

AGENDA OF THE MEETING OF THE FINANCE COMMITTEE TO BE HELD
VIA ZOOM ON MONDAY 24th AUGUST 2020 AT 7pm

If you wish to join the meeting via audio and video then visit the Zoom website and click 'Join a Meeting' if you wish to join the meeting via audio only then using a landline dial 0203 901 7895

The meeting ID is 844 4312 5230

The password is 227932.

Committee – Cllrs R Turner, A Parr, R Watts, P Arnott, E Jones, H West, S Real, C Pady, K Clifford and J Gardiner.

Request that those who are recording declare so and conform to standing orders and GDPR legislation (states the public entitled to anonymity so need to know if meetings are being recorded to exercise that right).

- 1 **Apologies for absence** – Cllr Turner (unwell)
- 2 **The Minutes of the Finance Committee Meeting held on 27th July 2020 (Appendix H) to be approved.**
- 3 **Matters arising from the minutes**
- 4 **Declaration of Interests.**
- 5 **Democratic Period** – opportunity for public questions & comments.
- 6 **Balanced Accounts for the period 1st – 31st July 2020** emailed out to all.
- 7 **Accounts to be presented for payment**

BACS Mrs S Haines Salary 840.54 Overtime of 8hrs 92.00 Zoom Subscription for August 11.99 VAT 2.40 Colyton Pharmacy 3.73 VAT 0.75 Minus Pension Contribution 45.00. Total 906.41 pounds.

BACS Mr J Rollings Salary 889.61 Mileage 69 miles at 0.45p per mile 31.05 Poundstretcher bin bags 3.87 Toolstation wonder wipes 4.98 VAT 1.00 Minus Pension Contribution 80.00. Total 850.51 pounds.

BACS HMRC PAYE 227.40 NI Employee 50.94 NI Employer 74.15. Total 353.48 pounds.

DD Nest Pension Employee contribution 125.00 Employer contribution 29.53. Total 154.53 pounds.

BACS Mr C Hill Printing of Standing Orders and appendices 21.00 Assembly into plastic folders 5.00. Total 26.00 pounds.

BACS Mr Fitzpatrick Cleaning PMPF and Road Green playparks whilst John is on holiday. Total 70.00 pounds.

*The Payment under Mrs S Haines – Colyton Pharmacy was purchasing equipment for Mr Fitzpatrick to safely clean the playparks whilst John is away.

- 8 **Amount payable to the Axe Valley ring and ride – S137 amount for this year is 8.32 pounds per elector, therefore the amount we can donate under this clause this year is 108.16 pounds.**
- 9 **Data protection renewal – fee of 40 pounds or 35 pounds if made via Direct Debit.**
- 10 **Quote for tree lopping at PMPF**
- 11 **Quote for replacement sign at the cemetery of 32 pounds.**
- 12 **Quote from Andy Hurford to clear the overgrown grass at the Community Woodland Meadow of 30 pounds.**
- 13 **Clerks temporary replacement**
- 14 **Approval needed for Cllr Jones to attend the traffic group meeting on 7th Sept on behalf of the Parish Council.**
- 15 **Kittles Trust – DCC have claimed no ownership, John Mills has volunteered to do further research on behalf of the PC.**
- 16 **Anything brought to the Chairs attention after the agenda published to be noted.**
- 17 **Dates of next meeting**
Full CPC Meeting – Monday 14th September (clerk on holiday)
Finance & Planning Meeting –Monday 28th September.