

**COLYTON PARISH COUNCIL**  
**Feoffees Town Hall, Colyton**  
**EX24 6JR**  
**Tel (01297) 552460**

**Minutes for the Colyton Parish Council meeting held on Monday 14<sup>th</sup> November 2016  
in the Mortimer Room of the Town Hall at 7pm.**

**Present:** Cllrs A Parr, C Collier, B Collier, S Real, R Turner, G Stephens, J Hay, K Clifford, C Pady, H Evans, P Dean, Dist Cllr H Parr, 5 members of the public.

Cllr A Parr welcomed everyone to the meeting and asked everyone to stand in memory of Dr Bill Waterworth, a former Parish Councillor and District Councillor who had died earlier in the month. He also congratulated the Football Club and the PMPF Committee for organising the bonfire & fireworks and hoped it was a financial success.

**16/11/118 Receipt & Approval of apologies for absence** - Cllrs Gibbins (family commitment). A Jarman (work commitments)

**16/11/119 Police Report** - see below.

**Recorded Crime and Incidents October 2016**

Offence	Recorded Crime		Recorded Crime
	01/10/2016 to 31/10/2016	01/10/2015 to 31/10/2015	% Difference
	0	1	-100.00%
Violence without Injury	0	1	-100.00%
Burglary Dwelling	1	0	
Criminal Damage	1	0	
Public Order Offences	1	0	
Possession of Drugs	0	2	-100.00%
<b>Total</b>	<b>3</b>	<b>4</b>	<b>-25.00%</b>

Incident Category	Incidents		Incidents
	01/10/2016 to 31/10/2016	01/10/2015 to 31/10/2015	% Difference
Anti Social Behaviour	2	3	-33.30%
Crime Recorded	1	0	
Public Safety	4	10	-60.00%
Transport	4	1	300.00%
<b>Total</b>	<b>11</b>	<b>14</b>	<b>-21.40%</b>

**16/11/120 Public Question time** (maximum 15 minutes)

Jane Dauncey briefed the Parish Council on the progress of acquiring the Library. Unfortunately they had been advised that the building audit was not something that could be shared with the Parish Council, who were advised to have their own done. Mark Mann was present when the audit was done and would be happy to write his observations for the PC at no cost. The Friends of the Library need an agreement from the Parish Council prior to the acquisition of

the Library. The Library is well used with more children getting involved. This month there are free computer sessions on offer. If successful this will be continued.

Paula Collingworth thanked the Parish Council for their support of the Community Speed Watch initiative. She was disappointed with the reaction of DCC to their monitoring data and was using those results to lobby local MP's hoping for a national change in policy as locally the DCC do not appear to be taking any action stating that there was no money available.

There had been three incidents of pedestrians tripping over the raised kerbs at the bus stops in Colyford on the A3052. These accidents had been reported but no action taken – just having the kerbs painted would help. (*Clerk reported the incidents ref W16952935*).

The safety of pedestrians and cyclist exiting from the Wetlands onto the Seaton Rd opposite Popes Lane is giving cause for concerns. Motorists are not obeying the speed limit signs and a crossing at that point would be helpful to prevent a tragedy happening The CSW group will keep the pressure on.

The new bike crossing at Sidford was commented on – how is it that they have managed to get a crossing when everyone else have been told there is no money in the pot? Hopefully the County Councillor can answer that question later.

#### **16/11/121 Approval of the minutes of Parish Council Meeting held on 10<sup>th</sup> October 2016**

With a slight amendment to min ref 16/10/109 cheque 3775 in the Finance section Mole Avon to read Goods £28.96 not £28.98 the minutes were accepted and signed as being a true record of that meeting.

#### **16/11/122 Matters arising from the Minutes**

- a) The editor of the Parish magazine would like CPC to write a brief overview of current issues each month for publication. Cllr Evans volunteered to write a monthly briefing, the clerk will inform the editor.
- b) PMPF committee request CPC acknowledges their position in wanting to replace the gang mowers for future consideration of any possible funding initiatives that may aid their plan, (they are allowing 12 months to raise funds). Cllr Turner explained that a new set would cost in the region of £20k with a reconditioned set costing £10 - £12k which is what they would be looking at. They are initially going through the football foundation with a hope of match funding.

#### **16/11/123 Report from County Councillor – not present.**

#### **16/11/124 Report from District Councillors**

Dist Cllr Helen Parr commented on the two planning applications that had gone to appeal and been refused – see min ref P16/10/41 (c). She was encouraged by these results as it takes into consideration the recent adopted new local plan and gives clear direction to future applications. The plans for the new EDDC offices at Heathpark have been approved.

#### **16/11/125 Highway Matters**

- a) TTRO 14<sup>th</sup> November – 16<sup>th</sup> November – Manor Rd Seaton – Surfacing work
- b) Email from Mr Brown confirming the railing work at Umborne bridge will be done in December
- c) Email from Mr Brown re diversion of water from Sandpit Hill, Colyton & cross drains in Whitwell Lane, This was a very positive response with promises made to use the County's jetter to improve water flow in some areas.
- d) TTRO December 7<sup>th</sup> – Silver Street, Market Place – road closed for the Christmas Fayre.

#### **16/11/126 Report from Meetings Attended**

**DALC** - Cllr B Collier had attended the DALC Axminster Area Committee meeting. This was poorly attended and attendance needs to be increased, hopefully the next meeting will be more successful.

**COLYTON GRAMMAR SCHOOL** - Several councillors had attended the meeting held at the Grammar School to discuss their future developments. Cllr C Collier reported that it was a useful meeting with the new headmaster and others. The school is expanding to increase its viability and from September will be having a five form entry, leading to an increase in pupils from 816 to over 1000 in time. The idea is to build new classrooms on top of existing ones, thereby not increasing the footprint of the school. They are prepared to work on the main entrance to the school so that single deck buses and mini-buses could use that area as a drop off/pick up point alleviating the traffic chaos on the A3052.

**CHURCH FABRIC COMMITTEE** – Cllr A Parr reported that the meeting dealt with the upkeep of the Church and that it was confirmed that St Andrews Hall is now on the market for development.

**P3 Meeting** – Cllrs Pady and Ken Clifford attended this meeting as out P3 wardens were unavailable. It was an interesting day with a walk down the River Otter and the chance to talk and share experiences and discuss plans for the future.

### 16/11/127 Correspondence

- a) Publications e-mailed to councillors – Intouch/RSN etc
- b) Email & attachments from Sarah Ralph re the Kittles Trust and the Parish Councils involvement as Trustees. *The Feoffees are checking their records as there are no details in the CPC minutes.*
- c) Insurance certificate details from PMPF re Fireworks & Bonfire.
- d) Email from Neil Parishes office re comments on the Branch review document – *read out.*
- e) Update from Paul Elwyn re Seaton Speeding Campaign - noted
- f) Email re consultation & draft policy on Street Collection – *distributed.*
- g) Email re ‘Your future Care’ consultation. Details emailed to Councillors and social media. (Meeting in Seaton 24<sup>th</sup> November).- *distributed*
- h) EDDC email re Meeting of parishes & Towns – Tuesday 13<sup>th</sup> December – 6-8pm Two representatives requested - names by December 2<sup>nd</sup> – *emailed to Councillors. Cllrs A Parr and H Evans volunteered, the Clerk will inform EDDC.*
- i) Email from Seaton Town Council requesting CPC writes a letter to the CCG in support of Seaton Hospital. *Cllr Real proposed a letter be written, seconded by Cllr Dean and agreed by all. The clerk will write the letter.*
- j) Email request from John Tristram from Offwell Parish Council that we look at possible future co-operation in the next round of PT funding. *Cllr Parr asked that Mr Tristram be contacted and asked what project he had in mind?*
- k) Email DCC – Local appeal for clothing for young refugees & newsletter – *sent to Councillors.*
- l) Invitation from Colyton Grammar School for Parish Councillor to join them on 10<sup>th</sup> November re presentation on Future Development Plans – emailed to Cllrs and followed by phone calls.
- m) Forwarded email from Chris Eastwood re Tennis courts. *The Clerk explained the background to this and confirmed that the tennis court access and payment collection is back under CPC control.*
- n) Letter from local land owner re land available at Hillhead for future development. *To be given to the NP Steering Group when necessary. Clerk to check ownership status of the track.*
- o) Email from DCC re Waste Management consultation – *emailed to councillors*

### 16/11/128 Finance

Minutes of the meeting held 24<sup>th</sup> October (Appendix N) to be noted

Accounts to be approved for payment – payment proposed by Cllr Turner, seconded by Cllr Evans and agreed by all.

Cheque	Payee			VAT	Total
DD	OPUS	Electricity	4.12	0.21	4.33
DD	Tiscali	Telephone & Broadband	28.07	5.61	33.68
3783	Progreen Weed Control	AlgoClear Pro 5l	73.44	16.28	97.67
3784	Mole Avon	Sandpaper/Gloves & Paint	37.38	7.47	44.85
3785	Clerk paid Homebase cash	100l Waterbutt kit	16.23	3.24	19.47
3786	Orchard Stonemasons	Addition of two names on war memorial plus highlighting them in black.	800	160	960
3787	Cash	Toilet caretaker - October			£100
3788	RBL	Poppy Wreath			18.50
3789	MacLean South West	FP36 P3 Work (as quote) Additional work rebuilding kissing gate	£600 £119.75 £719.75	£143.95	£863.70
3790	Viridor	Waste Management	£134.57	£26.91	£161.48

- c) Quote for purchase of netbook for Planning applications only - £150 – Purchase proposed by Cllr Real, seconded by Cllr Turner and agreed by all..
- d) Draft Terms of reference for Finance Committee – emailed to Councillors – defer to Committee meeting.
- e) Parishes Together Funding Project – Northleigh have given contact details and Southleigh & Farway have marked out their areas of concern,. We need identification of areas of concern in Colyton and need a CPC Councillor to head this project. Cllr Clifford volunteer, the clerk will brief him on the details,
- f) Email – Talk Talk – increase in basic package price from £25.20 to £27.95/month. Offer to fix that for 18 months - noted
- g) Clerk request Friday 18<sup>th</sup> November as time off in lieu - approved
- h) John request Friday 18<sup>th</sup> November as leave - approved

## **16/11/129 Planning**

Minutes of the meeting held Monday 24<sup>th</sup> October 2016 – (Appendix O) to be noted

### **a Planning Applications**

#### **16/2501/TRE 41 Burnards Field Rd – Mrs Pemberton**

4 Oak Trees: T1 – reduce branches (max 2) overhanging the garden, T2&3 – clear low detritus and reduce lower branches T4- no work required.

Site visit made by Cllrs Evans, Real & Collier.

**SUPPORT** – proposed by Cllr Real, seconded by Cllr Evans and agreed by all,

### **b Planning Decisions**

#### **16/2339/FUL Ashdown Caravan Park, Colyton Hill, Colyton – Mr Arbourne**

**APPROVED** with conditions

#### **16/2172/TCA Tresbury Farm, Swan Hill Road, Colyford**

**NO OBJECTION .**

#### **16/2312/VAR , 16/2354/VAR & 16/2355/VAR Ashdown Caravan Park, Colyton Hill.**

Delete conditions of previous planning applications to allow all year round holiday occupation.

**APPROVED with conditions**

#### **16/1989/FUL 2B Colyton Business Park, Whelers Yard, Colyton**

Retrospective consent for change of use from B1 industrial to B2 use for pottery business featuring a kiln.

**APPROVED with conditions**

### **c Planning Correspondence**

- a) Email detailing installation of 1 x Electronic Communication apparatus on the road from Farwood Cross to Purlbridge in November. Date TBC - noted
- b) Draft Terms of Reference for Planning Committee – emailed to councillors – defer to committee meeting.

## **16/11/130 Amenities**

- a) Colyford Playpark - update - meeting this morning with EDDC officers, three proposals will go to the meeting on Friday for the children to choose. Councillors encouraged to attend. After that result the CPC will need to pass a resolution to ask EDDC to release the money.  
A revised lease was presented for consultation.
- b) Road Green playpark – Cllr C Collier & S Real declared an interest as they are members of the Carnival Committee. The Carnival Committee have offered several pieces of new play equipment to CPC for road Green (total cost including safety surfaces and installation -£11000). Cllr A Parr thanked the Carnival Committee for their generous offer and proposed it be accepted, seconded by Cllr Evans and agreed by those voting.
- c) Allotment update and thoughts from Allotment Association on greenhouses & sheds.  
Plan for shed & greenhouse on 15S – Defer to Amenities Committee meeting.
- d) Night Flying lighting equipment PMPF Quote – Cllr Parr asked councillors to look at the viability of other sites and deferred this to the Amenities meeting.

- e) Results of the Devon Hedge Tree Competition – we were unsuccessful but the work done by Cllr Pady and Jim Cady have improved the look of the avenue and identified a tree that will probably need to be removed and replaced.
- f) Quotes needed to complete the grant application for funding from the Devon emergency Flood Resilience Fund (up to £2000) – received – the clerk will submit them.
- g) Draft Terms of Reference – defer to Committee meeting.
- h) Confirmation from EDDC that after a witness report & statement a penalty fine of £80 was issued and paid for failing to pick up dog fouling in Chantry Fields – noted
- i) Cllr Dean reported that the ‘No dogs; sign on the cemetery gates is no longer there. *The clerk will ask John to put one up.*
- j) Cllr Pady briefed the meeting on a painting by Anne Jones of the now felled copper beech that stood where Queens Court was built. It is being offered for sale by the family of the deceased owner so that it returns to Colyton. It has yet to be valued and it is hoped that the funds can be found to purchase it for the Town.

#### **16/11/131 Neighbourhood Plan for Colyton Parish – update**

Cllr Evans reported from the meeting held 9<sup>th</sup> November.

Colin Chesterton has resigned as Chairman, Cllr Evans is Acting Chairman and Acting Secretary.

A new Chairman will be appointed at the next meeting.. Diana Nason and Steve Selby will liaise with John Mills to get a further 2 Colyford residents on the Steering Group.

It was proposed and agreed at the meeting that it is easier and more efficient to have the Steering group and working parties who will implement the decisions/actions from the SG.

#### **16/11/132 Colyton Memorial Social Club**

All going OK. There was some discussion at their meeting about the tardiness of CPC to respond to their request about the roof and the possibility of an insurance claim. CPC representatives explained that the insurers had been contacted and a response was waited for – this has now been given. Storm damage can be claimed for but maintenance/wear & tear issues fall under the committee’s responsibility.

#### **16/11/133 Reece Strawbridge Centre**

The Film Club is moving forward. New chairs will be purchased. There is some money left from the Seaton Film Society and they are willing to underwrite the first three shows.

After 47 years as Chairman Tony Hibbard will stand down early next year.

A shortage of female youth leaders means the Youth Club is not running at the moment. Volunteers are being sought.

#### **16/11/134 Library update.**

Libraries Unlimited say they are unable to share the building audit report, ‘If the CPC wants one they have to carry out their own inspection’. Cllr B Collier proposed that Mark Mann be asked if he could report on the state of the building as he was there when the audit was done, Seconded by Cllr Pady and agreed by all.

The Clerk will look back in the file and see if there was ever a draft agreement between FOCL and the CPC and will report back.

#### **16/11/135 Items brought to the CPC’s attention after the agenda had been published – to be noted**

A P3 strimming course is being offered to volunteers. There is a Colyton volunteer interested if his mileage to Stover Park and his car parking could be paid.

#### **16/11/136 Matters to be taken into Committee - none**

#### **16/22/137 Dates of future meetings**

Finance & Planning – Monday 28<sup>th</sup> November

CPC – Monday 12<sup>th</sup> December

Finance & Planning – Monday 19<sup>th</sup> December

The meeting closed at 8.50pm.