

**AGENDA OF THE MEETING OF THE FINANCE COMMITTEE TO BE
HELD ON MONDAY 25TH OCTOBER 2021 at 7:00pm IN THE COLYTON TOWN HALL.**

Agendas are downloadable from the Colyton Parish Council website. If you are attending the meeting and require an agenda to be printed then please contact the clerk.

Committee – Cllrs R Turner, J Gardiner, A Parr, K Clifford, C Pady, P Arnott, S Real, A Mills and K Mills.

*Request that those who are recording **declare so and conform to standing orders and GDPR legislation (states the public entitled to anonymity so need to know if meetings are being recorded to exercise that right).***

Agenda

Published 20/10/2021

- 1 **Apologies for absence**
- 2 **The Minutes of the Finance Committee Meeting held on 27th September 2021 (Appendix L) to be approved.**
- 3 **Matters arising from the minutes**
- 4 **Declaration of Interests.**
- 5 **Democratic Period** – opportunity for public questions & comments.
- 6 **Balanced Accounts for the period 1st – 30th September 2021 to be approved.**
- 7 **Accounts to be presented for payment**

BACS Mrs S Haines salary plus 6 hours overtime 901.86. Minus pension contribution 45.00. Total 856.86 pounds.

BACS Mr A Parsons salary plus one hour overtime 954.04 mileage 0.45p X 59 miles 26.55 fuel 30.53. Total 1011.12 pounds.

BACS HMRC PAYE 252.60 NI Employee 70.16 NI Employer 97.24. Total 420.00 pounds.

DD Nest pensions. Employee contribution 45.00 employer contribution 9.30. Total 54.30 pounds.

BACS AM Web Design website management from 1st July to 30th September. Total of 7 hours at 12.60 per hour. Total 88.20 pounds.

a) Authorisation needed for clerk to order some Moss Killer to be used on the tennis courts and around playparks. 5 litres costs 81.11 pounds +VAT plus 9.54 pounds delivery charge.

b) 6 replacement pegs needed for climbing walls in playparks at Colyford and PMPF. 6 grips 60 pounds. Delivery from Europe 50 pounds. Total 110 pounds + VAT.

c) Clerk holiday cover.

d) Handyman requests Thursday 28th October – Monday 1st November as holiday (bins will need emptying on Friday and Monday)

8 Fees to be changed in the finance year 2022-23

Tennis courts: Currently 5 pounds an hour for adults and 1 pound an hour for children.

Allotments: Present rates are 34 pounds for a full plot, 22 pounds for a half plot and 15 pounds for a quarter plot. Charges were not increased last year.

Cemetery: Current charges are 400.00 pounds for an interment of a body (over 18) 157.00 pounds for interment of ashes (over 18) Exclusive rights for a burial plot is 676.00 pounds. Exclusive rights for an ashes plot is 220.00 pounds.

9 Rents to be charged in the financial year 2022-23

Stafford Cross lease agreed by Thomas Reed as a 5 year business farm tenancy. Lease expires September 2025.

Cleeves Field – Lease agreed with Mr Underdown as a three year business farm tenancy from 2019.

Milfield – Currently untenanted.

10 Wages / salary for financial year 2022-23

Clerk currently 11.50 pounds per hour

Maintenance Man currently 12.50 pounds per hour

11 Contracts

Ground maintenance contract Halcyon currently holds a three year contract which is up to and including 2023.

Cemetery contract Halcyon currently holds contract which expires at the end of this year. A new three year contract has just been taken out with them.

Grass Verges Halcyon holds current contract which is a three year contract up to and including 2023.

P3 contract Mr Tharp has held the contract since 2019, expires 2021.

12 Anything brought to the Chairs attention after the agenda published to be noted

13 Dates of next meeting

Full CPC Meeting- Monday 15th November

Finance & Planning –Monday 29th November.