

Minutes from the Colyton Parish Neighbourhood Plan Steering Group Meeting **6th April 2016 St John's Hall, Colyton**

Attendees:- Colin Chesterton, Caroline Collier, Lucy Dack, Cathy Richards, Natalie McNeice, Colin Pady, Terry Searle, Huntley Evans

Apologies:- Elaine Stratford, John Mills

Minutes of NPSG meeting from 9th March

Natalie McNeice proposed that these were agreed, seconded Cathy Richards and passed by show of hands

Matters Arising

- Declaration of Interest
Huntley Evans to provide short form Declaration of Interest to the Parish Clerk
- Terms of Reference
Colin Chesterton will draft the SG ToRs and circulate all SG members for comments. The intention is to approve them at the next SG on the assumption that the Colyford Committee has re-constituted (see below) and has elected members to sit on the SG. If this is not the case, the SG ToRs will have to be modified to reflect a single Committee.
- SG Minute Secretary
Annabelle Thompson has volunteered to be SG Secretary. Her appointment was proposed by Colin Chesterton, seconded by Colin Pady P and carried on a show of hands.

Colyford Committee

Work continues to re-constitute the Colyford Committee and volunteers have been called for. The status of the Colyford Committee will be reviewed at the next SG meeting.

Public Engagement

A comprehensive list of Parish organisations has been produced by Natalie McNeice and will be held in the Little Shop in Colyton, and the Colyford Post Office. The intention is that SG and Committee members indicate on those forms the organisation(s) that they will visit to inform about the NP.

Liz Berry has produced an aide memoir for the visits.

The SG thanked Natalie her work in providing the above list.

AoB

Caroline Collier will bring copies of the 2008 Parish Plan to the next SG

Colin Pady suggested :-

- that a History Working Group was set up to research the separate development paths of Colyton and Colyford to re-enforce the need for maintaining the physical separation of the two communities.
- the pre-existing Landscape Character Assessment should be utilised in the Neighbourhood plan
- we see if there is a local NP "local champion" that can meet and advise the SG as necessary

Huntley Evans tabled a draft NP overall schedule as a basis for discussion. This was welcomed by the SG, but it was felt that the overall timescale was too compressed. The draft schedule is attached.

CC(P?) pointed out that the NP needed to refer to , and be complementary with, the EDDC local plan. It was suggested that Helen Par should be asked to be the SG's local plan co-coordinator. Proposed Colin Pady, Seconded Natalie McNeice and carried on a show of hands.

DoNM

11th May 2016

Huntley Evans
Pro tem SG Secretary

Approved
Colin Chesterton
Chair, Colyton Parish Neighbourhood Plan Steering Group