

MINUTES OF THE MEETING OF THE FINANCE COMMITTEE
HELD ON MONDAY 23rd May 2022 AT 7pm IN THE COLYTON TOWN HALL

Present: Cllrs S Real, A Stenning, K Clifford, A Parr, C Pady, J Gardiner, A Mills, J Hay and R Turner. Also S Haines (clerk)

Members of public: 3

F22/05/11 Election of Chair and Vice Chair. Cllr Real proposed that Cllr Turner remain in post as Chair, this was seconded by Cllr Gardiner and agreed by all. There were no further nominations. Cllr Stenning proposed that Cllr Gardiner remain in post as Vice Chair, this was seconded by Cllr Parr and agreed by all. There were no further nominations.

F22/05/12 Apologies for absence. Cllrs K Mill, C Denny, A Jarman and P Arnott.

F22/05/13 Minutes of the Finance committee meeting held on 25th April (appendix A) to be approved. Cllr Pady proposed these minutes be approved, seconded by Cllr A Mills and agreed by all.

F22/05/14 Matters arising from the minutes. None

F22/05/15 Declarations of interest. None

F22/05/16 Democratic Period. No members of public wished to speak.

F22/05/17 Balanced Accounts for the period 1st– 30th April 2022. Cllr Real proposed these be approved, seconded by Cllr Clifford and agreed by all.

F22/05/18 Accounts to be presented for payment:

BACS Mrs S Haines salary including 11 hours overtime 976.03 minus pension 45.00. Total 931.03 pounds.

BACS Mr A Parsons salary 1012.98 mileage 0.45 X 62 27.90 fuel 27.08. Total 1067.96 pounds.

BACS HMRC PAYE 285.20 NI Employee 95.95 NI Employer 128.55. Total 509.70 pounds.

DD Nest pensions employee contribution 45.00 employer contribution 9.30. Total 54.30 pounds.

BACS Moleavon* various invoices 378.47 VAT 75.69. Total 454.16 pounds.

BACS AM Web design website maintenance from 1st Jan – 31st March 2022. Total 7.17 hours. Total 90.00 pounds.

*Bill for Moleavon includes 16 invoices which were never sent through, dating from June 2020 to now. Clerk has been chasing for months and finally received an apology from Head Office and an acknowledgement that invoices had not been sent. Clerk has checked all invoices and can confirm they have not been paid. All items purchased were tools and equipment needed including tins of woodstain and paint for benches and gazebos along with wood for repairs, shackles for swings, posts and postcrete for fences and posts and tape for creating a barrier between School children and traffic to plant trees at Heathayne.

The above accounts were approved for payment, this was proposed by Cllr Real, seconded by Cllr Clifford and agreed by all.

a) Cost of band to play at Party in the Park for the Queens Jubilee - 500.00 pounds for four hours. Cllr Pady proposed the Council pay 200 pounds for the band, 200 pounds for the flowers and 100 pounds for the street party music, this was seconded by Cllr Parr and agreed by all. Cllr Parr proposed that £300 cash be withdrawn, and 200 pounds for the flowers be paid by cheque, this was seconded by Cllr Real and agreed by all.

b) Cost of flowers to decorate Town for Jubilee 550.00 pounds. See above.

c) Request from the Axe Valley Ring and Ride for a donation. Cllr Real proposed that 300.00 pounds be donated, this was seconded by Cllr Gardiner and agreed by all. This will be done using the S137 money.

d) Confirmation of receipt of 60.00 pounds from Mr and Mrs Bennett – former owners of The White Cottage – to put towards flowers for Govers Meadow Garden.

e) Approval of the amended Accounting Statement 2021/22 for the AGAR. Cllr Real proposed this be agreed and signed, seconded by Cllr Parr and agreed by all.

f) Cost of music to be played for the Colyton Street Party 100.00 pounds. See point a)

F22/05/19 Colyton and Colyford Gardens. Cllr Clifford proposed that the Council ask Mark Herbert to work on the gardens. He should work for a maximum of 10 hours a week at 10.00 pounds an hour this will be done for a three month trial. This was seconded by Cllr Stenning and agreed by all, Cllr Parr confirmed that green waste could be put in his bio-mass boiler at the Tannery.

F22/05/20 Tennis Courts – Sign - 47.00 + VAT. Surface – sweep and paint – price to be confirmed by CH Lewis. Nets 182.96 (inc VAT) OR sturdier version for 192.31 (inc VAT) Posts – Square pair - 290.78 (inc VAT) Round pair - 334.24 (inc VAT) Cllr Stenning confirmed that CH Lewis is going to send a quote for the surfacing along with his recommendations for the posts and nets so we will defer this.

F22/05/21 Cemetery Path. Cllr Real proposed that Lawrence contracting be asked to do the new path at a cost of 4861.00 pounds + VAT. This was seconded by Cllr Clifford and agreed by all.

F22/05/22 S106 update. The clerk informed the Council that during the PC meeting on 23rd August 2021 it was agreed to enter into the agreement with EDDC. Sulina Tallack of EDDC was informed of this the next day and the minute reference was sent to her.

On the 23rd December she informed the clerk that EDDC had given the project the green light and to expect the contract through.

The contract arrived on 28th January and was taken to the next meeting to get it signed by Cllrs Parr and Stenning and it was sent back to EDDC on 17th February, both by email and posted recorded delivery. Sulina was advised that it was on its way.

The clerk heard nothing so chased it a week or so later and was told it had never arrived so it was sent again on 29th March.

Confirmation of receipt was then given by Sulina who said that she had received it and it was in her tray to be passed to the legal team next time she was in the office.

No further information has been given.

Meanwhile the price of the project has increased significantly from the original quote of 12,185.80 to the most recent quote of 15,355.88.

The clerk informed Cllr Arnott of this a couple weeks ago and he advised that he would get an officer to investigate.

Cllr Hay stated that this is a huge failing by EDDC and shows complete incompetence, Cllr Real suggested the Cllr H Parr be approached to see if she can look into this, it was agreed for the clerk to send her all the information.

F22/05/23 Items brought to attention after agenda published.

F22/05/24 Dates of next meetings

Annual parish inspection – Monday 30th May

CPC Full Meeting – Monday 13th June

Committee meetings – Monday 27th June

Meeting closed: 20:05