

**AGENDA OF THE MEETING OF THE FINANCE COMMITTEE TO BE
HELD VIA ZOOM ON MONDAY 14th DECEMBER 2020 AT 7pm**

If you wish to join the meeting via audio and video then visit the Zoom website and click 'Join a Meeting' if you wish to join the meeting via audio only then using a landline dial 0203 481 5240

The meeting ID is 854 0525 0139

The password is 167570

Committee – Cllrs: A Parr, R Watts, P Arnott, E Jones, H West, S Real, C Pady, K Clifford and J Gardiner.

Request that those who are recording declare so and conform to standing orders and GDPR legislation (states the public entitled to anonymity so need to know if meetings are being recorded to exercise that right).

- 1 **Apologies for absence.**
- 2 **The Minutes of the Finance Committee Meeting held on 23rd November 2020 (Appendix R) to be approved.**
- 3 **Matters arising from the minutes.**
- 4 **Declaration of Interests.**
- 5 **Democratic Period** – opportunity for public questions & comments.
- 6 **Balanced Accounts for the period 1st – 30th November 2020**
- 7 **Accounts to be presented for payment**

BACS Mr J Rollings, Salary 889.81, Mileage 31.50, Tool station (Fan) 10.82 VAT 2.16, Minus Pension 80 **Total Pay 854.29 Pounds**

BACS Mrs S Haines, (including 10 hours Holiday & 9 Hours Lieu 1014.41, Stationary 1.00, Minus Pension 45.00, Minus Zoom Subscription 3.84 **Total Pay 966.57 Pounds**

BACS Mr I Haines, Salary (45 Hours) 396 **Total Pay 396 Pounds**

BACS HMRC, PAYE 326.20, NI Employee 74.65, NI Employer 102.41 **Total 503.26 Pounds**

DD Nest Pension, Employee Contribution, 125 Employer Contribution 29.53 **Total 154.53 Pounds**

DD Talk Talk, Phone and Broadband, 29.59 VAT 5.91 **Total 35.50 Pounds**

BACS Halcyon Landscape, November Ground Maintenance, 501.66 VAT 100.33 **Total 601.99 Pounds**

BACS MNR Mowers LTD, Mower Parts, 19.14 VAT 3.83 **Total 22.97 Pounds**

- a) Internal Audit needed in January for the months of October, November and December
- b) Banking mandates – R Turner to be removed from the account. R Watts and I Haines to be added.
- c) Letter of thanks received from the Christmas Lights Committee for the donation made from the Parish Council.
- d) Communications Newsletter

8 **Budget Version 1 for discussion**

9 **Social Club Quotes**

10 **Works to go on the Halcyon Landscape Verges Contract to be confirmed**

11 **Hedge Laying at Allotments Quotes**

12 **P3 Bid**

13 **Anything brought to the Chairs attention after the agenda published to be noted.**

14 **Dates of next meeting**

CPC Full Meeting- Monday 11th January 2021

Finance & Planning Meeting –Monday 25th January 2021.