

COLYTON PARISH COUNCIL
Feoffees Town Hall, Colyton
EX24 6JR
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**Minutes for the Colyton Annual Parish Council meeting held on Monday 9th May 2016 in the
Mortimer Room of the Feoffees Town Hall, Colyton at 7pm.**

Present: Cllrs C Collier, B Collier, A Parr, K Clifford, J Hay, P Dean, H Evans, P Gibbins, G Stephens, S Real, R Turner, Dist Cllr H Parr, County Cllr S Randall Johnson (for part of the meeting), 5 members of the public and E Berry (Clerk)

The chairman requested that those people recording the meeting declare so and conform to standing orders.

16/05/01 Election of Chairman for 2016/2017

Cllr C Collier proposed the Cllr Parr be re-elected as Chairman, seconded by Cllr Real. There were no other proposals and Cllr Parr was elected unanimously.

16/05/02 Receipt & Approval of apologies for absence – Cllr Pady & Cllr Jarman

16/05/03 Police Report by email.

Below are the crime figures for April as well as the annual figures:

01/04/2016 to 30/04/2016

Offence	Recorded Crime Current Period	Recorded Crime Previous Period	Recorded Crime % Change
Criminal Damage	2	0	%
Non Notifiable	1	0	%
Violence with Injury	0	1	-100.0%
Vehicle Offences	5	0	%
	8	1	700.0%

The increase shown in vehicle crime is due to several works vehicles being broken and tools stolen into during one night in April. Investigations continue.

The Criminal Damage refers to the gazebo in Umborne Bridge Gardens for which we have increased patrols where possible.

The annual figures look healthy showing decreases in overall crime and most categories other than that concerned with domestic incidents:

01/04/2015 to 31/03/2016

Offence	Recorded Crime Current Period	Recorded Crime Previous Period	Recorded Crime % Change
Criminal Damage	10	13	-23.1%
Other Offences	4	0	%
Other Theft	4	13	-69.2%
Possession of Drugs	2	1	100.0%
Public Order Offences	0	4	-100.0%
Non Notifiable	9	10	-10.0%
Violence with Injury	7	6	16.7%
Vehicle Offences	3	5	-40.0%
Burglary Non-Dwelling	1	3	-66.7%
Burglary Dwelling	2	3	-33.3%
Violence without Injury	6	3	100.0%
Other Sexual Offences	1	1	0.0%
Possession of Weapons	0	1	-100.0%
	1	0	%
	50	63	-20.6%

Have Your Say continues to be very well received at the Community Café in the church hall and thanks goes to them for letting us participate.

These sessions will continue on Tuesdays and we hope, in the future, to invite colleagues from The Fire Service, Trading Standards, Police Crime Prevention and the Environmental Health Officer to attend and address relevant concerns.

The Seaton Neighbourhood team

PC Richard Jenkins
PCSO Mike McGauley
PCSO Chris Bolsover

16/05/04 Public Question time (maximum 15 minutes)

A Hillhead resident commented on the amended plans 16/0478/FUL Westcotts, South Square.

She explained that her objections to this proposal was the same as she had recorded previously to EDDC. The extension would severely restrict the light into the back of her cottage and she asked for a Planning Officer visit.

Mr Arnott asked why the initial notice of the vacancies for external bodies was not on the published agenda for the April meeting? The clerk remarked that the vacancies were on the meeting agenda and noted by the councillors as the minutes show. He also asked why there wasn't a Neighbourhood Plan update on this agenda? He also commented that for two years the District councillors had been unable to attend the Annual Parish Meeting because of a conflict with a meeting at Knowle. Could not the meetings be better planned to take this into account? Cllr Parr commented that although that would be the sensible option sometimes it doesn't always work but the PC will try.

Neighbours of the Hillhead resident backed up her comments and confirmed the effect the proposed extension would have on the properties backing onto it.

16/05/05 Election of Vice-Chairman

Cllr Turner proposed that Cllr C Collier be re-elected as Vice-Chair, seconded by Cllr Real. There were no other nominations and Cllr C Collier was unanimously elected.

16/05/06 Appointment of Councillors to Committees: Finance, Planning, Amenities

Cllr Parr asked councillors if they wished to change any of the committees they stood on and if they were happy to be re-elected. All present agreed and were re-elected.

16/05/07 Nominations of representatives to other organisations

Axe Valley Ring & Ride – currently K Jones prepared to be nominates

1 appointee to Colyton Chamber of Feoffees – currently G Clode - prepared to be re-nominated, no other nominations received

Community woodland Trust x 2 – currently Cllr Pady & Jarman – prepared to be re-nominated, no other nominations received.

DALC x 2 – currently Cllrs R Collier & S Real - prepared to be re-nominated, no other nominations received.

P3 Co-ordinators x 2 – currently Mr Love & Mr Marx - prepared to be re-nominated, no other nominations received.

Playing field Joint management Committee – currently Colin Chesterton- prepared to be re-nominated, no other nominations received.

Memorial Social Club x 2 – currently Cllr A Parr & P Gibbins - prepared to be re-nominated, no other nominations received.

Parish Tree Warden – currently Cllr H Evans - prepared to be re-nominated, no other nominations received.

Playing Field Committee x 2 – currently Cllrs R Collier & R Turne prepared to be re-nominated, no other nominations received.

St Andrews Church Fabric Committee – currently Cllr A Parr - prepared to be re-nominated, no other nominations received.

Friends of Colyton Library – currently Mr M Mann, Cllr Real proposed we ask Jane Dauncey if she would be willing to be voted into this position, seconded by Cllr Dean. The Clerk will check.

16/05/08 The minutes of Parish Council Meeting held on 11th April 2016 were accepted and signed as being a true record of that meeting.**16/05/09 Matters arising from the Minute**

a) Response from Cllr Randall Johnson re issue of parking tickets in Colyton – 7 tickets had been issued over the last year, compared to over 700 in Seaton. Cllr Evans though that more of a balance should be struck and Cllr Parr stated that Colyton should be seen as car friendly as possible to encourage visitors to stop and spend time and money in the town.

16/05/10 Report from County Councillor (given late in the meeting but reported in agenda order).

Cllr Randall Johnson gave details of the school review she is running. Schools in Devon with less than 50 pupils are under threat of closure. She welcomed the Governments change of mind on the decision to expect all schools to become academies. As she now understood it the position is that schools that are Ofsted rated good or above will not be expected to change to an academy – that accounted for about 91% of the schools in Devon and would save the County Council over £4m in legal fees. She strongly advised Governors to undertake training as they are the people that hold the head teachers to account.

Cllr Hay reported the work recently done at Ridgeway/Clay Lane as a 'bodge job' and a cheap way of trying to address the problem without getting to the root cause which is the blocked pipe which needs replacing with a bigger one. The 'hump' that has been put in place is ineffectual and causing problems for residents as their car now grounds on it. Cllr Randal Johnson commented that she agreed with what needed to be done but the Highway Team is not in a position to do the work. Cllr Hay reminded her of a meeting on the 26th March

2013 when it was agreed on what was needed and all Highway work was to be suspended for flood prevention and clean-up work. He asked for a financial account of the work that has been done there as in his opinion what had been spent would have been better spent on the replacement of the pipe in the first place. Cllr Dean asked if she knew how many visits by Traffic Enforcement Officers had been made to Colyton in the past year? The reply was no but surely a better question would be how many times are they coming out in the future?

Cllr Gibbins wanted an explanation of the coloured paints sprayed around potholes. Cllr Randal Johnson was unaware of the differences, some may mark safety defects for repair and others could be part of the Annual survey.

16/05/11 Report from District Councillors

Cllr H Parr apologised for not being at the Annual Parish Meeting but hoped her report was detailed enough. She confirmed the appeal decision made on the proposed building of houses on the PMPF which only highlighted just how much weight was being put on the East Devon Local Plan by the Planning Inspectorate which was very reassuring. She did not want to pre-empt the Neighbourhood Plan but commented that it is just as important in shaping the future of Colyton Parish. The BUAB will need to be considered as will sites for building.

She explained that although flooding had been given as a reason for refusal the Planning Inspector, in the absence of any authoritative reports from the Environment Agency he had not considered it as a reason. All objections to any planning application must be evidence based and unless the Parish Council were prepared to employ professionals to state an alternative case the comments of agencies like Highways or the EA would always be taken into consideration.

16/05/12 Highway Matters

- a) TTRO Swan Hill Road, Colyford, 14.00hrs-1445hrs for Goose Fayre 24th September 2016.
- b) Email response to Cllr Hay from Simon Gibson (DCC) re planned work on junction of Ridgeway & Clay Lane - noted
- c) TTRO Road past Wheelers Yard 17th May – 19th May – Surface dressing

16/05/13 Report from Meetings Attended

- a) Email report from Cllr Pady re meeting with S106 Officer read out. Documentary evident to be sent to her on Cllr Pady's return.
- b) Cllr Collier reported on the Highways Group meeting which concentrated on the CPC's request for yellow lines. Most of them were agreed but lines will not be extended at the Dolphin St end of Govers Meadow or across the bridge from Dolphin Street.
Parking by the school was discussed with a suggestion from Mike Brown that resident apply for a access parking markings (white line across their property).
The flashing speed sign at Colyford was given the go ahead based in the evidence collected but the funding of almost £4000 needs to be considered – defer to Finance Committee

16/05/14 Correspondence

(Please note that CPC does not action or discuss anonymous correspondence).

- a) Publications e-mailed to councillors – Intouch/RsN etc
- b) Letter From Mr Price re community funding for a defibrillator – read out. The project is supported by at this time the CPC is not in a position to offer funding. Defer to Finance Committee
- c) Email from resident of St John's Close re parking issues – email correspondence read out and noted,. The police had visited but all cars were parked legally.
- d) Reply from Cllr Godbeer re Projector – resolution details give,
- e) Emails from DCC transport coordination Officer re changes to local bus services - noted
- f) Email invitation to Garden Party for Chairman – Cllr Parr will confirm his attendance.
- g) Copy of email from Barry Fowkes to PC Richard Jenkins reiterating what he said at the Annual Parish Meeting re speeding down Mounthill into Colyton - noted
- h) Invitation to free Emergency Resilience meeting at Kenn Centre Exeter on 11th May (emailed to Cllrs)
- i) Local flood risk management newsletter – emailed to councillors.
- j) Email re a press release about EDDC's new rent support grant for sports and activities clubs who rent council facilities – not pertinent to Colyton Parish.

16/05/15 Finance

Minutes of the meeting held Monday April 25th (Appendix A) to be noted

Cllr Real proposed the Accounts to be approved for payment, seconded by Cllr Gibbins and agreed by all.

DD	Opus	Electricity	£3.03	£0.15	£3.18
DD	Talk Talk	Telephone & Broadband	£28.74	£5.75	£34.49
3719	Mole Avon	Hammerite	£20.42	£4.08	£24.50
3720	A M Web Design	Website Maintenance	£51.00		£51.00
3721	Cash	Toilet Caretaker	£100		£100
3722	Came & Company	Insurance renewal	£2033.15	£193.15	£2226.30
3723	Feoffees	Annual Rent			£1500

- a) i) Parishes Together funding 2014/15 - £625.17 awarded with Shute for 'lengthsman' project now extended by six months to complete Watery Lane project and use up the funds.
2015/16 Joint dog warden with Seaton – hours under discussion.
- ii) PT Funding - 2016/17 – proposed projects? Faraway asked CPC to consider a joint lengthsman, the clerk will investigate if Northleigh, Southleigh and Shute would be interested.
- b) Waste transfer notice to be signed & returned to Viridor to comply with Environmental Protection Act 1990.
- c) Amended quote from JTT re tarmac and a quote from Dares.
Cllr Real had proposed that this matters be dealt with In Committee under the provisions of the Public Bodies (Admission to Meetings) Act 1960 (as amended by the Local Government Act 1972), the public, including the press be excluded from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted, i.e. financially sensitive matters.
Seconded by Cllr B Collier & agreed by all.
- d) Resilience funding – awaiting information re Feoffees area of responsibility in the past
Email from Flood & Coastal Risk management team – no objections.
- e) Audit paperwork. Section 1 Annual Governance statement and Section 2 Accounting statement – Cllr Evans proposed they be agreed and signed, seconded by Cllr Turner and agreed by all.
- f) Consumable prices – deal from Infotone. Manufacturers ink cartridges could be supplies cheaper than the compatibles we are buying at the moment. Cllr Collier proposed we buy 1 when required from them, seconded by Cllr Real and agreed by all.

16/05/16 Planning

Minutes of the meeting held Monday April 25th – (Appendix B) to be noted

a Planning Applications

16/0478/FUL Westcotts, South Square, Colyton for Mr & Mrs Mann

Two storey extension to dwelling including associated ground works –AMENDED PLANS

**Cllr Real declare an interest.*

NOT SUPPORTED – proposed by Cllr Parr, seconded by Cllr Turner.

The proposed extension obscures the light to houses on the East. It is more out of keeping in the conservation area than the original proposal and does nothing to significantly address the domineering appearance of such an extension in the limited space available. We request a visit by the Planning Office to the resident of 5 Hillhead to fully understand and appreciate just how much this would affect her property.

16/1004/FUL Mill Close, Colyton for Mr P Crofts

Single storey oak frame extension to south to replace existing conservatory; two storey infill extension to north to replace existing single storey extension; replacement of existing garage and outbuildings with timber frame car part/workshop.

Cllr Parr requested a site visit, seconded by Cllr Turner and agreed by all.

Comments to be submitted after the visit.

SUPPORTED proposed by Cllr Hay seconded by Cllr Real.

16/1052/V106 Land at Yaffles, Coly Rd, Colyton

Variation of requirement for affordable housing in Section 106 agreement pursuant to application 13/1401/MOUT

NOT SUPPORTED proposed by Cllr Turner, seconded by Cllr Real.

Colyton Parish Council objects strongly to this request to remove the requirement for affordable housing. The CPC would like to follow the advice given by our District Councillor and request that the District valuator assess this whole proposal.

The Housing Needs Survey clearly demonstrated a requirement for affordable housing for local people in the local area. If the developer cannot fulfil these requirements the plot should be reassessed for affordable housing or a self-build scheme for local people (as per the EDLP).

DCC EH/DCC/3862/2016 County Matters Planning Application.

Variation of condition 1 of planning permission 13/2178/CM to allow importation of subsoil and topsoil to restore former clay workings for a further 2 years at Firwood Barton, Colyton EX24 6DZ

SUPPORTED proposed by Cllr Gibbins, seconded by Cllr Parr.**b Planning Decisions****Appeal APP/U1105/W/15/3137990 Land adjoining Peace Memorial Playing Fields, Coly Rd, Colyton Devon.**

The appeal is dismissed, application for a full award of costs against the District Council refused.

16/0386/FUL 1 Hill Court, Hillhead, Colyton – Mr Benford

Single storey extension to rear of property (variation to 15/2673/FUL).

APPROVED**c Planning Correspondence****NEIGHBOURHOOD PLAN – update.**

Cllr Evans explained that due to a breakdown in communication there had been no agenda published for the proposed Steering Group meeting on Wednesday.

The Clerk advised that under transparency rules and the 1972 local Government Act, agendas for meeting should be published to give at least three clear days' notice before the meeting (not counting the day of issue, the day of the meeting, bank holidays or weekends) so holding a meeting this Wednesday with no formal notice of it to committee members or members of the public is not recommended.

Cllr Evans decided to postpone the meeting until Wednesday 25th May.

On this occasion the clerk will publish the agenda but notes there is now a Secretary appointed to the NP Committee who needs to be made aware of her responsibilities.

The Clerk cancelled and rebooked the venue.

Cllr Dean commented on the number of 'additional' planning applications that were on the meeting agenda and not on the published agenda. The Clerk explained that with 'time sensitive' applications or supplier payments the Standing Orders allowed these to be added onto the agenda under the existing headings, This ensures that the CPC planning responses could be received by EDDC in time or that suppliers got paid in a timely fashion and were not kept waiting for at least a fortnight. *EDDC has subsequently confirmed to the clerk that they will not extend the deadline for planning comments from consultees.*

16/05/17 Amenities

- a) Update on Colyford playpark – already reported on earlier in the meeting
- b) Parish Picnic report/ideas – Cllr Pady – 27th August Cllr Real proposed that the Amenities Committee get together and work through a plan. Seconded by Cllr Gibbins.
- c) Holyford Wood Spring 2016 newsletter - noted
- d) Date of Parish Inspection – 20th June
- e) Request from resident on Shells Lane for a dog bin. Cllr Real proposed that the resident is written to with the costs explained and an assurance that it will be considered in the next financial year. In the meantime perhaps resident's bins could be returned to their properties. Seconded by Cllr Evans and agreed by all.
- f) Library Lease, Cllr Parr explained the minor changes that had been made and Cllr B Collier proposed acceptance of the lease, seconded by Cllr Real and agreed by all.
- g) P3 grant of £800 received - noted
- h) Community Herb garden. Email from allotment association: 'We've made a good start on the Community Herb Garden, Hillhead this morning. We have a few more herbs to put in, add some surface pea gravel and put up a small sign. We have talked about holding an official opening

ceremony. If this were to be arranged, I will give advanced warning and, of course, an invitation to you and the Colyton councillors.’ - noted

16/05/18

Colyton Memorial Social Club

CLlr Parr and CLlr Gibbins had attended the AGM which was well attended, Club is being well run and some of the loans had been paid off.

16/05/19

Reece Strawbridge Centre

CLlr Hay reported that progress is being made. He had suggested a film show every month to raise funds and had given the Trustees some information on a company that would provide that service. He has also suggested a 5 year fund raising plan and suggested that the Trustees ‘rattle’ the collecting tins at Carnival Time after which they could share in some of the funds raised on the night.

16/05/20

Matters to be taken into Committee – Tarmac Quotes.

16/05/21

Items brought to the CPC’s attention after the agenda had been published – none.

16/05/22

Dates of future meetings

May Finance & Planning – Monday 23rd May

June CPC meeting – Monday 13th June.

The meeting closed at 8.53pm.