

**MINUTES OF THE MEETING OF THE FINANCE COMMITTEE HELD MONDAY 27th
JANUARY 2020 At 7pm IN BOARD ROOM OF THE FEOFFES TOWN HALL, COLYTON**

Present: Cllrs S Real, K Clifford, E Jones, H West, A Jarman, A Parr, J Hay, C Pady, P Arnott and R Turner.

Also in attendance: S Haines (clerk)

Members of the public: 2

Request that those who are recording declare so and conform to standing orders

F20/01/22 Apologies for absence: Cllr Gardiner (unwell) Cllr Watts (unwell) Cllr Denny (unwell)

F20/01/23 The Minutes of the Finance Committee Meeting held on 16th December 2019 (Appendix Q) to be approved. Approved

F20/01/24 Matters arising from the minutes. None

F20/01/25 Declarations of interest. None

F20/01/26 Democratic Period – opportunity for public questions & comments. (Total time 15 minutes, each individual 3 minutes).

Member of the public asked what would happen if somebody were to camp overnight at the Picnic site. Cllr Real advised the police would be informed.

F20/01/27 Balanced Accounts for the period 1st– 31st December 2019. Noted

F20/01/28 Accounts to be presented for payment:

| | | | | | |
|------|---------------|---|--------------------------|-----------------|---|
| 4303 | Mrs S Haines | Salary Minus pension Domain Renewal Stamps Total | 19.98 7.32 | 4.00 | £741.78 £23.98 £7.32 £773.08 |
| 4304 | Mr J Rollings | Salary Minus pension Mileage 44 x 0.45 B&Q Woodstain Total | 30.00 | 6.00 | £793.91 £19.80 £36.00 £849.71 |
| 4305 | HMRC | Tax NI Employee NI Employer | 204.60 49.11 56.48 | | £310.19 |
| DD | NEST PENSION | Pension Contributions | Employees Employer | 125.00 29.53 | £154.53 |
| 4306 | Minerva Signs | Cycle Rack Sign | 35.00 | | £35.00 |
| 4307 | Paul Weston | Neighbourhood Plan Invoice 1412 | 1518.75 | | £1518.75 |
| 4308 | AM Web Design | 1 st Oct – 31 st Dec 2019 | 26.79 | | £26.79 |
| 4309 | A W Hurford | Community Woodland Reece Strawbridge | 72.00 | 14.40 | £86.40 |
| 4310 | Infotone | Printer Toner | 21.65 | 4.33 | £25.98 |
| 4311 | Halcyon | Parishes Together Fund work up at Love and Clay Lanes | 1275 | 255 | £1530.00 |
| DD | Opus Energy | 18 th Nov – 18 th Dec | 2.86 | 0.14 | £3.00 |
| DD | Opus Energy | 19 th Dec – 18 th Jan | 1.34 | .07 | £1.41 |

The above accounts were all approved for payment, proposed by Cllr Real, seconded by Cllr Parr. All agreed. Cllr Clifford thanked Cllr West for collecting the cycle rack sign. Cllr Pady commended Halcyon on a job well done in Love Lane and Clay Lane.

- a) Cllr West proposal RE current CPC standing orders and actions required to correct them.

Cllr West stated paragraph 1X appeared on the Standing orders without approval from the Council, there is a concern that there may be more unauthorised statements and clauses in the standing orders. Cllr Jones stated that 1X should have been removed immediately.

Cllr West proposed the paragraph 1X be removed from the standing orders with immediate effect. Seconded by Cllr Jones and agreed by all.

Cllr West then proposed a sub-committee be formed to go through the standing orders to make sure they are correct and report back by the next Finance Meeting, this was supported by Cllr Jones and agreed by all. The sub-committee will be Cllrs West, Jones and Arnott.

- b) 2020 Playground inspections with PlaySafety quotes. A company has been approached and playground inspections booked.
- c) Budget V3 for discussion. Precept request submitted. Budget version 3 accepted, proposed by Cllr West, seconded by Cllr Real and agreed by all.
- d) Council Reserves. This will be looked at again at the end of the financial year to see what we are carrying over.
- e) VAT return for October, November and December submitted successfully. Noted
- f) SLCC membership up for renewal 1st March at a cost of £161 for a year's subscription. Membership to be renewed, proposed by Cllr Parr, seconded by Cllr Arnott, agreed by all.

F20/01/29 S106 options being discussed by PMPF committee for approval by them. Approval is the wrong term, the committee was asked to comment on the suggestions. All affordable options have been agreed, the sub-committee will need to meet again.

F20/01/30 Items bought to the Chairs Attention after the agenda was published to be noted. Cllr Arnott stated Wales and West have looked into connecting approx. 6ft gas pipe to mend the heating in the Reece Strawbridge Centre, would the Parish Council Approve this? Official letter to follow. This will be on the next agenda.

F20/01/31 Dates of next meetings

CPC Meeting - Monday February 10th - Please note clerk will be on holiday and locum clerk is unable to attend meeting. Cllr West volunteered to take minutes.

Finance & Planning – Monday February 24th

Meeting Ended 20:16.