

**Agenda for the meeting of Colyton Parish Council which will be held on  
Monday 16<sup>th</sup> December 2024 at 7.00 pm in the Colyton Town Hall.**

**Agenda**

Published: 11/12/2024.

- 1. Receipt & Approval of apologies for absence.**
- 2. Declaration of Interests**
- 3. Police Report.**
- 4. Approval of the minutes of Parish Council Meeting held Monday 11<sup>th</sup> November 2024.**
- 5. Matters arising from the Minutes**
- 6. Public Question time** (maximum 15 minutes)
- 7. Report from County Councillor**
- 8. Report from District Councillors**
- 9. Highway Matters**
- 10. Report from Meetings Attended**
- 11. Enabling remote attendance and proxy voting at Local Authority meetings. Consultation now open.**
- 12. Dolphin Street Toilets update from working party meeting. Final decision required on whether to proceed with takeover or refuse the offer.**
- 13. Parish Council website.**
- 14. Correspondence**
  - a) The Rural Bulletin
  - b) EDDC Covid update
  - c) Rural Funding Digest
  - d) Rural Services Network
  - e)
- 15. Finance**

Minutes of the finance committee meeting held Monday 25<sup>th</sup> November (appendix S) to be approved for publication.

Accounts to be approved for payment.

**DD Talktalk broadband & telephone 39.17 VAT 7.83. Total 47.00 pounds.**

**DD British gas lite workshop electricity 17.91 VAT 0.90. Total 18.81 pounds.**

**DD Biffa waste management 195.78 VAT 39.16. Total 234.94 pounds.**

**BACS Mr Fitzpatrick toilet caretaker. Total 120.00 pounds.**

**BACS Bradfords sand for sandbags 59.00 VAT 11.80 delivery 12.50. Total 83.30 pounds.**

**BACS Halcyon cemetery contract 526.75 VAT 105.35. Total 632.10 pounds.**

**BACS Moleavon paintbrushes 15.00 VAT 3.00. Total 18.00 pounds.**

**BACS Mrs S Haines salary 1070.20 mileage 0.45 X 18 8.10 minus pension 30.00. Total 1048.30 pounds.**

**BACS Mr A Parsons salary 1300.00 mileage 0.45 X 60 27.00. Total 1327.00 pounds.**

**BACS HMRC PAYE 357.80 NI Employee 4.78 NI Employer 167.92. Total 530.50 pounds.**

**DD Nest pensions Employer 15.00 Employee 30.00. Total 45.00 pounds.**

- a) Balanced accounts from 1<sup>st</sup> – 30<sup>th</sup> November to be approved.
- b) Clerks salary for 2025/26.
- c) Clerk holiday request
- d) First look at the budget.
- e) Quote from the Annual Play Inspection Company to conduct the playground inspections £189.90 excluding VAT.
- f) Quote to change waste disposal supplier.
- g) Quote for footpath cutting contract.

## 16. Planning

Minutes for the planning committee meeting held Monday 25<sup>th</sup> November (appendix T) to be approved for publication

### **a) Planning application from East Devon**

**24/2383/FUL 4 Thornfield Close Colyton** – Ms Dunster - Construction of a garden wall and associated regrading of land (retrospective). *Comments due by 20<sup>th</sup> December.*

**24/2392/LBC Flat above Flix Hair Design Market Place Colyton** – Mrs Bayliss - Replacement of 2 first floor, front elevation windows: traditionally detailed, timber, weighted, box sash windows, fitted with slim unit double glazing. *Comments due 20<sup>th</sup> December.*

### **b) Planning decisions from East Devon**

24/2048/FUL 27 Govers Meadow Colyton – Mr & Mrs S & E Long - Proposed single storey rear extension and replacement side porch. Approved with conditions.

24/1939/FUL 16 Hillside Colyton – Mr & Mrs Hancock - Proposed two storey rear extension and shed/garden room. Approved with conditions.

24/1914/FUL Brookfield House South Square Colyton – Mrs Klaentschi - Raise and re-form the garage roof to facilitate solar panels on the south elevation. Extend the garage to the west to the garden wall on the ground floor. Enlarge the existing balcony and replace the guarding and stairs. Install a flat roof over the walled area to the south west of the garage allowing a garden tool store to be formed. Approved with conditions.

### **c) Planning correspondence.**

Notification of planning appeal received. APPEAL REF: APP/U1105/W/24/3355019 PROPOSAL: Removal of condition 4 (holiday accommodation restriction) of planning permission 00/P0545 (Conversion of redundant farm buildings to holiday let units) LOCATION: Tritchayne Farm Cottages Colyton EX24 6SP. The Colyton Parish Council did not support this application. Any further comment must be made to EDDC by 31<sup>st</sup> December.

## 17. Amenities

No Amenities committee meeting held in November

- a) Meeting to be held at the Community Woodland with EDDC to discuss future of the site.

## 18. Items brought to the CPC's attention after the agenda had been published to be noted.

## 19. Matters to be taken into Committee. Site Coly 06 land north of the Reece Strawbridge Centre.

## 20. Dates of future meetings

Committee meetings – No Committees in December

Full Council meeting – Monday 13<sup>th</sup> January.