

**Agenda for the Annual Meeting of Colyton Parish Council which will be held in the
Colyton Town Hall on Monday 9th May 2022 at 7pm**

The Chairman request that those people recording the meeting declare so and conform to Standing orders

AGENDA

Published 04/05/2022

- 1 Election of Chairman for 2022/2023**
- 2 Receipt & Approval of apologies for absence.** DCC Cllr Hartnell.
- 3 Police Report**
- 4 Declarations of Interest**
- 5 Election of Vice Chair for 2022/2023**
- 6 Public Question time** (maximum 15 minutes)
- 7 Appointment of Councillors to Committees: Finance, Planning, Amenities**
- 8 Nominations of representatives to other organisations**
Axe Valley Ring & Ride – currently K Jones
Community Woodland Trust – currently Cllrs Pady & Stenning
DALC x 2 – currently Cllr Real & Hay
P3 Co-ordinators – currently Mr & Mrs Bayliss, Mrs J List and Mr R Swan *all happy to remain in post*,
Memorial Social Club x 2 – currently Cllrs A Parr & Stenning
Parish Tree Warden – J Mair *happy to remain in post*
Playing Field Committee x 2 – currently Cllrs Hay & Real
St Andrews Church Fabric Committee – currently Cllr A Parr
Friends of Colyton Library – currently Jane Dauncey *happy to remain in post*.
- 9 Approval of the minutes of Parish Council Meeting held on 11th April 2022.**
- 10 Matters arising from the Minutes**
- 11 Report from County Councillor – See appendix A**
- 12 Report from District Councillors**
- 13 Highway Matters**
 - a) Ref TTRO2244682 Temporary prohibition of through traffic and parking. Saturday 9th July between 0800 and 1800. Market Place, Vicarage Street and Silver Street for the Monmouth Rebellion Re-enactment.
 - b) Ref TTRO2245122 Temporary prohibition of through traffic and parking. Saturday 4th June between 1030 and 1500. Church Street for the Queens Jubilee Street Party.
 - c) Excessive fly-posters along the A3052. Clerk has informed Cllr Hartnell who has emailed the group responsible to ask for them to be taken down, if this does not happen then he will escalate further.
 - d) Ref TTRO2245087 Temporary Prohibition of through traffic Monday 27th June – Saturday 2nd July. South Street, Colyton. To access underground cabling.
- 14 Report from Meetings Attended**
- 15 Letter received from Southleigh PC requesting a meeting to discuss Planning.**
- 16 Suggestion from Cllr Denny of a possible location for a new footpath from Colyton to Colyford.**
- 17 Maintenance of Tennis Courts, including nets, posts, surface and perimeter slabs.**
- 18 Restoration of lamp at Queen Square including stone work. – Cllr Clifford.**
- 19 Verge at Saxon Meadow still not reinstated.**
- 20 Reece Strawbridge Youth Centre – CIO Incorporation.**
- 21 Ratification of a decision made during a site visit to the Picnic site to discuss the location of the Jubilee Tree.** 10 Councillors were present. Cllr Gardiner proposed it remain where it is, seconded by Cllr Arnott. A vote took place with 8 Cllrs in favour.
- 22 Correspondence**
 - a) EDDC Covid 19 update
 - b) Rural Bulletin
- 23 Finance**
Minutes of the meeting held Monday April 25th (Appendix A) to be noted
Accounts to be approved for payment

DD EDF electricity 7.50 VAT 1.50. Total 9.00 pounds.
DD Talktalk Phone and broadband 36.27 VAT 7.25. Total 43.52 pounds.
BACS Mr Fitzpatrick toilet caretaker. Total 120.00 pounds.

BACS R&H Signs 5 signs for Dolphin Street loo, 1 sign for car park, 1 sign for Queens Canopy 171.00 VAT 34.20. **Total 205.20 pounds.**

BACS Glasdon 2 bins 288.56 VAT 57.71. **Total 346.27 pounds.**

BACS Halcyon Cemetery maintenance 526.75 VAT 105.35. **Total 632.10 pounds.**

BACS Biffa Waste management 133.96 VAT 26.79. **Total 160.75 pounds.**

- a) Handy man Salary
- b) Discuss arranging cover for Clerk duties when on holiday to include manning the office two mornings a week, attending to correspondence, taking minutes at meetings.
- c) Confirmation of Receipt of £877.00 from Mr Underdown for the rent of Cleeves Field.

24 Planning

Minutes of the meeting held Monday 25th April – (Appendix B) to be noted

a Planning Applications

22/0777/FUL Moorings South Street Colyton – Mr & Mrs Stone - Single storey rear/side extension to include a garage with loft space. Creation of new vehicular access to public highway. *Comments due by 25th May.*

22/0878/TRE Knowles Coly Road Colyton – Mr Maclean - T1791, Oak: Crown raise to comply with Highways Act 1980. Maximum diameter of cuts 50mm T1793, Oak: Cut back Southern Crown aspect by 2.5m, cutting back branches approximately to vertical line off northern extent of small Yew near house. Maximum diameter of cuts 75mm T1795, Horse Chestnut: Fell Various: Crown lift any low branches overhanging driveway to provide 4m clearance. Maximum diameter of cuts 50mm Reason for Works: T1791 - Oak: To comply with Highways Act 1980. T1793 - Oak: Dominance over property T1795 - Horse Chestnut: Safety Various: Provide vehicular clearance over driveway. *Comments due by 26th May.*

22/0817/FUL Land At SY 22647 92588 Colyton Hill Colyton (Landfill Site At Whitwell Farm, Seaton) – Mr & Mrs Bennett - Siting of shepherd's hut for holiday accommodation. *Comments due by 27th May.*

22/0876/FUL Land Adjacent Love Lane Colyton – Mr & Mrs Duthuit - The Hayne: Proposed new dwelling and wildlife habitat. *Comments due by 1st June.*

b Planning Decisions – to be noted

22/0151/FUL Road Green Farm Colyton – Mr Underdown - Roofing over livestock yard area. Approved with conditions.

22/0596/COU Swan Hill House Swan Hill Road Colyford – Mr Langford - Change of use from a mixed use as a guesthouse (use class C1) and a flat (use class C3) to a single dwelling house (use class C3) Approved.

c Planning Correspondence

To be noted, planning application **22/0795/TCA Woodmans Stoup Swan Hill Road Colyford** this application was discussed during the previous Council meeting, it was decided to wait until our tree warden submitted his finding on the site. He has informed the Council that the disease is evident and he would recommend the tree be felled, therefore a comment or support has been submitted to EDDC planning department.

25 Amenities

- a) Minutes of the meeting held Monday 25th April (appendix C) to be noted.
- b) Gaps in Picnic Site hedge.
- c) Concrete posts at PMPF entrance crumbling
- d) Policy for tree planting up at the Picnic Site
- e) Confirmation of the date and time for the Annual Parish Inspection, Monday 30th May 7pm.
- f) Date for meeting at Nunsford Lane – 18th May (pm) 19th May (any time) 20th May (am)

26 Matters to be taken into Committee.

27 Items brought to the CPC's attention after the agenda had been published – to be noted.

28 Dates of future meetings

May Committees – Monday 23rd May

Annual Parish Inspection – Monday 30th May

Appendix A

**Annual Report by Cllr Marcus Hartnell
Devon County Councillor for Seaton & Colyton**

Roles & Responsibilities 2021/22 Devon County Council (DCC)

Corporate Infrastructure & Regulatory Services Scrutiny Committee (CIRS)

Investment & Pension Fund Committee

East Devon Highways & Traffic Orders Committee

East Devon Locality (County) Committee Community Safety Partnership

Constituency Activity

I represent the following communities:

Seaton (Town Council, East Devon District Council & Devon County Council)

Colyton & Colyford (Devon County Council)

Southleigh, Northleigh & Farway (Devon County Council)

Offwell & Widworthy (Devon County Council)

Beer & Branscombe (Devon County Council)

As a tri-hatted Councillor I have helped many constituents over the past year. The most common requests are related to highways matters and it is also the most frustrating. The overall condition of our roads has improved in recent years however a combination of reduced budgets and rising costs will mean that the next financial year will be very challenging. I continue to make regular inspections with the local Highway Officer and with local Councillors. This is proving to be more effective than holding traffic group meetings. I have supported Southleigh Parish Council to enable repairs to the foundations and retaining wall near Turners Court to protect the road from subsiding. This project was jointly funded by Southleigh Parish Council, DCC Community Enhancement Fund and my locality budget. I have supported applications from Colyton, Colyford & Beer for 20mph speed limits to improve road safety and continue to push for safety improvements on the A3052 through Colyford and the A35 through Wilmington & Offwell.

The final planning and delivery stages of the multi-use trail (Stop line way) in Seaton between the Cemetery and White Cross Farm are progressing. The Compulsory Purchase of land is complete with initial survey and design work being undertaken now in readiness for the autumn when work will commence clearing vegetation. Completion should be in 2023.

Along with my fellow EDDC Ward members I have been involved in discussions covering the future development of the Moridunum and Seafront improvements, the next steps for the Seaton Jurassic Visitor Centre and the Joint Axe Valley Levelling up bid. All three of these items dovetail between EDDC & DCC and are ongoing.

In my role of EDDC Councillor I did not support the increase in parking charges to £2 per hour across many East Devon coastal car parks, and I am concerned what impact this will have. As many households will be feeling the squeeze from increased energy and food prices, the amount of consumer discretionary spend will reduce accordingly. There is a real risk visitors will park for shorter periods which will hit our shops and businesses, jeopardising the post Covid economic recovery. As County Councillor I am concerned that these price increases will create parking problems in other areas, as those who are not prepared to pay these extortionate prices will use on-street parking to the annoyance of residents.

On a more positive note, I was pleased to propose the role of a Disability Champion for Seaton. This role will assist Seaton Town Council with its decision making, ensuring when decisions are made consideration is given to people with disabilities. I am pleased to have pledged £1k of my locality budget towards rubber matting for the beach at Seaton, enabling wheelchair users to have access onto the pebbles.

About my Locality Budget – please bring forward projects/proposals where you require top-up funding to deliver. Guidance can be found at <https://www.devon.gov.uk/democracy/councillors-nav/localitybudgets/>

Best Place – Devon County Council Plan 2021-2025

The DCC strategic plan up to 2025 can be viewed online.

The plan focuses on how we will help the county to recover from the COVID-19 pandemic, build on the resilience of local people and communities to create a fairer, healthier, and more caring place, and grasp the opportunity to create a greener, more prosperous and inclusive future for all. The best place - Strategic Plan ([devon.gov.uk](https://www.devon.gov.uk))

Committee work All County Committees are meeting in person at County Hall and meetings are also recorded or live streamed for public viewing.

The CIRS committee has overseen the 3-year extension of the Milestone highways maintenance contract, input into the new council plan, the budget, rural road safety and speed policy, as well as received regular Highway's performance stats and ongoing updates in relation to Covid-19.

The Investment & Pension Fund Committee is responsible for the £5bn Devon pension fund. The work of the committee is to receive regular reports on investment strategy and policy, climate change impact, audit, and ongoing training for members. Of particular interest is the committee decision last year to divest passive investments in companies with exposure to fossil fuels and mining. As a result, 25% of the total pension fund is now invested in a Passive Climate Transition Benchmark (CTB) fund.

My first year as your Devon County Councillor has been really fulfilling and enjoyable. I have enjoyed meeting and getting know many Town & Parish Councillors across the division, and through attending many of your meetings beginning to understand the challenges faced, which vary from broadband provision to potholes and everything in between!

Over the coming year the Council faces budgetary pressures in all services, with inflation and demand for services being the most significant. The Highways maintenance budget will be challenging and the pressures from both funding and increasing costs will mean tough choices. To assist with tackling some of the minor works that are important to communities but often don't get prioritised, I'd like to advocate the Road Warden Scheme. This is a formal agreement between Devon County Council and a town or parish council, which enables them to deliver minor works in or around the public highway. Work can be carried out by a qualified Road Warden volunteer. I plan to complete Road Warden training myself and encourage at least one member of each Town/Parish to do the same. Works we can then tackle as volunteers are Pothole repairs (when they do not meet the county council's intervention criteria); clearing weeds; cleaning signs; cleaning drainage (gully grating); cutting grass; repairing finger posts; cutting hedges and vegetation; managing verges for wildlife and with Chapter 8 training and setting up and managing road closures for special events. I believe this approach will make each community more resilient and empowered. More details will follow in my monthly reports.

I very much look forward to working with Councillors, Town/Parish Clerks, and residents over the coming year to assist with your priorities and to support each community, ensuring you are informed, supported, and prepared for the challenges that lie ahead.

Cllr Marcus Hartnell

April 2022