

**Minutes for the annual meeting of Colyton Parish Council held in the
Colyton Town Hall on Wednesday 19th May 2021 at 7pm.**

Present: Cllrs H West, K Clifford, J Hay, A Parr, S Real, C Denny, J Gardiner, R Turner, A Stenning, A Jarman and C Pady.

Also in attendance: DCC Cllr M Hartnell, EDDC Cllr H Parr and I Haines (clerk)

Members of Public: 3 in Town Hall & 3 on Zoom

To view using YouTube: <http://bit.ly/ColytonPC> (Please note you will not be able to participate in the meeting on this channel)

The Chairman request that those people recording the meeting declare so and conform to Standing orders

AGENDA

Cllr Parr welcomed enjoy one to the first face to face meeting in over a year and confirmed that Cllr Jones had resigned his position as a parish councillor

21/05/22 Election of Chairman for 2021/2022 – Cllr Hay Nominated Cllr Parr as Chair seconded by Cllr Pady.

After a secret ballot Cllr Parr was elected Chair 10 vote For to 1 against.

21/05/23 Receipt & Approval of apologies for absence - No apologies received. Cllr Arnott was not in attendance

21/05/24 Police Report

March: 3 Crimes reported

Colyton - 2 Crimes reported

Anti-Social Behaviour: 2

Colyford - 1 Crime reported

Anti-Social Behaviour: 1

21/05/25 Declarations of Interest – Cllr West declared an interest during a response at Public question time as he is a secretary of CCCLT

21/05/26 Election of Vice Chair – Cllr Turner nominated Cllr Clifford, seconded by Cllr Real, 10 voted For with 1 voting against. Cllr Clifford was elected Vice Chair.

21/05/27 Public Question time – MOP raised concerns about neighbourhood plan - Coly 8 – i: it is a small development of up to 15 dwellings, to provide affordable housing for local need, that is evidenced in accordance with Local Plan Strategy 35 and how this could see building on the green wedge. MOP also raised concerns about the CCCLT driving forward plan to double the size of the Seaway Head estate due to the location and raising of traffic, the connection between the CCCLT and the parish council, the feeling there are conflict of interest amongst members of the CCCLT and a request of the land in the council ownership. MOP requested the council support a motion to introduce an amendment to the neighbourhood plan to make it mandatory for all new builds outside the built up boundary will only be consider if they are carbon neutral and constructed to an environmental standard.

Cllr Parr confirmed the CCCLT is a separate organisation to the council and the council are not consulted by the CCCLT.

Cllr Parr requested for the concerns by add to June Agenda.

Cllr West declared an interest as the secretary of the CCCLT. Cllr West confirmed the CCCLT had not made a decision to proceed with Lewis Haye, and were still carrying out studies to establish if it was even possible. All other sites that could possibly be of interest were all in the Green Wedge, as is Lewis Haye. The Parish Council had been asked if there was any land available, which is owned by the Parish Council but it was agreed none was available.

MOP asked for the animosity between Colyford and Colyton to stop and for the two to get along.

MOP requested the council support on their planning application 21/1213/VAR.

21/05/28 Appointment of Councillors to Committees: Finance, Planning, Amenities – Cllr Gardiner requested to join Amenities committee, Cllr Stenning asked to join the Planning and Amenities committees, Cllr Jarman asked to

join the Planning and Amenities committees, Cllr Turner asked to join the Finance, Amenities and Planning committees and all other existing councillors were happy to remain in the committee they were part of.

21/05/29 Nominations of representatives to other organisations

Axe Valley Ring & Ride – currently K Jones
 Colyton Chamber of Feoffees x 3 – currently C Chesterton, T Underdown & G Clode
 Community Woodland Trust x 2 – currently Cllrs Pady
 DALC x 2 – currently Cllr Hay
 P3 Co-ordinators – currently Mr & Mrs Bayliss, F Sell & Mrs J List
 Joint Management Committee (Playing Fields) – currently C Chesterton
 Memorial Social Club x 2 – currently Cllr A Parr
 Parish Tree Warden – currently J Mair
 Playing Field Committee x 2 – currently Cllr Hay & Cllr Real
 Reece Strawbridge Trustees – Currently Cllr Hay
 St Andrews Church Fabric Committee – currently Cllr A Parr
 Friends of Colyton Library – currently Jane Dauncey

Cllr Clifford proposed putting forward the position as they are for the next meeting, seconded by Cllr Denny. 10 voted For with 1 Abstention.

21/05/30 Approval of the minutes of Parish Council Meeting held on 26th April 2021 - Agreed

21/05/31 Matters arising from the Minutes – Cllr West requested an update on item 21/04/14, Cllr Clifford confirm this will come back to the council. Cllr West requested an update on Item 21/04/16, Clerk confirmed that an email has been sent to Sue Richards of South West Waters.

21/05/32 Report from County Councillor - DCC Cllr M Hartnell let the council know of his background as a district and Seaton town council since 2015, DCC Cllr Hartnell told the council he is looking to get the traffic group and review how it work and try to get more things done. DCC Cllr Hartnell confirmed he would be speaking with Stephen Kelly next week to discuss this further. Finally, DCC Cllr Hartnell requested the council to give him feedback on what they would like on the monthly reports.

Cllr Pady ask DCC Cllr Hartnell if he would support help stop the closure of Seaton Hospital. DCC Cllr Hartnell confirmed that Seaton Hospital is not earmarked for closure but it is potentially at threat. It is DCC Cllr Hartwell belief is the hospital will be a health and wellbeing centre with multiple service that will be preventative measures.

21/05/33 Report from District Councillors – EDDC Cllr H Parr informed the council that the annual district council meeting is to be held at Westpoint because space is needed for all district councillors to attend. EDDC Cllr H Parr confirmed that there was a decision at cabinet to review the public toilets, there will be a consultant paper. Colyton public toilets are on the list for possible closures or passing on to the Parish Council.

Cllr Real asked EDDC Cllr H Parr for an update on the staff morale survey. EDDC Cllr H Parr confirmed another survey would need to take place with the same questions and company. Meetings are being held with staff and councillors. A report will be given to Scrutiny as soon as possible, with results and actions.

Cllr Turner requested information on whether the low cost building on Saxon Mead were sold to local residences. EDDC Cllr H Parr confirmed she would look to find out the answer.

21/05/34 Highway Matters

- a. Email from concerned resident regarding speeding on the B3161 – Councillors expressed their frustration at nothing being done to help limit the speed of vehicle on the road and confirmed that the council had previously requested speed bump and other restrictive items but all were turned down.
- b. Temporary prohibition of through traffic – Monday 2nd August 2021 – Friday 6th August 2021 – Rosemary Lane
- c. Temporary prohibition of through traffic – Monday 16th August 2021 – Friday 27th August 2021 – Rosemary Lane

21/05/35 Report from Meetings Attended - None

21/05/36 Correspondence

- a) Email received from Information Commissioner's Office regarding complaint about data breach – The clerk confirmed that the names of the first 10 comments of the regulation 14 neighbourhood plan had been pass on to the Consultant and the Chair of the steering group without prior consent from the people who had commented. This was due to the reg 14 comment document not having a tick box to advise that the

details were going to be shared with the consultant and steering group. A freedom of information request and complaint had been received by one of the people who had their name shared. The clerk confirm the complainant that there detail had been passed on and apologies. The Clerk subsequently requested that the consultant and chair of the steering group delete the name provided, contacted all people effected and made them aware their names had been shared and stored all names of further comment on a password locked spreadsheet. The clerk confirmed the action taken to the Complainant. The complainant has since raised the issue with the Information Commissioner's Office, who have contacted the Council. The clerk has spoken to the case officer of the ICO and has confirmed all action taken, which the ICO is happy with. The case Officer asked that the council look to resolve the issue with the Complainant. The clerk has since spoken with the Complainant who has requested that the parish council and anyone involved in the passing of the detail apologies for their actions. The Complainant has raised issues with Angela King of EDDC as it was on her advice that Clerk passed on the information to the consultant and chair of the steering group Angela King has since confirmed to the clerk she has sent an email to apologies for any involvement she had had in the incident. Cllr Parr confirmed that the council should send a letter of apology to the Complainant.

- b) Email received from residents regarding clearing of Millfield – Work has been put on hold until the end of July
- c) Email received from resident expressing concern regarding Tree being removed by Coly River in PMPF – No work will take place until end of July
- d) Dalwood Neighbourhood Plan out for Reg.16 consultation.
- e) Rural Funding Digest – May 2021 edition.
- f) Information on FP40 from DCC – the clerk updated the council that RoW have agreed the with the landowner that the gate will be left open and that the landowner will sign a contract to say the diverted path with be an official right of way
- g) Cllr Clifford thanks the residents who cleared the weeds from Silver Street

21/05/37 Three month Trial on recording and broadcasting of meeting comes to an end – Review and decision to be made on future - Cllr Pady proposed only recording the meeting from now on, seconded by Cllr Clifford. 10 voted For with 1 voting Against

21/05/38 FoCL request uses of Zoom for meeting on 27th May at 15:45 – 17:30 - Agreed

21/05/39 Community Newsletter for approval – Cllr Denny proposed approving, seconded by Cllr Real. Unanimously approved.

21/05/40 Finance

Accounts to be approved for payment

BACS, Bradfords, Handyman Supplies, Net 15.44 Pounds, VAT 3.09 Pounds, Total 18.53 Pounds
 BACS, Office Depot, Stationary, Net 35.22 Pounds, VAT 7.04 Pounds, Total 42.26 Pounds
 BACS, Colyton Social Club, Insurance payment – Internal repairs to walls following water ingress, Total 1800 Pounds
 BACS, Viridor, Waste Management – April, Net 119.90 Pounds, VAT 23.98 Pounds, Total 143.88 Pounds
 BACS, Halcyon, Grounds Maintenance – April, Net 501.66 Pounds, VAT 100.33 Pounds, Total 601.99 Pounds
 DD, TalkTalk, Phone & Broadband, Net 32.92 Pounds, VAT 6.58 Pounds, Total 39.50 Pounds
 DD, EDF Energy, Electricity for Workshop, Net 10.84 Pounds, VAT 2.16 Pounds, Total 13.00 Pounds
 BACS, T.Palmer, Stoning Gateway at Healthhayne, Net 250.00 Pounds, VAT 50.00 Pounds, Total 300.00 Pound

Cllr West proposed approving payments seconded by Cllr Real, unanimously approved.

- a) 4 Councillors needed to volunteer for the internal quarterly audits – Clerk requested councillors who wish to volunteer send an email
- b) Confirmation of receipt of rent from the PMPF committee for use of the playing fields for 2020 and 2021. – Cllr Turner clarify this was the Football committee paying for the use of the football pitch
- c) Clerk holiday request (Ian) 27th May and 3rd June - Approved

21/05/41 Planning

a Planning Applications

21/0889/COU The Old Bakehouse, Lower Church Street, Colyton - Mrs F Cleave - Change of use from a mixed use as tea rooms and bed and breakfast accommodation to a use as a single dwelling house – Cllr Turner declared an interest, Cllr West proposed supporting the application seconded by Cllr Gardiner. 1 abstention and 10 voting For. Application Supported

21/1202/FUL Hillside, Colyton – Mr Price - Proposed front porch – Cllr Real proposed supporting the application, seconded by Cllr Gardiner. Unanimously Supported.

21/1213/VAR Sceat Cottage, Colyton – Mr Brazendale - Variation of condition 1 on permission 07/1771/VAR to allow building to be used as an unrestricted dwelling – Cllr Pady proposed not supporting the application seconded by Cllr West. 10 voted For with 1 vote Against. Application Not Supported.

21/1249/FUL Swallows Eaves Hotel, Swan Hill Road, Colyford - Mr Willmot - Installation of entrance gates at front. Cllr West proposed supporting the application with advice to move the gate back from the pavement by a car length seconded by Cllr Clifford, Unanimously Supported.

b Planning Decisions – to be noted

21/0846/FUL Coly Dene Station Road, Colyton – Mr Kilby - Conversion of workshop, home office and store to form annexe – Approved

21/0623/FUL The Town Mill Rosemary Lane, Colyton – K Apps - Demolition of the boundary wall and construction of new wall and gates (partially retrospective) – Approved

21/0929/FUL 8 River View Drive Colyton – Mr & Mrs Satterley - Two storey split-level rear extension. Approved.

21/0800/FUL Colyton Grammar School Whitwell Lane Colyford – Mrs Atkins - Proposed external and internal alteration of existing east wing classroom block. Approved with Conditions.

20/2795/FUL Foxworthy Kingsdon Colyton EX24 6EZ – Mr G Thomas - New double garage and change of use of a small section of agricultural land to residential (retrospective) – Approved with Conditions

c Planning Correspondence

21/05/42 Amenities

- a) Date for the Annual Parish Inspection to be agreed – date set for 7th June, Clerk asked to organise 2 groups with a route.
- b) Picnic site hut Facia Boards – Cllr Real proposed authorising the Handyman to repair the damage board and to use UPVC to protect the facia from further damage, seconded by Cllr Denny. Unanimously approved.
- c) Email from resident at Saxon Mead requesting for trees along the side of the PMPF to be pruned – Deed to PMPF to be checked to see if the trees are on land that is owned by the council.

21/05/43 Matters to be taken into Committee - None

21/05/44 Items brought to the CPC's attention after the agenda had been published – to be noted.

- South West Water have been contacted as flooding on Sunday have caused leaks to re-occur along sewage pipe, also damage to the road near the works. The case has been re-opened for further investigation.
- Request from member of public to fly remote controlled aircraft in PMPF. Cllr Turner proposed not to allow flying of remote-controlled aircrafts on PMPF due to safety concerns, seconded by Cllr Clifford. Unanimously Approved.

- Skate Park – Cllr Denny made the council aware that the raising of the ramps has deteriorated and now the middle ramp is in the worst condition. Cllr Real proposed Cllr Denny get a quote for repair of all ramps at the same time and another 2 quotes for repairing the worst effected ramps and the ramps least effected separately. Seconded by Cllr West. 10 voted for with 2 Against.

21/05/45 Dates of future meetings

May Finance/Planning & Amenities – Monday 24th May

Full CPC meeting – Monday 14th June