

MINUTES OF THE MEETING OF THE FINANCE COMMITTEE
HELD ON TUESDAY 29TH AUGUST 2023 AT 7pm IN THE COLYTON TOWN HALL

Present: Cllrs K Clifford, S Real, A Parr, J Hay, J Gardiner, M Mann and R Turner. Also S Haines (clerk)
Members of Public: 0

F23/08/38 Apologies for absence. Cllr Stenning

F23/08/39 Version 1 or 2 of the minutes of the Finance committee meeting held on 24th July (appendix J) to be approved. Cllr Parr proposed that version 2 be approved, seconded by Cllr Mann and agreed by all.

F23/08/40 Matters arising from the minutes. None.

F23/08/41 Declarations of interest. None.

F23/08/42 Democratic Period. No members of public present.

F23/08/43 Balanced Accounts for the period 1st– 31st July to be approved. Cllr Mann proposed these be approved, seconded by Cllr Gardiner and agreed by all.

F23/08/44 Accounts to be presented for payment:

BACS Mrs S Haines salary including 4 hours overtime 1168.04 minus pension 30.00. Total 1138.04 pounds.

BACS Mr A Parsons salary including 10 hours overtime 1252.23 mileage 10 X 0.45 55.35 fuel 24.35 VAT 4.87 Abbots DIY 6.08 VAT 1.22. Total 1344.10 pounds.

BACS HMRC PAYE 393.60 NI Employee 97.89 NI Employer 192.62. Total 684.11 pounds.

DD Nest Pension employer contribution 18.60 employee contribution 30.00. Total 48.60 pounds.

BACS Axminster Garden Machinery brush cutter blades and springs 23.59 VAT 4.71. Total 28.30 pounds. BACS British Gas Lite workshop electricity 56.36. Account in credit.

BACS Halcyon Colyton verges 120.00 VAT 24.00. Total 144.00 pounds.

The above accounts were approved for payment, proposed by Cllr Mann, seconded by Cllr Clifford and agreed by all.

a) GDPR Data Protection Act 2018 – annual fee is due. A direct debit has been set up by the clerk to make an annual saving of £5. £35 will be taken out of the bank account on or around 20/09/2023. Noted.

b) Quote received from Wickstead to put a fence around the Trim trail. £7586.56 (inc VAT) It was unanimously agreed not to accept this quote and look for other solutions.

c) Quote received from Wickstead to replace cradle swing and chain at the Playing fields playpark £341.34 excluding VAT. Cllr Mann proposed this be accepted, seconded by Cllr Gardiner and agreed by all.

F23/08/45 Items bought to the Chairs attention after agenda published.

Suggestions received from the playing fields committee to protect the PMPF.

1) Extend the existing green barriers along the Playing Fields upper carpark to the slope leading down to the lower carpark, with further green barriers between the far-side of the slope to the edge of the Pavilion Patio.

2) Another green barrier to prevent access alongside the pathway leading to the playpark and tennis courts.

3) A height restriction barrier, between the green barriers, restricting access to the lower carpark.

4) The existing double gates leading to the Playing Fields to be padlocked, with the hinge bolts welded in place to prevent the gate being removed.

5) The main pitch barrier to be extended between the dugouts and at the side facing the tractor shed.

6) A new barrier to be between existing pitch barrier on the far side of the pitch and the Coly River, this could be an offset concrete barrier or a matching metal post and rail with a lockable access gate to allow vehicle access to the far side of the Playing Fields.

These will be discussed fully during the next meet, Cllr Mann will try to get some costings.

Cllr Real mentioned that somebody has installed a tank against the road at Heathayne to collect water to water the newly planted trees, this is now overflowing and creating a stream across the road which will freeze in winter.

Cllr Parr stated that it is because there is a bucket left inside the tank, we should keep an eye and maybe remove the bucket in October.

Cllr Real stated that the lawns in St Andrews Orchard have not been cut since the beginning of the summer and the grass is extremely high, clerk to email EDDC.

Cllr Clifford mentioned the overgrown hedge at the playing fields, as mentioned above, this is a private hedge and the clerk will contact the landowners.

F23/08/46 Dates of next meetings

Full meeting – Monday 11th September

Committees meeting – Monday 25th September.

Meeting closed: 19:45.