

MINUTES OF THE MEETING OF THE FINANCE COMMITTEE
HELD VIA ZOOM ON MONDAY 27th JULY AT 7pm

Present: Cllrs C Denny, H West, K Clifford, A Parr, C Pady, J Hay, R Watts, J Gardiner, E Jones, S Real and P Arnott.

Also in Attendance: S Haines (clerk)

Members of Public: 3.

Request that those who are recording declare so and conform to standing orders and GDPR legislation (states the public entitled to anonymity so need to know if meetings are being recorded to exercise that right).

- F20/07/39 Apologies for absence** – Cllr Turner (unwell) Cllr Jarman (absent)
- F20/07/40 The Minutes of the Finance Committee Meeting held on 22nd June 2020 (Appendix F) to be approved.** Proposed by Cllr West, seconded by Cllr Gardiner and agreed by all.
- F20/07/41 Matters arising from the minutes.** None
- F20/07/42 Declaration of Interests.** None
- F20/07/43 Democratic Period** – opportunity for public questions & comments. No members of public wished to speak.
- F20/07/44 Balanced Accounts for the period 1st – 30th June 2020.** Clerk sent out to all Councillors for inspection, no comments received. Cllr Jones proposed they be accepted, seconded by Cllr West and agreed by all.
- F20/07/45 Accounts to be presented for payment**

BACS Mrs S Haines Salary 840.54 Overtime 10 hours 115.00 Recorded delivery stamp 1.95 Selotape 1.49 Zoom subscription for July 11.99 VAT 2.40 Minus Pension contribution 45.00 **Total 928.37 pounds.**

BACS Mr J Rollings Salary 889.81 Fuel 13.91 VAT 2.78 Mileage 176 miles at 0.45p per mile 79.20 Supplies for cleaning playparks 13.30 VAT 2.66 Supplies for repairing skate ramp 25.22 VAT 5.04 Minus pension contribution 80.00 **Total 951.92 pounds.**

BACS HMRC PAYE 227.40 NI Employee 50.94 NI Employer 75.14 **Total 353.48 pounds.**

DD Nest Pension Employee contribution 125.00 Employer contribution 29.53 **Total 154.53 pounds.**

BACS AM Web Design Website maintenance from 1st April to 30th June 2020 **Total 37.60 pounds.**

BACS MNR Mowers New Strimmer Head 12.49 VAT 2.50 **Total 14.99 pounds.**

BACS Minerva Signs Sign for the picnic site 35.00 Picnic site direction arrow 8.00 **Total 43.00 pounds.**

The above accounts were approved for payment, Proposed by Cllr Gardiner, seconded by Cllr Clifford and agreed by all.

a) Internal quarterly audit due for April – June. Also the last one from the previous financial year has not been conducted (January – March) Cllr Pady volunteered to do both audits, Cllr Watts volunteered to do the audit for July – September.

b) Quote to have Standing Orders printed and bound £21.25 for 25 copies plus approx £10 to bind. Cllr Jones proposed we accept this quote, he commented that after all the work done by himself, Cllr West and Cllr Arnott the finalised copy should be printed and bound to save amendments occurring, this was seconded by Cllr West and agreed by all. Cllr Watts commented that the Standing Orders will need reviewing in a year.

c) Contact from Opus Energy – Rates will go up from 1st August 2020 from 19.06p per kWh to 20.081p per kWh. Noted.

d) Repayment of £74 made to A G Down Funeral directors after they accidentally sent a payment twice. Noted.

- F20/07/46 Communication with Mr Slade at RS Homes regarding compensation for Coly Road closure and Emergency Bus.** Clerk confirmed that a second letter had been sent and signed for but no response has been given so far. After much discussion it was proposed by Cllr Jones that we contact DALC for advice on this matter, do we have a case and where would we go from here. Also to seek advice from Mr Chesterton a local solicitor and report back the findings to the next Full Council meeting. This was seconded by Cllr West and agreed by all.
- F20/07/47 S106 Funding.** Cllr Jones explained that it has been two years since the Council first approached the public on this matter. The requests that we had back are too vague, there is not enough information on

exactly what is wanted to gather quotes. Cllr Real suggested the existing equipment at the play park is in need of an upgrade and improvements so the money would be best put towards that. Cllr West stated that we are going backwards with this and we need to start again. Cllr Watts proposed that the working group regather and begin the process again, this was seconded by Cllr Gardiner. Cllr Pady as chair of the working group to organise. This was agreed by all.

F20/07/48 Anything brought to the Chairs attention after the agenda published to be noted.

F20/07/49 Dates of next meeting

Full CPC Meeting – Monday 10th August

Finance & Planning Meeting – Monday 24th August.

Meeting closed 19:40.