

**COLYTON PARISH COUNCIL**  
**Feoffees Town Hall, Colyton**  
**EX24 6JR**

**Minutes for the Colyton Parish Council meeting held in the Mortimer Room of Colyton Town Hall on Monday  
10<sup>th</sup> June 2019 at 7pm**

**Present:** Cllrs A Parr (Chair) , K Clifford (Vice Chair) S Real, R Turner, J Hay, P Arnott, (also Dist Cllr), R Watts, E Jones, J Gardiner, H West, C Pady, C Denny , A Jarman, Dist Cllr H Parr, 7 members of the public and E Berry (Clerk).

**19/06/29 Receipt & Approval of apologies for absence - Cty Cllr M Shaw (unwell).**

**19/06/30 Police Report**

Figures down on last year!

MAY 2019:

6 CRIMES – 1 Sexual Offence (not a D&C crime), 2 x Vehicle, 1 Burglary, 1 Burglary non dwelling (church hall), 1 Other Theft

12 OGS – 2 crimes (above), 8 Public Safety (concerns for people & collection of old air rifles), 2 Transport (car parked with damage & possible drink driver somewhere in East Devon?)

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**19/06/31 Declarations of Interest**

Cllr Gardiner declared a personal interest in Planning application 19/1039/LBC as this is her property and her husband is the applicant

Cllr West declared interest in Planning applications 19.1039/LBC & 19/1103/FUL as the applicants are close neighbours but not personal friends.

Cllr Parr declared a pecuniary interest in cheque number 4245 as this is payable to his company.

**19/06/32 Public Question time (maximum 15 minutes)**

A Colyford resident mentioned the poor signage to the Colyford Play park – this will be on the Finance agenda.

Another Colyford resident asked if something could be done to inform people about the lighting of bonfires, EDDC do have some advice and burning should be a last resort. He had spoken to the neighbours but thought the Parish Council should issue something.

He commented on the verges around Colyford, some of which had ben cut but others were in a dreadful state, the bus stop at Pear Tree Corner is especially bad with schoolchildren having to walk through nettles to access their buses. The pavement from Kingsholme to the end of Shells Lane has just about disappeared. He has not reported this to the local authority.

He mentioned the sandbag wall opposite the White Hart which is a mass of weeds and grass, very unsightly. The dog bin on FP23 had not been emptied, he had reported this. The Clerk is aware, it's an ongoing issue with EDDC.

In his role on the Colyford Residents Association he had posed a question to the Neighbourhood Planning steering group on several occasions asking for clarification on the status of the Green wedge land north of Colyford and whether it is being promoted for development. As yet he has not had a response.

The Residents Association had pointed out that the firm of architects, Aecom, appointed by EDDC to scrutinise the NP are also promoting the 'old cricket field' for housing, a clear conflict of interest. The NP Steering Group are aware and will be asking for an alternative scrutineer. Cllr Arnott said he would look into this at EDDC

**19/06/33 Voting on the Nominations of representatives to other organisations**

Axe Valley Ring & Ride – K Jones – acceptance proposed by Cllr Real, seconded by Cllr Watts and agreed by all.

Colyton Chamber of Feoffees x 2 – Bob Collier, J Mears – proposed by Cllr Watts, seconded by Cllr Gardiner and agreed

Community Woodland Trust – Cllrs Pady & A Jarman – proposed by Cllr Real, seconded by Cllr Clifford and agreed

DALC x 2 – Cllr Watts and Cllr Hay – Proposed by Cllr West, seconded by Cllr Jones and agreed.

P3 Co-ordinators –Mr & Mrs Bayliss, & Mrs J List – proposed by Cllr Clifford, seconded by Cllr Denny and agreed

Joint Management Committee (Playing Fields) –Colin Chesterton – proposed by Cllr Real, seconded by Cllr Hay and agreed

Memorial Social Club x 2 – Cllr A Parr & Cllr R Watts – proposed by Cllr West, seconded by Cllr Jarman and agreed.

Parish Tree Warden – currently vacant

St Andrews Church Fabric Committee – Cllr A Parr – propose by Cllr Real, seconded by Cllr West and agreed.

Friends of Colyton Library – Jane Dauncey – proposed by Cllr Denny, seconded by Cllr Real and agreed

Playing Field Committee x 2 – Cllrs S Real - proposed by Cllr Clifford, seconded by Cllr Denny

Cllr J Hay – proposed by Cllr Jarman, seconded by Cllr Real,

Cllr Watts – proposed by Cllr West seconded by Cllr Jones.

A vote by show of hands was taken with each Councillors having two votes, the results were Cllr Real 9 votes, Cllr Hay 7 votes & Cllr Watts 3 votes.

Cllrs Real & Hay were duly elected.

**19/06/34 The minutes of Parish Council Meeting held on 13<sup>th</sup> May 2019 were approved and signed as being a true record of that meeting.**

**19/06/35 Matters arising from the Minutes**

- a) Response from David Fouracre re Churchyard proposal and CPC observations – read out. The CPC will await a report they are having done on the 13<sup>th</sup>.
- b) Response from Steve Taylor (Fensure) re PMPF fencing ref Play Inspection report which reported the railings as low risk and to be monitored – read out. The railings will be monitored and the installers will, if needs be, fix any problems,

**19/06/36 Report from County Councillor – June 2019**

**County Council Annual Meeting** The Council's Annual Meeting on 23rd May lacked the excitement of the recent district council meeting. Since we had not had an election, most positions were re-confirmed. I remain a member of the Corporate Infrastructure and Regulatory Services Scrutiny Committee, which covers a range of services including Highways and Libraries, and also broadband roll-out through Connecting Devon and Somerset.

**Beer Men's Shed** I have supported this excellent initiative which aims to provide a place for local men, especially those who are isolated, bereaved or acting as carers, to meet and get involved in practical activities together. I have donated to the project from my Locality Grant, but they still need to raise a considerable sum of money through this crowdfunder page, which explains the project:

<https://www.crowdfunder.co.uk/beermensshed>

**Seaton Museum** I have been involved in supporting Ted Gosling, the Curator, and other trustees in preparing grant applications for the refurbishment of the Museum.

**Farway Ford** The much-overdue repairs to the ford are now due to start on 15th July and I have pressed the contractor to ensure that, in case of weather-induced delay, the work will be completed as soon as possible after this date. Brexit and the European elections I gave a talk about this to students at Colyton Grammar School on 7th May.

**Seaton, Beer and Branscombe Traffic Group** Unfortunately I had to cancel the meeting on 20th May due to my wife's ill-health and my inability to confirm a replacement chair in time. The meeting will now take place on Monday 17th June at 2 pm in Marshlands

**19/06/37 Report from District Councillors**

Cllr Helen Parr reported that the largest group at EDDC are the Independents with 20 Councillors and the Conservatives have 19. The Chair of EDDC is Cllr S Hughes from Sidmouth. Cllr Parr is on the Development Management Committee and the Housing review board which is the same as previously. At the Annual Council meeting she was also appointed to the AONB Management Board. Today there had been a Strategic Planning meeting and Colyton remains within the Area of Special Control of Advertising which was what the Councillors wanted when consulted on it last year.

Statics show that EDDC are winning 72.2% of planning appeals. The Committee notes trends and in the case of household extensions appeals will only be won by EDDC if substantial harm can be shown.

The East Devon draft guide where Councils put forward local heritage assets that were not previously listed Has been adopted and she encouraged Councillors to check to see if those assets proposed by the Council at the time of consultation have been included.

**Cllr Arnott – gave a written report – Appendix 1**

**19/06/38 Highway Matters**

- a) Response from Highways from support centre and Stephen Kelly re schedule of verge cutting in Colyton Parish.
- b) TTRO 1930264 – Lower Church Street o/s number 5 – 23rd July – 26<sup>th</sup> July – New water service.
- c) TTRO1930520 – Cownhayne Lane Station Rd Junction to road outside number 2 Cownhayne Cottages – 20<sup>th</sup> – 23<sup>rd</sup> August - New Gas Connection,

**19/06/39 Report from Meetings Attended – nothing to report.**

**19/06/40 Recognition & Acknowledgement of Caroline & Bob Colliers public service** – choice of scroll to be made & wording agreed on. Cllrs have been sent the designs & asked to comment. It was agreed that Councillors will stay behind after the Committee meetings to make a choice at that time.

**19/06/41 Correspondence**

- a) Publications e-mailed to councillors – Intouch/RsN/EDDC meeting details etc
- b) Details of Devon Community Resilience Forum 13<sup>th</sup> June - noted, no attendees
- c) Detail of Rural Futures Conference 28<sup>th</sup> June – sent to Councillors,
- d) Email from Barrie Hedges to CPC - assistance offered to improve communication.  
This was read out and Cllr Parr proposed that Cllrs Denny & Watts along with the Clerk meets Barrie Hedges and the two others and feed back to the Council. Seconded by Cllr Jones.
- e) Details of Devon Communities Impact report – forwarded to Cllrs.
- f) Email reminder re Devon Community action for Wildlife Conference – 6<sup>th</sup> July in Chagford – emailed to Cllrs
- g) Email NHS Commissioning Bulletin – forwarded to Cllrs
- h) Proposal for Axe Valley Academy to join Uffculme Academy Trust – noted
- i) Email from Cllr Healey (Cranbrook Town) re the Establishment of a Gypsy & Travellers Liaison Forum – Take to Planning Committee for a decision,
- j) Invitation from Mole Avon to ‘Forage for Farmers of the Future’ – 12<sup>th</sup> June 10 – 3.30pm

**19/06/42 Finance**

Minutes of the meeting held Tuesday 28<sup>th</sup> May (Appendix C) to be noted

Cllr Watts proposed the cheques be signed, seconded by Cllr Real and agreed by all.

DD	Opus	Electricity	£12.09	£0.60	£12.69
DD	Talk Talk	Telephone & Broadband	£26	£5.20	£31.20
4243	Cash	Toilet Caretaker Invoice for April			£100
4244	Halcyon Landscapes	Cemetery Contract – Invoice 1543	£468.33	£93.67	£562
	Halcyon Landscapes	Ground maintenance Contract Invoice 1558	£2049.89	£409.98	£2459.87
		TOTAL	2518.22	503.65	TOTAL £3021.87
4245	J & FJ Baker	Reimbursement for water meter for Cemetery + Delivery	£35.72 £7.50		£43.22
4246	Bradfords	Cover Slab & Cover & Frame for completion of Flood Relief Scheme Sandpits Lane.	£261.54 £145.98	£52.31 £29.20	£489.03
4247	Mole Avon Trading	Gate	£57	£11.40	£68.40
4248	Viridor	Waste Management	£123.10	£24.62	£147.72

- a) \*Invoice 1558 received with incorrect total compared with 2017 agreed contract – awaiting response from company. (Information above is the corrected total)

- b) Notification from PKF Littlejohn (external auditors) that our AGAR information has been received and in the queue for processing.
- c) Water bill received for trough in cemetery - £1.03. Have contacted SWW and will defer to next bill.
- d) Financial report received from Colyton Peace Memorial Playing Fields, awaiting the Account submission from Reece Strawbridge Centre.
- e) Rent from new Tenant for Cemetery field received minus fees of land agents.
- f) Data Protection Fee – guidance from SLCC received, currently as we pay an annual fee to the Information Commission we are not subject to additional payments but that may change in the future.
- g) CiL payment – clarification of accepted projects – nothing heard from EDDC – Clerk will chase.

### 19/06/43 Planning

Minutes of the meeting held Tuesday 28<sup>th</sup> May 2019 – (Appendix C) to be noted

#### a Planning Applications

##### **19/1103/FUL River Breeze, Orchard Close, Colyford – Mr & Mrs Harding**

Construction of two storey side extension, single storey side & rear extension & front dormer window. Alteration to raised decking. **SUPPORTED**, but with some concern over the proposed height of the dormer in relation to the ridge - proposed by Cllr Watts, seconded by Cllr Gardiner and agreed by all.

##### **191039/LBC Coly House, Swan Hill Road, Colyford – Mr Gardiner**

Install floor lift between ground floor dining room and first floor dressing room which will include the creation of a new door opening from lift onto hall at first floor. **SUPPORTED**, as this allows someone to remain in their home, proposed by Cllr Jarman, seconded by Cllr Jones and agreed by all.

##### **19/0568/FUL 2 Queen Square, Colyton – Mr & Mrs Buddens.**

Subdivision of single flat to 2 flats, this is a revision to the elevations and provision of new information. **SUPPORTED** – proposed by Cllr Watts, seconded by Cllr Denny and agreed by all.

##### **19/1177/TCA Chapel of St Michael, Swan Hill Road - Mr Keith Mills**

Reduce spread of 2 Yew trees in the churchyard by winching stems together and securing with high tensile wire. Trim off any growth not contained by the wires. Robinia, reduce dominant branch to west by 1.5m and remove major dead wood. Sever Ivy at base of tree. **SUPPORTED** – proposed by Cllr Real, seconded by Cllr West and agreed by all.

#### b Planning Decisions – to be noted

**19/0884/FUL 10 River View Drive** – Demolition of garage propose side & rear single storey extension. **WITHDRAWN**

#### c Planning Correspondence

- a) Tree Preservation Order – 10 River View Drive – 2 oak trees - noted
- b) Email from Licensing – renewal of street trading license for Exe Valley Pizza Company trading in PMPF car park Tuesday evenings 1700 – 2000 – **SUPPORTED** proposed by Cllr Watts, seconded by Cllr Jones and agreed by all.  
The Clerk will ask other Councils if they take remuneration from the company for allowing them to use areas within their towns.
- c) Request for addition of inscription to headstone on J456 – OTREBA – **APPROVED**

### 19/06/44 Amenities

- a) S106 proposed project requests – will be collated and sent to EDDC
  - Netball/baseball area (hoop and half court)
  - Improvements to skatepark - user drawings to be included
  - Petanque court/pitch x 3 (proposed costs unfenced of £5000) – plans to be included
  - Jogging track around part of football field
  - Rugby pitch
  - 3G pitch all weather for Youth Football
  - Climbing wall
  - Cricket pitch – already there contact PMPF Committee

Bowling Green  
 Cycle track for children  
 Adult gym equipment.

**19/06/45 a) Colyton Hill Flood Diversion Project – update – project completed.**

Cllr Pady as a Feoffees will approach them to underwrite a m bi-annual maintenance scheme as there is a track record of the Feoffees paying for labour and equipment the clear ditches on Colyton Hill

b) **Sidmouth Rd Drainage Improvement Scheme** (part funded by Parishes Together) update. On hold as DCC have yet to confirm their willingness to use their expertise and equipment to free the jammed covers and clear the drains and buddle holes. EDDC S106 Committee will meet at the end of the month to consider an extension to the funding otherwise it will have to be handed back.

**19/06/46 Review of Standing Orders** – completed but Cllr Watts proposed they are made more gender neutral with Chair replacing Chairman and he/she replaced by they. Seconded by Cllr Arnott and agreed. The Clerk will bring them back to the table when amended.

**19/06/46 Colyton Memorial Social Club** – Cllr Watts and Parr attending the last meeting. All is well with the Club about they do need more members.

**19/06/47 Neighbourhood Plan update.**

Cllr Real as a member of the Steering Group reported that they had asked EDDC to appoint a different scrutineer and are awaiting confirmation that this has been done. This has set back the progress by about a month, No further meeting has been held.

**19/06/48 Reece Strawbridge Centre – nothing to report**

**19/06/49 Councillors Surgeries** – Cllr Jones explained that he would like to commence them in Colyford at the Memorial Hall with no cost to the Parish Council on a Thursday evening from 6 – 8pm in the committee room starting on 18<sup>th</sup> July. He is aware that it must be inclusive for all residents from Colyton Parish and widely advertised. He hopes that other Councillors from Colyton would come on board.

**19/06/50 Members Motion submissions: Clerk request adoption of this scheme to assist with agenda planning and provision of information to Councillors (seconder not required on form).**

- a) Cllr K Clifford – **Tree work at Road Green & PMPF** – proposal that this work is carried out as money has been budgeted for it. Seconded by Cllr Real and agreed by all. The Clerk will approach the tree surgeons we usually use and the EDDC Tree Officer.
- b) Cllr C Denny – **Proposed Artwork to wall of Colyton Library** – update of planning enquiry which decided that no planning permission is needed, and proposal that the initiative is supported. Supported by Cllr Real. The Clerk will look at the legislation that could be used for contributing to the funding some of the project and report back to the Finance Committee.

**19/06/51 Locum Clerk & future replacement**

**Future Replacement** – Cllr Parr read out the Clerks resignation, giving three months' notice with the last working day being September 3<sup>rd</sup>.

Cllr Real proposed that the role will be advertised in the local paper and on the DALC website, seconded by Cllr Clifford and agreed. The interview panel will, as in the past, the Chair, Vice Chair and Chairs of the Committee – 5 people in total who will interview and report back prior to a decision being made. There was some discussion over this.

Cllr Parr proposed the decision on the locum clerk be taken into Committee, under the provision of the Public Bodies (Admission to meetings) Act 1960 1960 (amended by the LGA 1072), the public and press to be excluded by reason of the confidential nature of the business being discussed i.e. financial and employment conditions, seconded by Cllr Real and agreed by all.

Cllr West proposed the closing date for application be the 5<sup>th</sup> July, seconded by Cllr Jones.

**19/06/52 Reporting of CPC meetings** – the Clerk reminded Councillors that Council meetings are not public meetings, they are meeting to which the public have been invited. Items discussed at the meeting and minuted are only in draft form until they have been accepted at the next meeting,.

**19/06/53 Matters to be taken into Committee - Locum Clerk**

**19/06/54 Items brought to the CPC's attention after the agenda had been published – none**

**19/06/55 Dates of future meetings**

June Finance/Planning Committee - June 24<sup>th</sup>  
 Annual Parish Inspection – Monday 17<sup>th</sup> June  
 July CPC meeting – Monday July 8<sup>th</sup>

The meeting closed at 9.15pm.

# APPENDIX 1

## Paul Arnott East Devon District Councillor for the Coly Valley

### Report No. 1 – May 2019

#### Elections

The District and Parish Elections were held on 2<sup>nd</sup> May, and in the Coly Valley Helen Parr (Conservative Party) and I (Independent East Devon Alliance, IEDA) were duly elected to EDDC.

Since then, both of us have been appointed to the **Development Management Committee**, the body responsible for making decisions about planning applications not made by officers under delegated powers.

At a time when the Colyton has been identified as a small town suitable for further appropriate development, it is hoped that having two district councillors on this key committee will be welcome. I hope that my election to Colyton Parish Council will help facilitate communications between CPC and EDDC.

#### New Administration at EDDC

The Leader of the Independent Group, Cllr Ben Ingham, has been elected Leader of the Council on the basis that his group, in which he has included recent Conservative Leader Ian Thomas, numbers 20, more than any other. His first action was to nominate the Conservative, Stuart Hughes, as Chair of the Council.

As Leader of the 11-councillor IEDA, I have stated. “We look forward to the promise of change made by the new ruling Independent Group. We will act as a critical friend, serving the best interests of the people of East Devon. We are pleased that the Leader of the Independent Group accepted our request to explore democratic reform and a move from cabinet governance to the more democratic committees system.” IEDA councillor Val Ranger is deputy chair of the council.

Speaking personally, a change from the discredited CEO/Leader/Cabinet form of governance is an urgent priority.

## Early Matters

The most pressing issue inherited from the last administration is consideration of the Greater Exeter Strategic Plan (GESP), which has implications across the whole district. This will be discussed at forthcoming Strategic Planning meetings and I will report back regularly

## Funding

An opportunity has arisen for applying for grants to benefit local community buildings. Details may be found at <http://eastdevon.gov.uk/grants-and-funding/grants-available-from-us/community-buildings-fund/>

It is available for village halls, community shops and community buildings in rural areas covered by Parish Councils. The grants can be used to help refurbish, improve or even build village halls, community shops or community buildings in rural areas (those in areas covered by Town Councils are not eligible). Applications are for a maximum of £5,000 and there must be match funding available of at least twice the amount of the funding from other sources plus local fundraising. A grant of £5,000 you would need to show that you can obtain £10,000 from elsewhere.

## Thank You

Finally, I would like to take this opportunity to thank all those who voted for me for both councils. I was surprised but delighted to come top in the two polls. My pledges were:

- Deliver more affordable and social housing
- Keep our Community Hospital as a health hub
- Help reform the way our district council is run
- Scrutinise decisions behind loss on new HQ

I look forward to being held account for all of these in the coming months and years