

AGENDA OF THE MEETING OF THE FINANCE COMMITTEE TO BE HELD
VIA ZOOM ON MONDAY 23rd NOVEMBER 2020 AT 7pm.

If you wish to join the meeting via audio and video then visit the Zoom website and click 'Join a Meeting' if you wish to join the meeting via audio only then using a landline dial 0203 901 7895

The meeting ID is 816 4194 7209

The password is 462860

Committee – Cllrs A Parr, R Watts, P Arnott, E Jones, H West, S Real, C Pady, K Clifford and J Gardiner.

Request that those who are recording declare so and conform to standing orders and GDPR legislation (states the public entitled to anonymity so need to know if meetings are being recorded to exercise that right).

- 1 Election of new Chair and Vice Chair.**
- 2 Apologies for absence.**
- 3 The Minutes of the Finance Committee Meeting held on 26th October (Appendix P) to be approved.**
- 4 Matters arising from the minutes.**
- 5 Declaration of Interests.**
- 6 Democratic Period** – opportunity for public questions & comments.
- 7 Balanced Accounts for the period 1st – 31st October 2020.**
- 8 Accounts to be presented for payment.**

BACS Mr J Rollings Salary 889.61 Mileage 75 X 0.45p 33.75 Toolstation Adhesive and Sealand 4.84 VAT 0.97 Minus pension contribution 80.00. **Total 849.17 pounds.**

BACS Mrs S Haines Salary 807.42 Overtime 6 hours 69.00 Holiday pay not taken 18 hours 207.00 Stamps and Recorded delivery 9.86 Zoom subscription November 11.99 VAT 2.40 Zoom subscription for the year 119.90 VAT 23.98 Minus pension contribution 45.00. **Total 1206.55 pounds.**

BACS HMRC PAYE 227.40 NI Employee 84.06 NI Employer 113.23. **Total 424.69 pounds.**

DD Nest Pension Employee contribution 125.00 Employer Contribution 29.53. **Total 154.53 pounds.**

BACS Archant Online job advert on jobs24 for clerk maternity cover 20.40. **Total 20.40 pounds.**

BACS Archant Paper advert in Midweek Herald, Sidmouth Herald and Exmouth Journal for clerk maternity cover 302.50 VAT 60.49. **Total 362.99 pounds.**

BACS Prepared Media Advertising in South West Times for clerk maternity cover 150.00 VAT 30.00. **Total 180.00 Pounds.**

BACS Cliff Marriott Govers Meadow Gardens 200.00. **Total 200.00 pounds.**

- a) Budget comparison circulated to all Councillors.
 - b) Budget Version 1 for 2021/22 for discussion.
 - c) Donation of 20 pounds to be made to the Beer British Legion for the poppy wreath laid by the Parish Council, this could come out of the Chairman's 65 pounds discretionary fund.
 - d) Councillor thoughts on taking on somebody to do an annual or bi-annual cut on the Govers Meadow gardens.
 - e) 2 Quotes received for the Electrical inspection due at the Rosemary Lane store in December.
 - f) Quote received to complete tree works needed up at the cemetery.
 - g) Annual CIL report for discussion and approval to be published on the PC website and EDDC website.
- 9 S106 – Request for meeting.**
 - 10 Dates for interviewing for clerks temporary replacement.**
 - 11 Anything brought to the Chairs attention after the agenda published to be noted.**
 - 12 Dates of next meeting.**
Full CPC Meeting- Monday 7th December.
Finance & Planning Meeting –Monday 14th December.