

MINUTES OF THE MEETING OF THE FINANCE COMMITTEE
HELD ON MONDAY 23rd OCTOBER 2023 at 7pm IN THE COLYTON TOWN HALL.

Present: Cllrs S Real, K Clifford, J Gardiner, A Parr J Hay and R Turner. Also S Haines (clerk)

Members of public: 0

F23/10/56 Apologies for absence. Cllrs Stenning, Mann and Arnott.

F23/10/57 Minutes of the meeting of the finance committee meeting held 25th September 2023 (appendix 0) to be approved. Cllr Hay proposed these be approved, seconded by Cllr Gardiner and agreed by all.

F23/10/58 Matters arising from the minutes. None.

F23/10/59 Declaration of Interests. None.

F23/10/60 Democratic Period. No members of public present to speak.

F23/10/61 Balanced Accounts for the period 1st – 30th September 2023 to be approved. Cllr Hay proposed these be accepted, seconded by Cllr Gardiner and agreed by all.

F23/10/62 Accounts to be presented for payment

BACS Mrs S Haines salary including 3hrs overtime 1157.02 stamps 6.00 minus pension 30.00. Total 1133.02 pounds.

BACS Mr A Parsons salary including 3hrs overtime 1185.79 mileage 0.45 X 100 miles 45.00 Abbots DIY 27.96, Total 1258.75 pounds.

BACS HMRC PAYE 370.60 NI Employee 84.19 NI Employer 176.86. Total 631.65 pounds.

DD Nest pension employee 30.00 employer 18.60. Total 48.60 pounds.

BACS Royal British Legion poppy wreath 16.67 VAT 3.33. Total 20.00 pounds.

The above accounts were approved for payment. This was proposed by Cllr Real, seconded by Cllr Parr and agreed by all.

a) Communication received from the Rural/Market Town Network – an extension to the Rural Services Network. Inviting the Parish Council to have a free trial of their services until 1st April. No obligation. After 1st April there would be a subscription fee. It was decided not to accept this offer.

b) The Colyton Grammar School are holding a Remembrance service in the church on Friday 10th November from 10:30am. They have requested attendance of Councillors if possible and wish to know numbers. Cllr Gardiner can attend – maybe, Cllr Real also. Clerk to check with absent Cllrs.

c) Remembrance Service numbers needed for service on Sunday 12th November. Service starts at 10:45am. Wreath laying rehearsal is Tuesday 7th at 6pm. There is also a short service on Saturday 11th November at 10:50am at the war memorial. Cllrs asked for 6 seats, clerk to check with absent Cllrs.

d) Barriers for playing fields – Lee Clifford has been approached for a quote to make good the height barrier, and recommended buying the hoop barriers off the shelf as they will be cheaper. Noted.

e) Parish Council debit card. Clerk explained that it would be easier if payments could be made online when ordering items for the Council. Cllr Turner stated that the clerk should approach Lloyds to see if this is possible with the account.

F23/10/63 Fees to be changed in the finance year 2023 - 24

Tennis courts: Currently 5 pounds an hour for adults and 1 pound an hour for children. Cllr Real proposed this be increased to 6 pounds for adults and 1.50 pounds for children. This was seconded by Cllr Hay and agreed by all.

Allotments: Present rates are 15 pounds per quarter plot plus water charges as per bill (this year totalled 3.60 per quarter plot.) Cllr Hay proposed that the rental for a quarter plot be raised to 16 pounds, this will raise all the subsequent sized plots. This was seconded by Cllr Parr and agreed by all.

Cemetery: Current fees for a burial for a person over 18 is 420 pounds, cremation is 170 pounds, EROB burial plot 690 pounds and EROB cremation plot 230 pounds. Cllr Real proposed all be increased by 5% to the nearest pound. Seconded by Cllr Parr and agreed by all.

F23/10/64 Rents to be charged in the financial year 2023 - 24

Stafford Cross Rental. Cllr Parr proposed that a letter be written to Symonds and Sampson asking them who gave them permission to change the name on the lease of the land to Colyford which was a contract between Colyton and Symonds and Sampson for which Colyton paid for to be written. Seconded by Cllr Gardiner and agreed by all.

Cleeves Field – Lease agreed with Mr Underdown, this expires May 2028. Noted.

F23/10/65 Wages / salary for financial year 2023 - 24

Clerk salary and working hours. Currently on SCP 24 which is 16.16 pounds per hour. It was decided that any decision on this will be made as soon as the announcement is made by NALC on the subject of pay rises, this should be announced in November.

Maintenance Man currently 14 pounds per hour. Cllr Hay proposed a pay rise of a pound an hour, seconded by Cllr Parr and agreed by all.

F23/10/66 Contracts

Ground maintenance contract Halcyon holds contract until 2026. Noted.

Cemetery contract. Halcyon holds contract until 2025. Noted.

Grass Verges Halcyon holds current contract until 2025. Noted.

P3 contract Mr Tharp holds the current contract which expires March 2024. Mr Tharp to be asked to re-quote without the Colyford paths.

F23/10/67 Anything brought to the Chairs attention after the agenda published to be noted.

F23/10/68 Dates of next meeting

Full CPC Meeting- Monday 6th November

Finance & Planning –Monday 20th November.

Meeting closed: 19:50.