

## **Minutes of Colyton Parish Neighbourhood Plan Steering Group Meeting 08-03-2017.**

**Members present:** Caroline Collier (Acting Chair, Huntley Evans having resigned from the Committee), David Page, Steve Selby, Robert Griffin, Carol Rapley, Colin Pady, Helen Parr, Lucy Dack

**Apologies:** Cathy Richards

**Presentation by Consultant:** A presentation was given by representatives from Planet, a specialist firm of Neighbourhood Planning Consultants. The firm is based in Hampshire and is involved with Neighbourhood Plans throughout the country including Axminster. They explained their fields of expertise and how they could help us through the process. The level of their involvement is up to the individual groups, they can see the whole process through or help at specific points. They left an example of a final document they had recently completed. They answered members questions, including charges, stating that they would normally keep within the limit of grants available.

**Minutes of Previous Meeting:** The minutes of the meeting held 8<sup>th</sup> February 2017, were signed as a correct record after amendments to the attendees

**Matters arising:** None other than covered elsewhere on agenda

**Progress to date:** Colyford representatives had completed their approach to local groups. David Page offered to approach further groups and also local businesses

**Next steps – use of Consultant:** All present felt that the presentation had been good and confirmed that we need to use a consultant to guide us through the process. Agreed that we should try to get another consultant to speak to us before engaging someone. David Page to contact Paul Weston and John Slater to see if they were available for the next meeting, if not, to hold a special meeting on a day suitable to them

**Any other business:** Confirmed that Caroline Collier would continue as Chair, Lucy Dack would be Minute Secretary and Stephen Real was co-opted to replace Huntley Evans

Next meeting Wednesday 12<sup>th</sup> April, 7.30pm, Town Hall Boardroom