

MINUTES OF THE MEETING OF THE FINANCE COMMITTEE
HELD MONDAY 28th JUNE 2021 At 7pm IN THE COLYTON TOWN HALL.

Present: Cllrs S Real, A Stenning, A Parr, A Jarman, K Clifford, J Gardiner, C Pady, J Hay and R Turner.

Also in attendance: S Haines (clerk)

Members of Public: 0

F21/06/11 Apologies for absence. No apologies, Cllr Arnott absent.

F21/06/12 Minutes from the Finance Committee Meeting held on 24th May (Appendix B) to be approved. These were approved, proposed by Cllr Parr, seconded by Cllr Real and agreed by all.

F21/06/13 Matters arising from the minutes. None

F21/06/14 Declaration of Interests. None

F21/06/15 Democratic Period – opportunity for public questions & comments. No public in attendance.

F21/06/16 Balanced Accounts for the period 1st – 31st May 2021. The accounts were accepted.

F21/06/17 Accounts to be presented for payment

BACS Mrs S Haines Salary including SPLIT days 31st May and 1st June 893.24 SD Card for camcorder 12.00 Dictaphone for recording meetings 64.37 minus pension contribution 45.00. Total 969.61 pounds.

BACS Mr I Haines Salary 24th May – 4th June 149.60. Total 149.60 pounds.

BACS Mr A Parsons Salary 1158.04 Mileage 55 X 0.45 24.75 Fuel 28.84. Total 1211.63 pounds.

BACS HMRC Employer contribution 137.29 employee contribution 454.98 recoverable amount due to maternity leave 254.70. Total 337.57 pounds.

DD Nest pension Employee contribution 45.00 employer contribution 9.30. Total 54.30 pounds.

BACS EDDC Election costs 2404.84 VAT 229.51. Total 2634.38 pounds.

South West Water now called Source for Business 6.93 pounds in credit.

Please note Mr Parsons is being paid an extra week this month, this is to bring his pay inline for 6th July which is when he probationary period ends.

Cllr Turner explained that the clerk believes the payment to HMRC to be too high as there is still money to be claimed back from the clerks maternity leave, the clerk was unable to contact HMRC so will just pay the amount and claim back once contact has been made.

The above accounts were approved for payment, proposed by Cllr Real, seconded by Cllr Gardiner and agreed by all.

F21/06/18 Quote received from Tom Palmer for 455 pounds to explore and hopefully unblock the drains at Road Green (2 men) Cllr Real stated that no works to enhance the area or replace trees can be done until these drains are sorted out, Cllr Pady suggested that we write to DCC to get the outlet pipe cleared. Cllr Turner proposed that the works should be done firstly by the Parish Council, monitor the results and then if necessary react and contact DCC, so we should accept this quote, this was seconded by Cllr Clifford and agreed by all.

F21/06/19 Price for 50L mountable litter bin with lid for Colyford play park 115.00 pounds + VAT. Total 138.00 pounds. Cllr Pady proposed we accept this price and purchase the bin, this was seconded by Cllr Clifford and agreed by all.

F21/06/20 S106 money – deadline fast approaching to lose money. The clerk explained that the deadline is fast approaching to lose this money, various companies have been contacted for quotes and site visits are being organised, the options have been narrowed down to a trim trail or a climbing wall (or both if we can afford it)

F21/06/21 Litter picking equipment – pickers 14.50 pounds each, handihoop bag hoop 10.95 pounds plus the price of bags and sanitising equipment. Cllr Real proposed we purchase 4 pickers (two for each location) and two handihoops (one for each location) this was seconded by Cllr Pady and agreed by all.

F21/06/22 Quotes received to replace fascia boards on the shelter at the Picnic Site. The clerk explained that a quote has come in for over 1000 pounds, two other builders have now been approached for a

quote but have yet to produce one. Cllr Parr stated that we would need to wait for the other quotes to come in, agreed by all. To be placed on the next agenda.

F21/06/23 In Committee – Mr Parsons 3 month probationary period ends 6th July.

F21/06/24 Anything brought to the Chairs attention after the agenda published to be noted. Cllr Real suggested as the lawn mower is coming to the end of its life then powers should be given to the clerk, chairman and chair of finance to go ahead and purchase a new mower at the maximum price of 2000 pounds so there is no delay in grass cutting. Cllr Parr agreed and proposed this be accepted and was seconded by Cllr Real and agreed by all.

F21/06/25 Dates of next meeting

CPC Full Meeting – Monday 12th July AT 19:15

Finance & Planning – Monday 26th July AT 19:15.

Meeting ended 19:30.