

Minutes of the Colyton Parish Neighbourhood Planning Steering Group

12th April 2017

Town Hall Board Room

Members present: Caroline Collier (Chair Person), David Page, Steve Selby, Carol

Rapley, Helen Parr, Lucy Dack, Elaine Stratford and Stephen Real.

Apologies: Robert Griffin, Colin Pady

Caroline Collier opened the meeting at 7.30pm.

Minutes of Previous Meeting: The minutes of the meeting held on 8th March 2017 were signed as a correct record.

Matters arising

David Page (DP) said that he had visited eight local businesses and would be visiting the others shortly.

Carol Rapley (CR) said that she had received a lot of feedback from Colyford residents, including the Colyford WI and would be combining this feedback, with that already compiled by her and Caroline Collier. An up to date spreadsheet to follow.

It was noted that Liz Berry (Parish Clerk) had asked local residents, on Facebook, for any issues they think should be put forward for the Neighbourhood Plan. A closing date of the end of April was given.

Helen Parr (HP) said that she would visit the Colyton Library and Colyton WI, again for any Neighbourhood planning issues.

Use of a Neighbourhood Planning Consultant

Over the last month, two companies have given presentations to the Steering Group, offering and explaining their services and expertise.

One company, Planet, was a large national company and Paul Weston was a local qualified individual from Broad Clyst.

The Steering Group had a lengthy discussion about the two companies, going through what they thought were the pro's and con's for both companies.

It was agreed that both companies were very well informed and experienced, having both undertaken (and still undertaking) other Parish Neighbourhood Plans.

Paul Weston provided a very detailed breakdown of his anticipated charges and also a very detailed breakdown of the processes needed to complete a successful Neighbourhood plan.

Elaine Stratford asked if it was possible to ask for references. But as both parties had been recommended by Tim Spurway of East Devon District Council AND both parties had been recommended by other local Parish Councils it was deemed unnecessary to do so.

Eventually it was decided that Paul Weston would be asked to act as our Neighbourhood Planning Consultant.

DP said that he would contact him as soon as possible and arrange for him to hopefully come to our next meeting. It was hoped that he could discuss his involvement and explain where we all need to proceed.

ES and CR agreed that they would start to produce a Communication Strategy and that hopefully a draft of this would be available at the next meeting.

Funding for the Consultant was discussed, and Caroline Collier (CC) said that she would chase this up with Liz Berry (Town Clerk).

Lucy Dack (LD) said that she would set up a Facebook page for Colyton Parish Neighbourhood Plan. Where it was hoped that people would share their ideas and concerns for the Neighbourhood Plan.

Facebook Page for Colyton Parish Neighbourhood Plan can be found at

<https://www.facebook.com/ColytonNPlan/>

The Meeting was closed at 8.35pm. Next meeting Wednesday 10th May, 7.30pm, Town Hall Boardroom