

MINUTES OF THE MEETING OF THE FINANCE COMMITTEE
HELD ON MONDAY 28th OCTOBER 2024 at 7pm IN THE COLYTON TOWN HALL.

Present: Cllrs S Real, K Clifford, M Mann, A Parr, A Stenning, J Gardiner, P Arnott, J Hay, G Stephenson, G Chesterton and R Turner. Also S Haines (clerk)

Members of public: 1.

F24/10/44 Apologies for absence. None.

F24/10/45 No committees meeting held in September. Noted.

F24/10/46 Matters arising from the minutes. None.

F24/10/47 Declaration of Interests. None.

F24/10/48 Democratic Period. Member of public did not wish to speak.

F24/10/49 Balanced Accounts for the period 1st – 30th September 2024 to be approved. Cllr Gardiner proposed these be approved, seconded by Cllr Mann and agreed by all.

F24/10/50 Accounts to be presented for payment

BACS Mrs S Haines salary 1208.16 minus pension 30.00. Total 1178.16 pounds.

BACS Mr A Parsons salary (including 6 hours overtime) 1318.64 mileage 0.45 X 127 57.15 Abbotts DIY 8.33 VAT .66 Tower services 22.99 VAT 4.60. Total 1413.37 pounds.

BACS HMRC PAYE 414.20 NI Employee 73.48 NI Employer 206.79. Total 694.47 pounds.

DD Nest pension employer 19.74 employee 30.00. Total 49.74 pounds.

Debit card Progreen weed solutions moss killer 82.90 VAT 16.58. Total 99.48 pounds.

BACS Axminster Garden Machinery replacement parts for strimmer 37.29 VAT 7.45. Total 44.74 pounds.

The above accounts were approved for payment, proposed by Cllr Mann, seconded by Cllr Arnott and agreed by all.

a) Fence for Road Green – handy man approx. estimate 400 pounds for materials and 400 pounds for labour. It was agreed not to put up a permanent fence and the handy man to erect the temporary one again.

b) New hand held hedge trimmer for handyman. Quote from Axminster Garden Machinery including discount. 550 pounds inc VAT for 23 inch blade 590 pounds inc VAT for 33 inch blade. Cllr Gardiner proposed the handyman purchase the 33 inch blade, seconded by Cllr Arnott and agreed by all.

F24/10/51 Fees to be changed in the finance year 2025 - 26

Tennis courts: Currently 6 pounds an hour for adults and 1.50 pounds an hour for children. It was agreed to leave this the same for next year.

Allotments: Present rates are 16 pounds per quarter plot plus water charges as per bill (this year totalled 3.20 pounds per quarter plot.) It was agreed to leave the allotment rental change the same for next year.

Cemetery: Current fees for a burial for a person over 18 is 440 pounds, cremation is 179 pounds, scattering of cremated remains 95 pounds, EROB burial plot 725 pounds and EROB cremation plot 242 pounds.

Cllr Mann proposed new fees as follows: burial over the age of 18 – 450 pounds, cremation – 190 pounds, scattering of ashes – 100 pounds, EROB burial plot – 750 pounds and EROB cremation plot – 250 pounds this was seconded by Cllr Real and agreed by all.

Memorial fees: Headstone/tablet with first inscription 224 pounds, headstone plus vase 230 pounds, vase only 152 pounds, each additional inscription 130 pounds.

Cllr Mann proposed new fees as follows: headstone/tablet with first inscription – 240 pounds, headstone plus vase – 250 pounds, Vase only – 160 pounds and additional inscription 140 pounds. This was seconded by Cllr Parr and agreed by all.

F24/10/52 Rents to be charged in the financial year 2025 - 26

Stafford Cross Rental.

Cleeves Field – Lease agreed with Mr Underdown, this expires May 2028.

F24/10/53 Wages / salary for financial year 2025 - 26

Clerk salary and working hours. Currently on SCP 25 which is 17.64 pounds per hour. Clerk explained that new SCP has not been finalised yet so this should wait until new salaries are published. This was agreed.

Maintenance Man currently 15 pounds per hour. Cllr Parr proposed this should rise to 15.50 pounds per hour, seconded by Cllr Mann and agreed by all.

F24/10/54 Contracts

Ground maintenance contract Halcyon holds contract until 2026. Noted.

Cemetery contract. Halcyon holds contract until 2025. Clerk to get quotes.

Grass Verges Halcyon holds current contract until 2025. This includes 2025.

P3 contract Mr Tharp holds the current contract which expires March 2024. Clerk to get quotes.

F24/10/55 Dates for December meetings. It was agreed to have one meeting in December on Monday 16th.

F24/10/56 Website fees. Clerk shared three quotes obtained. Cllr Chesterton to look at them and make a recommendation.

F24/10/57 Anything brought to the Chairs attention after the agenda published to be noted.

The clerk has received a letter from Lloyds bank announcing that they will be adding a monthly charge to the bank account. This will be on the next agenda. Clerk to hold fire on closing the Cambridge Building Society account.

F24/10/58 Dates of next meeting

Full CPC Meeting- Monday 11th November

Committees –Monday 25th November.

Meeting closed: 19:45.