

**AGENDA OF THE MEETING OF THE FINANCE COMMITTEE TO BE  
HELD ON MONDAY 29<sup>TH</sup> NOVEMBER 2021 at 7:00pm IN THE COLYTON TOWN HALL.**

Agendas are downloadable from the Colyton Parish Council website. If you are attending the meeting and require an agenda to be printed then please contact the clerk.

**Committee** – Cllrs R Turner, J Gardiner, A Parr, K Clifford, A Stenning C Pady, P Arnott, S Real, A Mills and K Mills.

**Agenda**

Published 24/11/2021

- 1 **Apologies for absence**
- 2 **The Minutes of the Finance Committee Meeting held on 25<sup>th</sup> October 2021 (Appendix O) to be approved.**
- 3 **Matters arising from the minutes**
- 4 **Declaration of Interests.**
- 5 **Democratic Period** – opportunity for public questions & comments.
- 6 **Balanced Accounts for the period 1<sup>st</sup> – 31<sup>st</sup> October 2021 to be approved.**
- 7 **Accounts to be presented for payment**

**BACS Mrs S Haines salary including 8 hrs overtime 922.10 Bargain Host 23.98 Stamps 7.92 Minus pension 45.00.**

**Total 909.00 pounds.**

**BACS Mr A Parsons salary 945.64 Mileage 0.45 X 52 23.40. Total 969.04 pounds**

**BACS HMRC PAYE 250.00 NI Employee 71.42 NI employer 98.69. Total 420.11 pounds.**

**DD Nest pensions Employee 45.00 employer 9.30. Total 54.30 pounds.**

**BACS Bradfords shovel 19.80 VAT 3.96 Sanding Roll 12.26 VAT 2.45 Nuts and Bolts 14.87 VAT 3.48. Total 59.38 pounds.**

**BACS Christmas Lights Fund donation. Total 500.00 pounds.**

\*Bargain Host invoice for domain renewal – colytonparishcouncil.co.uk for two years to be paid by the clerk using personal payment card.

- a) Annual CIL report to be approved.
- b) Quotes for dog signs for the PMPF and a sign to advertise the Picnic Site
- c) Clerk Christmas holiday request – Wednesday 22<sup>nd</sup> & 23<sup>rd</sup> –Holiday days. 27<sup>th</sup> & 28<sup>th</sup> – Bank holidays. Wednesday 29<sup>th</sup> & 30<sup>th</sup> - Holiday days. Monday 3<sup>rd</sup> Jan – Bank holiday.
- d) Dog Fouling at the War Memorial.
- e) Request from Biffa Waste Management to pay by Direct Debit.
- f) Budget comparison for the year so far.
- g) Initial budget discussions.
- h) Two quotes received for the Footpath cutting contract,

**8 Water on the Allotments – quotes to complete works needed prior to SWW attending.**

**9 Anything brought to the Chairs attention after the agenda published to be noted**

**10 Dates of next meeting**

**Full CPC Meeting- Monday 13<sup>th</sup> December**

**Full CPC meeting – Monday 10<sup>th</sup> January 2022.**