

**AGENDA OF THE MEETING OF THE FINANCE COMMITTEE TO BE  
HELD ON MONDAY 28<sup>th</sup> OCTOBER 2024 at 7pm IN THE COLYTON TOWN HALL.**

**Agenda**

Published 23/10/2024

- 1 Apologies for absence.
- 2 No committees meeting held in September.
- 3 Matters arising from the minutes.
- 4 Declaration of Interests.
- 5 Democratic Period – opportunity for public questions & comments.
- 6 Balanced Accounts for the period 1<sup>st</sup> – 30<sup>th</sup> September 2024 to be approved.
- 7 Accounts to be presented for payment

**BACS Mrs S Haines salary 1208.16 minus pension 30.00. Total 1178.16 pounds.**

**BACS Mr A Parsons salary (including 6 hours overtime) 1318.64 mileage 0.45 X 127 57.15 Abbotts DIY 8.33 VAT .66 Tower services 22.99 VAT 4.60. Total 1413.37 pounds.**

**BACS HMRC PAYE 414.20 NI Employee 73.48 NI Employer 206.79. Total 694.47 pounds.**

**DD Nest pension employer 19.74 employee 30.00. Total 49.74 pounds.**

**Debit card Progreen weed solutions moss killer 82.90 VAT 16.58. Total 99.48 pounds.**

**BACS Axminster Garden Machinery replacement parts for strimmer 37.29 VAT 7.45. Total 44.74 pounds.**

a) Fence for Road Green – handy man approx. estimate 400 pounds for materials and 400 pounds for labour.

b) New hand held hedge trimmer for handyman. Quote from Axminster Garden Machinery including discount. 550 pounds inc VAT for 23” blade 590 pounds inc VAT for 33” blade.

**8 Fees to be changed in the finance year 2024 - 25**

**Tennis courts:** Currently 6 pounds an hour for adults and 1.50 pounds an hour for children.

**Allotments:** Present rates are 16 pounds per quarter plot plus water charges as per bill (this year totalled 3.20 pounds per quarter plot.)

**Cemetery:** Current fees for a burial for a person over 18 is 440 pounds, cremation is 179 pounds, scattering of cremated remains 95 pounds, EROB burial plot 725 pounds and EROB cremation plot 242 pounds.

**Memorial fees:** Headstone/tablet with first inscription 224 pounds, headstone plus vase 230 pounds, vase only 152 pounds, each additional inscription 130 pounds.

**9 Rents to be charged in the financial year 2024 - 25**

**Stafford Cross Rental.**

**Cleeves Field** – Lease agreed with Mr Underdown, this expires May 2028.

**10 Wages / salary for financial year 2024 - 25**

**Clerk salary and working hours.** Currently on SCP 25 which is 17.64 pounds per hour.

**Maintenance Man** currently 15 pounds per hour

**11 Contracts**

**Ground maintenance contract** Halcyon holds contract until 2026

**Cemetery contract.** Halcyon holds contract until 2025

**Grass Verges** Halcyon holds current contract until 2025

**P3 contract** Mr Tharp holds the current contract which expires March 2024

**12. Dates for December meetings**

**13. Anything brought to the Chairs attention after the agenda published to be noted.**

**14. Dates of next meeting**

Full CPC Meeting- Monday 11<sup>th</sup> November

Committees –Monday 25<sup>th</sup> November.