seconded by Cllr Pady and agreed by all.
The Precept request will be submitted to EDDC tomorrow.
- c) John request 2nd March 2018 as annual leave - noted
- d) Notification of changes to pension payments from 6th April 2018 – Employer 2%, Employee 3% - noted and budgeted for.
- e) Night Landing site now operational, press release forwarded to Mid-Week Herald for publication. The clerk will write to Toby Russell thanking him for his involvement and support.
- f) Garden Party nominations – 5th June 2018. Cllr Pady proposed Cllr Turner, seconded by Cllr Real and agreed by all.

18/01/80 **Colyton Hill drainage** - £1138 remaining from original grant of £2000 from Flood resilience fund.
It was agreed to submit an Application for Draining Consent and Cllr Pady will get quotes for the pipe, concrete and works. It is hoped that a volunteer group could help with the installation and keep costs down.

18/01/81 **Parishes Together** -

a) Bid suggestion received from **Project & Fund raising offer of the Thelma Hulbert Gallery through Honiton Town Council** to promote 5 x creative workshops in Colyton Primary School, CGS & Honiton. This will run in conjunction with the Devon Open Studios community exhibitions and will celebrate 25 years of the East Devon Way. They are looking for £1000 from Colyton – other funding sources have committed money to the overall cost of £28,000

b) **Seaton Town Council** – Tourism Passport - £200 - £400 required for artwork & printing

Cllr Turner proposed that both bids are supported, seconded by Cllr B Collier and agreed by all.

18/01/82 Items received after agenda published – to be noted.

a) Bin cover – Friday 2nd and 9th February whilst Johns away – Cllr Turner will look after the Playing Fields and Cllr Pady will do the town bins.

18/01/83 Dates of next meeting

CPC Council meeting – Monday February 12th

Finance & Planning – Monday February 26th

There being no other business the meeting closed at 7.30pm.