

**MINUTES OF THE MEETING OF THE FINANCE COMMITTEE HELD VIA  
ZOOM ON MONDAY 22<sup>nd</sup> JUNE 2020 AT 7pm**

**Present:** – Cllrs C Denny, H West, K Clifford, R Watts, E Jones, A Parr, J Hay, J Gardiner, S Real and P Arnott.

**Also in attendance:** EDDC Cllr H Parr and S Haines (clerk)

**Members of the public:** 2.

*Request that those who are recording declare so and conform to standing orders.*

**F20/06/25 Apologies for absence** Cllr Turner (unwell) Cllr Pady (prior commitments)

**F20/06/26 The Minutes of the Finance Committee Meeting held on 26<sup>th</sup> May 2020**

**(Appendix D) to be approved.** Proposed by Cllr Jones, seconded by Cllr West and agreed by all.

**F20/06/27 Matters arising from the minutes.** None

**F20/06/28 Declaration of Interests.** None

**F20/06/29 Democratic Period** – opportunity for public questions & comments. A member of the public spoke regarding the Dolphin Street toilets. She works on the Promote Colyton Group. Opening the Dolphin Street toilets is a matter of urgency, it is an essential amenity and we must provide facilities. People have been caught relieving themselves in the carpark behind the loos. Local businesses rely on people to boost their income and if there are no facilities then people will be discouraged from coming into town, we need to work hard to promote Colyton and no public facilities sends a negative message. The tram way is hoping to open early July so action is needed. We need to support each other and look after public health.

Cllr Arnott responded to this – The purpose of the EDDC meeting on Thursday was not to discuss small town loos, the tourist business in Colyton is not back yet. The Tram station has loos both ends. £78,000 was cleared to re-open loos in places like Exmouth, Sidmouth and Seaton – places with high levels of tourism right now. To keep in line with Government Covid-19 compliance is a huge cost and the money is not available to open all toilets across East Devon to the standard that is necessary if the tourists are not there. This decision does not mean that the loos will not be re-opened they most definitely will, potentially in the next three weeks depending on further Government announcements. The final message on this is that loos will not disappear, they will be re-opened as soon as there is a definite need for them.

The member of the public thanked Cllr Arnott for this explanation.

Cllr H Parr asked Cllr Arnott why her email which was sent to the clerk of the EDDC meeting was not read out at the meeting, it contained a message from the Tram way stating they were going to re-open on 4<sup>th</sup> July and was very important.

Cllr Arnott stated that he would not suppress any views and he honestly did not know.

Cllr Watts stated that this was an East Devon issue and should not be raised in a Parish Council Finance meeting and insisted that we moved on.

**F20/06/30 Balanced Accounts for the period 1<sup>st</sup> – 31<sup>st</sup> May 2020.** Proposed by Cllr West, seconded by Cllr Clifford and agreed by all.

**F20/06/31 Accounts to be presented for payment**

BACS	Mrs S Haines	Salary	840.54		<b>Total 878.37 pounds.</b>
		Stamps	9.12		
		Recorded Delivery	1.95		
		Bargain Host	71.76		
		Minus pension	45.00		
BACS	Mr J Rollings	Salary	889.61		<b>Total 833.91 pounds</b>
		Mileage .45p X 30	13.50		
		Moleavon	9.00	VAT 1.80	
		Minus pension	80.00		
BACS	HMRC	PAYE	227.40		<b>Total 353.48 pounds.</b>
		NI Employee	50.94		

		NI Employer	75.14		
DD	Nest Pension	Employee contribution	125.00		<b>Total 154.53 pounds.</b>
		Employer contribution	29.53		
DD	Talk talk	Phone and broad band	35.00	VAT 7.00	<b>Total 42.00 pounds.</b>
BACS	Moor to Sea Ecology.	Mill Field site survey	50.00		<b>Total 369.00 pounds.</b>
		Data search	144.00		
		Report and Map	175.00		
BACS	AJ Products UK	Bin for Road Green	89.00	VAT 17.80	<b>Total 106.80 pounds.</b>

**All of the above accounts were approved for payment, proposed by Cllr Watts, seconded by Cllr Jones and agreed by all.**

- a) Bargain Host payment is for two years web hosting from 13/07/2020 – 12/07/2022. Clerk will pay using own card. Approved by Cllr Watts, seconded by Cllr West and agreed by all.
- b) Renewal of Zoom subscription for the month of July at a total cost of £14.39 including VAT. Proposed by Cllr Watts, seconded by Cllr Jones and agreed by all.

**F20/06/32 Mill Field.** Cllr Denny has approached Moor to Sea for a quote for the second part of the survey. Cllr Jones stated that surely the Parish Council would need to make a decision on the use of the land before potentially spending unnecessary money? Cllr Watts agreed entirely and proposed that that would be a decision for full Council so this should be deferred to the July meeting. Cllr Jones seconded this and it was agreed by all. Cllr Denny asked if he needed to do any further research for the next meeting, Cllr West asked that if the area was just going to be turned away for a nature reserve then would the second part of the survey need doing? Cllr Denny replied that the advice from the ecologist was to follow procedure, Cllr Jones asked about the levels of toxic substances, Cllr Parr replied that a local farmer had been grazing his cows on that land for years so it cannot be toxic.

**F20/06/33 Sign for the picnic site – overnight parking and camping.** The issue was raised by a member of the public that the old sign declaring no overnight parking or camping had rotted away. Cllr Denny volunteered to go up to the picnic site and measure up for a new sign, the measurements will be sent to the clerk who will then gather quotes for a sign. Cllr Real suggested just a small sign – no need to be elaborate – stating No overnight parking or Camping. Cllr Hay asked if we needed one in Road Green too? Cllr Real thought that it was not necessary but it could be looked at when the Parish Council do the Annual walk about.

**F20/06/34 Revised Accounting Statement for audit to be signed.** Cllr Watts proposed that this be accepted and signed, seconded by Cllr West and agreed by all.

**F20/06/35 Dates for period for the exercise of public rights.** The clerk explained that once the above paperwork was signed, it would be sent to the internal auditor who would then sign off her audit as complete, then the paperwork can be collected by the clerk and the data can be published on the website, The clerk was unsure of the current office opening times so was unable to commit to a date. The dates need to be published in the usual spots in Colyton and Colyford advertising that the accounts are available for public review a full 24 hours in advance of the 30 day period beginning. All being well, the clerk is hoping to commence the 30 days (not including weekends and bank holidays) from 29<sup>th</sup> June.

**F20/06/36 S106 Expenditure.** Cllr West explained that the clerk needed more information about S106 and proposed the sub-committee stay on the call after the meeting to further discuss, this was seconded by Cllr Parr and agreed by all.

**F20/06/37 Anything brought to the Chairs attention after the agenda published to be noted.** Cllr Arnott asked if he could read out a statement from the EDDC press release of what was said during the meeting regarding the toilets *South West leaders wrote to the Secretary of State Robert Jenrick nearly a month ago appealing for him to honour the Chancellor's pledge to do 'whatever it takes'. Our councils have received no reply as yet. But despite this, this council believes it must respond to the change in circumstances. Our coastal towns and major shopping areas must have safe Covid-19 compliant lavatories restored as a matter of extreme urgency. The problem is that this will cost somewhere between a lot of money and a hell of a lot of money.* Cllr Watts asked if the restrictions were relaxed from 2m to 1m distancing, would that make the issue any simpler? Cllr Arnott

confirmed that it would, at the moment loos will need to be cleaned 3 – 4 times a day to comply with Covid-19 regulations, the toilets are also extremely outdated. Cllr Watts stated that if the Tram re-opens and the toilets are still closed then there should be signs up at the station to make the public aware that there are no facilities currently open in town, Cllr Arnott agreed completely and said he would take personal responsibility for insuring that happened.

**F20/06/38 Dates of next meeting:**

**Full CPC Meeting – Monday 13<sup>th</sup> July**

**Finance & Planning – Monday 27<sup>th</sup> July**

**Meeting closed 19:40.**