

MINUTES OF THE MEETING OF THE FINANCE COMMITTEE
HELD ON MONDAY 29TH NOVEMBER 2021 at 7:00pm IN THE COLYTON TOWN HALL.

Present: Cllrs A Jarman, K Mills, K Clifford, J Gardiner, A Mills, C Denny, A Stenning and R Turner. Also S Haines (clerk)

Members of Public: 0

F21/11/69 Apologies for absence. Cllr Arnott (prior commitments) Cllrs Pady, Parr, Real and Hay (unwell)

F21/11/70 The Minutes of the Finance Committee Meeting held on 25th October 2021 (Appendix O) to be approved. Cllr Gardiner proposed the minutes be approved, seconded by Cllr Stenning and agreed by all.

F21/11/71 Matters arising from the minutes. None

F21/11/72 Declaration of Interests. None

F21/11/73 Democratic Period.

F21/11/74 Balanced Accounts for the period 1st – 31st October 2021 to be approved. Cllr Stenning proposed these be approved, seconded by Cllr Gardiner and agreed by all.

F21/11/75 Accounts to be presented for payment.

BACS Mrs S Haines salary including 8 hrs overtime 922.10 Bargain Host 23.98 Stamps 7.92 Minus pension 45.00. Total 909.00 pounds.

BACS Mr A Parsons salary 945.64 Mileage 0.45 X 52 23.40. Total 969.04 pounds

BACS HMRC PAYE 250.00 NI Employee 71.42 NI employer 98.69. Total 420.11 pounds.

DD Nest pensions Employee 45.00 employer 9.30. Total 54.30 pounds.

BACS Bradfords shovel 19.80 VAT 3.96 Sanding Roll 12.26 VAT 2.45 Nuts and Bolts 14.87 VAT 3.48. Total 59.38 pounds.

BACS Christmas Lights Fund donation. Total 500.00 pounds.

The above accounts were approved for payment, proposed by Cllr Gardiner, seconded by Cllr Stenning and agreed by all.

*Bargain Host invoice for domain renewal – colytonparishcouncil.co.uk for two years to be paid by the clerk using personal payment card.

a) Annual CIL report to be approved. Approved.

b) Quotes for dog signs for the PMPF and a sign to advertise the Picnic Site. Cllr Gardiner proposed we purchase 5 dog signs for the PMPF, seconded by Cllr A Mills and agreed by all. Cllr K Mills proposed we purchase the sign for the picnic site, seconded by Cllr Gardiner and agreed by all.

c) Clerk Christmas holiday request – Wednesday 22nd & 23rd – Holiday days. 27th & 28th – Bank holidays. Wednesday 29th & 30th – Holiday days. Monday 3rd Jan – Bank holiday. This was approved.

d) Dog Fouling at the War Memorial. This was not discussed as further clarification is needed.

e) Request from Biffa Waste Management to pay by Direct Debit. It was agreed for the clerk to sign up to direct debit.

f) Budget comparison for the year so far. Noted with thanks.

g) Initial budget discussions. Cllr Denny suggested £5000 be budgeted for Tree works next year, this was agreed.

h) Two quotes received for the Footpath cutting contract, Cllr Stenning proposed that Mr Tharps quote of 320 pounds for 2022, 330 pounds for 2023 and 340 pounds for 2024 be accepted, this was seconded by Cllr Gardiner and agreed by all.

F21/11/76 Water on the Allotments – quotes to complete works needed prior to SWW attending. After much discussion, Cllr Clifford proposed we accept the quote from Eddie Dayment to complete the works to dig the trench using a Mole, place the pipes in a duct and back fill. Cllr Gardiner seconded this stating she was impressed with the quote as it provided Health and Safety information. There is also a quote of 375 pounds from Complete Water Solutions to chlorinate the pipe before SWW will connect it. This was also approved.

F21/11/77 Anything brought to the Chairs attention after the agenda published to be noted.

Cllr Turner noted that the clerk is chasing the Exe Valley Pizza Company for the rent agreed to use the Playing Fields.

Cllr Turner suggested an action plan is needed for if Travellers do pitch up at the PMPF, this will be on the next agenda.

The Clerk confirmed that Bradfords in Seaton have very kindly credited our account for the recently purchased sand so it can be used by the Community in an emergency.

F21/11/78 Dates of next meeting

Full CPC Meeting- Monday 13th December

Full CPC meeting – Monday 10th January 2022.

Meeting closed 20:55.