

MINUTES OF THE MEETING OF THE FINANCE COMMITTEE
HELD ON MONDAY 28th FEBRUARY 2022 AT 7pm IN THE COLYTON TOWN HALL

Present: Cllrs S Real, K Mills, A Stenning, K Clifford, C Pady, A Jarman, J Gardiner, J Hay, A Mills, C Denny, A Parr and R Turner. Also S Haines (clerk)

Members of public: 0

F22/02/89 Apologies for absence. Cllr Arnott (meeting at EDDC)

F22/02/90 Minutes of the Finance committee meeting held on 24th January 2022 (Appendix U) to be approved. Cllr Pady proposed these be approved, seconded by Cllr Stenning and agreed by all.

F22/02/91 Matters arising from the minutes. None

F22/02/92 Declarations of interest. Cllr K Mills declared an interest in the request from Colyton Link as he is on the committee.

F22/02/93 Democratic Period.

F22/02/94 Balanced Accounts for the period 1st– 31st January 2022. These were approved.

F22/02/95 Accounts to be presented for payment:

BACS Mrs S Haines salary including 8 hours overtime 922.10 postage 2.69 minus pension contribution 45.00. Total 879.79 pounds.

BACS Mr A Parsons salary including 1 hour overtime 919.80 mileage 0.45 X 85 38.25. Total 958.05 pounds.

BACS HMRC PAYE 242.40 NI Employee 66.86 NI Employer 93.45. Total 402.71 pounds.

DD Nest Pension employee contribution 45.00 employer contribution 9.30. Total 54.30 pounds.

BACS Mr T Palmer Nunsford lane hedge trim 120.00 VAT 24.00. Total 144.00 pounds.

BACS EJ Dayment works on Colyton Skate Park 2889.00 VAT 577.80. Water connection at the allotments 2376.00 VAT 475.20. Total 6318.00 pounds.

BACS* Bradfords Screwdriver bit set 5.56 VAT 1.11 postcrete 20kg bag X 2 9.90 VAT 1.98. Total 18.55 pounds.

BACS Scribe set up fee 197.00 VAT 97.00. Annual subscription 288.00. Total 582.00 pounds.

BACS Complete Water Solutions. Chlorination of water pipe for allotments 375.00 VAT 75.00. Total 450.00 pounds.

The above accounts were approved for payment. This was proposed by Cllr Clifford, seconded by Cllr K Mills and agreed by all.

- Bradford account in credit by 55.21 pounds so nothing to pay. Noted.
- a) Annual statement received from the Cambridge Building Society, interest from last year is 39.11 pounds. Total in account is now 15,682.76 pounds. Noted.
- b) Price received from R&H Signs for a warning sign for up at the Allotments to advertise the new SWW water pipe location. 22 pounds. Cllr Gardiner proposed this price be accepted and the sign purchased, this was seconded by Cllr Stenning and agreed by all.
- c) Donation request received from Coly Link for 415.20 pounds to trial out a new online electronic diary system. This donation could be made under S137. Cllr A Mills proposed we donate the full amount for the first year only, this was seconded by Cllr Real and agreed by all bar Cllr K Mills who abstained due to declaring an interest.
- d) Clerk training – first course recommended by DALC and SLCC is ILCA at a cost of 120 pounds + VAT. Cllr Real proposed this be accepted, seconded by Cllr Clifford and agreed by all.
- e) Tennis court charges – Seaton courts are going to be closed for refurbishment. As a result enquiries are being made for booking out both courts for classes, what should be the charge? Cllr Parr proposed we charge 12 pounds an hour for both courts, this was seconded by Cllr Clifford and agreed by all.
- f) Defibrillator Machines, Market Place and the Old Mill. A request has been made for a defib machine to be put in at the Old Mill. Cllr Parr stated that it is not the responsibility of the PC and the developer should pay for it, this was seconded by Cllr Real and agreed by all. The defib at Market Place was needed over the weekend but the cabinet was unresponsive and would not allow access. The clerk checked it and the batteries had fallen out of the keypad on the door. It was reported to Heartsafe who came out and inspected it and recommended placing some duct tape over the battery pack. This has been done and is now working fine.
- g) Clerk holiday request Thursday 10th March. Request granted.

F22/02/96 Kittles Trust. It is being arranged for a Bank Removal Document to be signed by Mr Collier and Mr Budden to remove the old Kittles account. The Parish Council need to agree to then close the empty account as all funds will be transferred to the new account which has been set up. Cllr Clifford proposed that the Council

agree to having the current Kittles account closed once the funds have been transferred into the New Kittles Account, this was seconded by Cllr Stenning and agreed by all.

F22/02/97 Request received from a Member of Public to scan a map which is published on pg45 of *Exploring the Coly Valley* for the purpose of publishing this in their own book. The source would be acknowledged. Cllr Pady proposed this be allowed, seconded by Cllr Stenning and agreed by all.

F22/02/98 Request from Ian Betteridge of Thai Food To Go to park a mobile catering truck on the PMPF, preferably on a Wednesday evening. Cllr A Mills proposed this be allowed to happen at the same rate charged to the Pizza Company, this was seconded by Cllr Stenning and agreed by all. Cllr Turner suggested that both companies should be asked to pay monthly upfront.

F22/02/99 Gardens in Colyton and Colyford. One quote has been gathered, the clerk will find more to compare.

F22/02/00 Items bought to attention after agenda published – Quoted needed from Mr Voysey to scrape Millfield. Cllr Pady to ask.

F22/02/01 Dates of next meetings

CPC Full Meeting – Monday 14th March in the Colyford Memorial Hall

Committees – Monday 28th March.

Meeting closed: 19:55