

**AGENDA OF THE MEETING OF THE FINANCE COMMITTEE TO BE
HELD ON MONDAY 25th APRIL 2022 AT 7pm IN THE COLYTON TOWN HALL**

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Committee – Cllrs: A Parr, K Clifford, R Turner, J Gardiner, A Stenning, C Pady, P Arnott, S Real, K Mills and A Mills

Agenda.

Published 20/04/2022.

1. **Apologies for absence.**
2. **Minutes of the Finance committee meeting held on 28th March 2022 were approved during the April Full Council meeting.**
3. **Matters arising from the minutes**
4. **Declarations of interest**
5. **Democratic Period** – opportunity for public questions & comments. (Total time 15 minutes, each individual 3 minutes).
6. **Balanced Accounts for the period 1st– 31st March 2022.**
7. **Accounts to be presented for payment:**

BACS Mrs S Haines salary 863.03 stamps 2.69 minus pension 45.00. Total 820.72 pounds.

BACS Mr A Parsons salary 1029.67 mileage 0.45 X 71 31.95 fuel 33.90 Akermans 26.20. Total 1121.72 pounds.

BACS HMRC PAYE 275.80 NI Employee 79.80 NI Employer 110.21. Total 465.81 pounds.

DD Nest pensions Employee 45.00 Employer 9.30. Total 54.30 pounds.

BACS Mr E Dayment Tank connection – allotment water. 135.00 VAT 27.20. Total 162.20 pounds.

BACS Bargain host web space 16/05/2022 – 15/05/2023. Total 50.00 pounds.

BACS Mr J Mair Tree works at Newbury Close. Total 320.00 pounds.

Clerks pay includes 15 hours overtime at the previous financial year rate of 11.50 pounds. 10 hours agreed at previous meeting for Colyford GR work and 5 hours for meetings. Total of 172.50 pounds. It also includes a minus of 187.36 pounds to repay the payment made in error in the previous month. All these figures have been entered onto the payroll system as gross so the PAYE and NI are calculated by HMRC.

- a) Estimate (not quote) from Eddie Dayment to complete necessary works at the PMPF toilet, this will need to go out for official tender. 4889.00 pounds + VAT.
- b) P60s printed and distributed.
- c) Two quotes received for Colyford and Colyton gardens.
- d) Handyman requests a new second hand mower. The old one is no longer working and a backup for the new mower would be sensible.
- e) New plants needed for the rose garden on Govers Meadow.
- f) Audit paperwork has been submitted to Hammetts Associates.
- g) Biffa waste collection.

8. Four Councillors needed for quarterly internal audit.

9. Items bought to attention after agenda published.

10. Dates of next meetings

CPC Full Meeting – Monday 9th May

Committee meetings – Monday 23rd May.