

**MINUTES OF THE MEETING OF THE FINANCE COMMITTEE HELD MONDAY 21<sup>st</sup>  
DECEMBER 2015 At 7pm IN THE MORTIMER ROOM OF THE FEOFFES TOWN  
HALL, COLYTON**

**Present** – Cllrs C Collier, B Collier, K Clifford, C Pady, P Dean, H Evans R Turner, P Gibbins, J Hay, A Jarman, S Real, Dist Cllr G Godbeer and L Berry (Clerk)

Dist Cllr Godbeer congratulated Colyton on its Christmas light display. Cllr Pady proposed a letter be written to the Carnival Committee thanking them for the organisation & generous donation, seconded by Cllr Clifford and agreed by all.

**F15/12/65**            **Apologies for absence** – Cllr Parr (prior engagement), Cllr Stephens (unwell)

**F15/12/66.**            **The Minutes of the Finance Committee Meeting held on 23<sup>rd</sup> November 2015 (Appendix P) were approved as being a true record of that meeting.**

**F15/12/67**            **Matters arising from the minutes**

The Clerk looked into how other clerks were managing the changes in the FSCS compensation and at the total holdings we have with Lloyds see Appendix A.

In the past year we would have exceeded the new £75000 guarantee on four occasions due to a temporary increase in funds from a large donation and the precept. Other councils appear to be spreading their holdings by increasing their savings but maintaining easy access. Unity bank, once a free banking service is now imposing a charge but other acceptable high street banks/building societies are still free.

The Parish Council decide the risk was minimal and no further action taken.

**F15/12/68**    **Balanced Accounts for the period 1st April – 30th November 2015.**

**F15/12/69**    **Accounts to be presented for payment:** payment proposed by Cllr Real, seconded by Cllr Evans and agreed by all.

Cllrs Collier declared an interest in Cheque 3665 as this is their son.

|      |                     |   |        |        |   |
|------|---------------------|---|--------|--------|---|
| 3658 | Miss E Berry        | Salary<br>Post<br>(Bargain Host Domain<br>Renewal - card payment) | £9.99  | £2.00  | £744.93<br>£6.48<br>£11.99<br><b>763.40</b> |
| 3659 | Mr J Rollings       | Salary<br>Mileage 42 @ 0.45<br>Paint                              |        |        | 790.29<br>18.90<br>18.49<br><b>827.68</b>   |
| 3660 | HMRC                | Tax 404<br>NI Employee 81.16<br>NI Employer 92.29                 |        |        | <b>£577.40</b>                              |
| 3661 | Viridor Waste       | Waste Management  | 129.15 | £25.81 | <b>£154.96</b>                              |
| 3662 | Blamphayne Sawmills | 14 sheets 12mm Ply to<br>insulate shed.                           | 194.74 | 38.95  | <b>£233.69</b>                              |

|      |                     |  |       |      |               |
|------|---------------------|--|-------|------|---------------|
| 3663 | Office Depot        | 2 x toner cartridges                           | 44.52 | 8.90 | <b>£53.42</b> |
| 3664 | Spar Musbury Garage | Fuel   | 9.29  | 1.86 | £11.15        |
| 3665 | Mr R H Collier      | Cemetery Grass cutting -<br>October - December |       |      | <b>£1330</b>  |
| 3666 | RB Lawrence         | Cemetery Gates                                 |       |      | <b>£240</b>   |

- a) Notification from EDF energy that rates are changing from 7<sup>th</sup> January 2015 from 15.67p unit to 17.2p/unit. The fixed daily rate remains at 25p. Cllr Evans proposed that other suppliers are investigate, seconded by Cllr B Collier & agreed by all. The Clerk will look into the cost of changing suppliers.
- b) Cemetery Grass cutting contract – Cllrs Collier declared an interest as this is their son. The clerk explained that although the previous CPC meeting was quorate when the contracts was discussed (8 people) , with Cllrs Collier declaring an interest and not taking part in the vote the meeting at that time was actually inquorate (6 people) so the vote was not valid. Standing Orders are confusing and contradictory but do state that 7 people are needed for the council meeting to be quorate. Cllr Real proposed that Standing Orders be suspended so all councillors present could revisit the decision, seconded by Cllr Pady and agreed by all. The meeting agreed that Dist Cllr Godbeer could remain. Cllr Real proposed that the R H Collier quote be accepted, the quality of his work is known and complimented on. Cllr Turner agreed that the work done in the cemetery had been exemplary. Cllr Hay seconded the proposal. Cllr Dean proposed that the cheapest quote be accepted. There was no seconder for his proposal. 8 councillors voted in favour of accepting the R H Collier quote, there was 1 vote against. Standing Orders were reinstated.
- c) Parish Precept 2016/7 – a draft version was produced, there was some discussion – it will be further discussed & ratified at the January meeting.
- d) John request authority to order more timber for seats/benches & ply for bench etc. Approximately £100. Cllr B Collier proposed he be given the authority to order the timber, seconded by Cllr Real and agreed by all.

**15/12/70**      **Reply re Heads of terms for the Library** – nothing yet heard. Jane Dauncy had got a rebuild valuation from a local estate agent (£80,000) which will be useful if CPC has to insure the building.

**15/12/71**      **Any Further Matters to be discussed**

a) Neighbourhood Plan

- i) Update on ToR meeting – a successful meeting had been held with draft ToR agreed on. The same group would like to discuss the Steering Group ToR. This was deemed ill advised. The Steering Group will meet once Colyford have nominated their three members. They will then ratify the ToR for the Committees and the Steering Group. We do not want to get into a situation where the tail wags the dog!
- ii) Colyford nominations to Steering Group – they will be advised that we need their nomination asap to move forward.

It appears that John Mills, current Mayor of Colyford will be invited onto their Committee as an ex officio member for the term of his role as mayor although this has yet to be confirmed

**F15/12/72 Dates of next meetings**

Council Meeting - Monday 11<sup>th</sup> January 2016

Finance & Planning – Monday 25<sup>th</sup> January 2016

The meeting closed at 7.40pm

APPENDIX A

Totals in Lloyds Bank 2015.

|           | No 1 a/c<br>£ | No 2 a/c<br>£ | No 3 a/c<br>£ | No 4 a/c<br>£ | Total holdings<br>£ |
|-----------|---------------|---------------|---------------|---------------|---------------------|
| January   | 2325.32       | 64325.67      | 683.40        | 2001.31       | 69335.70            |
| February  | 1546.85       | 61728.16      | 158.43        | 2001.40       | 65434.84            |
| March     | 1584.30       | 58730.56      | 755.95        | 2001.48       | 63072.29            |
| April     | 5446.6        | 71588.41      | 1325.97       | 2001.57       | 80362.55            |
| May       | 10027.77      | 61591.64      | 1326.03       | 2001,66       | 74947.10            |
| June      | 8343.41       | 60594.22      | 1326.08       | 2001.74       | 72265.45            |
| July      | 7523.35       | 60596.73      | 1325.13       | 2001.82       | 71448.03            |
| August    | 6370.07       | 57599.39      | 1056.19       | 2001.91       | 67027.56            |
| September | 7434.93       | 82457.08      | 1056.25       | 2041.99       | 92990.23            |
| October   | 6920.36       | 72460.47      | 1056.27       | 2220.25       | 82657.15            |
| November  | 8703.28       | 67463.70      | 1056.31       | 2220.34       | 79,443.63           |
| December  |               |               |               |               |                     |

From 1/1/2016 level of protection from FSCS will be reduced to £75000.  
In the past year on 4 occasions we would have exceeded that.