

MINUTES OF THE MEETING OF THE FINANCE COMMITTEE
HELD VIA ZOOM ON MONDAY 22nd MARCH 2021 AT 7pm

Request that those who are recording declare so and conform to standing orders and GDPR legislation (states the public entitled to anonymity so need to know if meetings are being recorded to exercise that right).

Present – Cllrs: A Parr, P Arnott, E Jones, H West, S Real, C Pady, C Denny, K Clifford and J Gardiner.

Also: I.Haines (Clerk), Cllr J Hay

Members of the Public: 6

The Meeting is also be available on YouTube via: <http://bit.ly/ColytonPC> (Please note you will not be able to participate in the meeting on this channel)

Cllr J Gardiner chaired the meeting as Vice-Chair of the Finance Committee

F21/03/42 Election of New Chair & Vice Chair of Finance Committee – Cllr West proposed postponing the election of a new Chair and Vice-Chair until the Annual meeting of the Parish Council on the 19th May, Seconded by Cllr Real. Unanimously approved

F21/03/43 Apologies for absence - None

F21/03/44 The Minutes of the Finance Committee Meeting held on 22nd February 2021 (Appendix X) to be approved – Cllr Real proposed approval of the minutes, seconded by Cllr West. Unanimously approved

F21/03/45 Matters arising from the minutes - None

F21/03/46 Declarations of interest - None

F21/03/47 Democratic Period – None

F21/03/48 Balanced Accounts for the period 1st – 28th February 2021 – Cllr West proposed accepting the accounts, seconded by Cllr Parr. Unanimously approved.

F21/03/49 Accounts to be presented for payment:

BACS, Mrs S Haines, Salary (SMP) 756.00 Pounds, KIT Days (22nd February, 1st,8th and 15th March) 200.25 Pounds, Stamps 11.73 Pounds, Stationary Net 3.13 Pounds VAT 0.62 Pounds, Minus Pension 45.00 Pounds, Total Pay 926.73 Pounds

BACS, Mr I Haines, Salary (22nd February to 18th March) 470.70 Pounds, Total Pay 470.70 Pounds

BACS, Mr J Rollings, Salary 889.81 Pounds, Mileage (45 Miles at 45p a mile) 20.25 Pounds, Petrol Net 5.08 Pounds VAT 1.02 Pounds, Woodstain Net 28.34 Pounds VAT 5.66 Pounds, Minus Pension 80.00 Pounds, Total Pay 870.16 Pounds

DD, Nest Pension, Employers Pension contribution 29.53 Pounds, Employees Pension Contribution 125.00 Pounds, Total 154.53 Pounds

DD, EDF Energy, March Monthly Direct Debit, Net 10.84 Pounds, VAT 2.16 Pounds, Total 13.00 Pounds

BACS, M Diplock, Rebuild Cost Assessment of Library and PMPF Pavilion, Net 450.00 Pounds, VAT 90.00 Pounds, Total 540.00 Pounds

BACS Perrie Hale Nursery, Whips, Hedge Pack – 100 Plants, Net 65.00 Pounds, VAT 13.00 Pounds, Total 78.00 Pounds

BACS, J Mair, Tree work on Allotments, Net 2208.34 Pounds, VAT 441.66 Pounds, Total 2650.00 Pounds

Cllr Arnott proposed accepting payments, seconded by Cllr Pady. Unanimously approved

- a. Note John Rollings was paid 40p less then he should have and this will be added to his pay this month - Noted
- b. HMRC owe PC £250.99 in March due to Recovery of SMP - Noted
- c. Insurance - The additional premium to increase the insurance of the Library to £124,000, the PMPF Clubhouse to £553,000 and the Social Club to £524,000 amounts to £167.19 up until renewal – Cllr Real proposed accepting addition premium, Seconded by Cllr Jones. Unanimously approved.

- d. Banking mandates - Removal of Ray Watts as signatory and adding of new Chair – Cllr Parr proposed removing Ray Watts as signatory, Seconded by Cllr West. Unanimously approved
- e. Quarter 1 (January-March) audit to be completed in April (Cllr Jones previously volunteered) - Noted
- f. East Devon Emptying of litter and dog bin price rise from 1st April 2021 - Noted
- g. TalkTalk Broadband price rise from 1st April 2021, and from April 2022 price rise linked to CPI +3.7% - Noted
- h. Handyman’s leaving present – Cllr Parr proposed taking the item to In Committee due to the sensitive nature of the item, seconded by Cllr Jones. Unanimously approved
- i. Litter picking equipment quote – Deferred until meeting on the 12th April

F21/03/50 Tennis Court Fee – Review - Cllr Jones proposed leaving the costs of the tennis courts the same as 2020, seconded by Cllr Parr. unanimously approved.

F21/03/51 Approval of the spring newsletter – Cllr West proposed approving the newsletter, seconded by Cllr Pady. 2 abstention, 0 against and 6 for.

F21/03/52 Items received after the agenda published – Cllr Parr raised a discussion needed to be had regarding the preferred choice of handyman and proposed taking the item to In Committee due to the sensitive nature of the subject, seconded by Cllr Pady – Unanimously approved

F21/03/53 Dates of next meetings

Council Meeting – Monday 12th April

Annual Parish Meeting – Monday 19th April

Finance & Planning– Monday 26th April.

Meeting Concluded: 20:34