

Minutes from the Colyton Parish Neighbourhood Plan Steering Group Meeting **08/02/2017**

Steering Group:- Caroline Collier, Colin Pady, Stephen Selby, Huntley Evans , Robert Griffin,
Helen Parr

Apologies:- Elaine Stratford, Lucy Dack, David Page, Terry Searle, Carol Rapley

Public:- None

Minutes of Previous Meeting

The minutes of the previous meeting 11/1/2017 were agreed to be an accurate record with one amendment and will be signed when amended.

Matters Arising

1. The position of Secretary remains vacant. Huntley Evans and David Page will carry on in the interim, however this does need to be filled. Colin Pady suggested that Annabel Thomson was re-approached now that the meetings have become less confrontational.
Action Huntley Evans
2. Natalie McNeice has been successfully contacted (.co.uk not .com)
3. Other actions are generally progressing
4. Consultants. Separate meeting to be set up to recommend a way forward on Consultants.
PMN – this took place on Weds 15th Feb – all SG members invited. Separate e-mail sent to all SG members on the result.

Progress Since Last Meeting

Steve Selby reported that the poster asking Colyford residents had been circulated/distributed at focal points and that 15 responses had been received (plus 2 by e-mail Action HE to forward)

These are to be added to the responses from the Colyton activity last year. (Action Caroline Collier)

Process and Schedule

Huntley Evans outlined the process as:-

- Consult on what the local population see as topics to be addressed by the NP
 - o General Notices (complete)
 - o Online (Action Huntley)
 - o Visit the local Groups as listed by Natalie (Action Ongoing) plus Fire Service, Colyton Link and CGS (again)
 - Develop Questionnaire
 - Analyse Results
 - Develop Draft Plan
 - Consult on Draft Plan
 - Submit
 - Scrutiny
 - Referendum
 - Adopt Plan
- and asked for confirmation that the SG agreed this was the process. The SG agreed this was the process. (Those not present will get a chance to comment by reading these minutes)

The schedule had to have the Consultation on the Draft Plan activity added and would be upissued (Action Huntley)

Next Steps

Complete approached to local Groups (**Action all those who have put their names down**)

Huntley to refresh the message for these groups and circulate

Date of Next Meeting (second Wednesday each month)

Wednesday 8th March 19:00 in the Boardroom, Colyton Town Hall (PMN - time brought forward to 1900 to allow time for potential Consultant presentations)

Huntley Evans
Pro tem SG Secretary