

**Agenda for the Annual Meeting of Colyton Parish Council which will be held
in the Colyton Town Hall on Monday 13th May 2024 at 7pm**

AGENDA

Published 08/05/2024.

- 1 Election of Chairman for 2024/25**
- 2 Election of Vice Chair for 2024/25**
- 3 Receipt & Approval of apologies for absence.**
- 4 Police report.**
- 5 Declarations of Interest.**
- 6 Public Question time** (maximum 15 minutes)
- 7 Appointment of Councillors to Committees: Finance, Planning, Amenities.**
- 8 Details of Devon Association of local Councils (DALC) Training courses.**
E-learning courses available:
Standards in Public Life – code of conduct £16 plus VAT
Introduction to Local Councils £16 plus VAT
Physical courses available:
Various courses in communications and data protection £30 plus VAT
Zoom courses:
Being a Good Councillor – Roles and Responsibilities £18
- 9 Voting for Nominations of representatives to other organisations**
Axe Valley ring and ride X 1 (currently K Jones) *happy to remain.*
Chamber of Feoffees X 1. Accepted nominees are Crispin Denny and Sasha Haines.
Community woodland trust X 1 (currently C Pady) *happy to remain*
DALC X 2 (currently Cllrs Real and Hay) *happy to remain*
Footpath wardens X 2 (currently Mrs List and Mr Swan) *happy to remain.*
Social club X 2 (Currently Cllrs Parr and Stenning) *happy to remain*
Tree Warden X 1 (currently J Mair) *happy to remain.*
Playing fields committee X 2 (currently Cllrs Real and Hay) *happy to remain*
Reece Strawbridge X 1 (currently Cllr Hay) *happy to remain*
Church fabric committee X 1 (currently Cllr Parr) *happy to remain*
- 10 Approval of the minutes of Parish Council Meeting held on 8th April 2024**
- 11 Matters arising from the Minutes**
- 13 Highway Matters**
 - a) Concerns over congestion in the town once the CeremTec site is developed. – Cllr Clifford.
 - b) Road Warden Scheme and Community Funding in partnership with DCC.
 - c) Ref TTRO2457259 temporary prohibition of through traffic. Monday 2nd September – Friday 6th September. Dolphin Street. National Grid – connecting Colcombe Castle.
- 14 Report from County Councillor.**
- 15 Report from District Councillors.**
- 16 Report from Meetings Attended**
- 17 Parking opposite the Colcombe Castle – Cllr Turner.**
- 18 Parish Council website.**
- 19 Heads of Terms for the Dolphin Street toilets – further amendments from EDDC.**
- 20 New Financial Regulations for discussion and approval.**
- 21 Correspondence**
 - a) Rural bulletin
 - b) EDDC update.
- 22 Finance**
Minutes of the meeting held Monday 22nd April (Appendix A) to be noted
Accounts to be approved for payment

DD British Gas Lite electricity 23.06 VAT 1.15. Total 24.21 pounds.

DD Talk talk phone and broadband 37.18 VAT 7.44. Total 44.62 pounds.

DD Biffa waste management 241.64 VAT 48.33. Total 289.97 pounds.

BACS Mr Fitzpatrick toilet caretaker. Total 120.00 pounds.

BACS Bargain host 50GB webspace from 16/05/2024 – 15/05/2025. Total 50.00 pounds.

BACS Foxwell engineering welding done on cemetery trailer 62.00 VAT 12.40. Total 74.40 pounds.

BACS Halcyon cemetery grass 526.75 VAT 105.35 St Andrews Church 307.00 VAT 61.40. Total 1000.50 pounds.

BACS Moleavon Posts, tape, gate hinge, postmix, stakes and rails 96.90 VAT 18.53. Total 111.81 pounds.

BACS Blamphayne Sawmill Ltd gates for allotments 200.50 VAT 40.11. Total 240.61 pounds.

BACS Devon Communities Together annual membership. Total 50.00 pounds.

BACS Hammetts associated annual audit 2023 – 24. 525.00 VAT 105.00. Total 630.00 pounds.

- a) Clerk holiday request.
- b) Annual Governance Statement 2023/24 to be approved for the annual audit.
- c) Accounting Statement 2023/24 to be approved for the annual audit.

23 Planning

Minutes of the meeting held Monday 22nd April – (Appendix B) to be noted

a Planning Applications

23/1785/FUL The Old Reservoir Ridgeway Lane Colyton - Demolition of existing reservoir tanks and construction of new dwelling house. Amended plans for consultation.

24/0782/VAR Tritchayne Farm Cottages Colyton – Mr Slater - Removal of condition 4 (holiday accommodation restriction) of planning permission 00/P0545 (Conversion of redundant farm buildings to holiday let units) *Comments due by 15th May.*

24/0833/DOC Heathayne Wood Colyton – Mr Brooking - Discharge of condition for 23/1374/AGR: Condition 3 (badger class licence), Condition 4 (ecological works), Condition 5 (track surfacing) and Condition 6 (surface water drainage)

24/0709/FUL Turlings King Street Colyton – Mr Mould - Change of use of land for siting of Shepherd's hut type structure for use as ancillary living accommodation and/or holiday let use. *Comments due by 22nd May.*

b Planning Decisions – to be noted

24/0346/FUL 3 Hill Court Hillhead – Mr Hosking & Ms Edwards - Proposed replacement porch with timber cladding. Approved with conditions.

24/0408/FUL Land To The North Of New Sidmouth Road Colyton – Mr Perree - Proposed replacement agricultural building. Approved with conditions.

24/0199/LBC Barn East Of Hooperhayne Colyton – Ms Houldworth - Retention of works carried out after the expiry of 19/1515/LBC including the replacement of an internal concrete floor slab and associated underpinning of a modern partition wall, removal of stairs and the replacement of 2 modern under sized floor support beams with steel beams. Approved.

c Planning Correspondence

2 X memorial applications circulated to all Cllrs.

To be noted – anonymous letter received addressed to Cllr Stenning, highlighting concerns about a piece of privately owned land above the tram station.

Response from EDDC Enforcement regarding the land above Heathayne.

24 Amenities

- a) Minutes of the meeting held Monday 22nd April (Appendix C) to be noted.
- b) Bus shelter at Coly Vale.

25 Matters to be taken into Committee.

26 Items brought to the CPC's attention after the agenda had been published – to be noted.

27 Dates of future meetings

May Committees – TUESDAY 28th May

June CPC meeting – Monday 10th June.